

## **TENDER REPORT.**

**FOR THE PLANNED RENEWAL OF TILED ROOF COVERING AND  
RESPONSIVE ROOFING REPAIRS TO EXISTING COUNCIL  
OWNED PROPERTIES WITHIN THE EPPING FOREST DISTRICT.**

Prepared by,  
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## INTRODUCTION.

1. This tender report details the results of the tenders submitted for the planned renewal of tiled roof coverings and responsive roofing repairs to existing Council owned properties within the Epping Forest District.
2. The Director of Housing issued the invitation to tender on the 22 November 2013, to 7-Contractors who are registered on Constructionline. The tenders were to be returned to Epping Forest District Council, Civic Offices by 12 noon on Friday 20 December 2013.
3. The Contract incorporating the JCT Measured Term Contract 2011 will initially be for a period of one-year. The JCT Measured Term Contract, 2011 will then be renewable annually by mutual agreement for a period of a further four-years subject to:
  - The performance of the Contractor.
  - The approval of the Roofing budget within the Capital Programme.
  - The Contractor demonstrating to the client that subsequent renewal would provide value for money.
  - Mutual agreement to renew between the Contractor and the client.
4. Liquidated damages are not applicable to the Contract.
5. The award criteria for the Contract will be based on a competitive tendered exercise as quality and management requirements have been fully detailed.

## OPENING OF TENDERS.

6. The tenders were opened on the 23 December 2013 and present at the tender opening were three representatives of Epping Forest District Council, the Portfolio Holder, one Committee Officer and the Assistant Director of Housing (Property).
7. 7 tenders were invited and 5 were received before the return date and time.
8. The Tender Sum is inclusive of the Contractor's overheads, profits, materials, labour and site expenses.
9. The results of the tender opening are shown in Table 1 below:

Contractor		Tender Sum £	Position
1.	M&J Services Ltd	185,249.07	1
2.	Flowline Builders Ltd	219,682.25	2
3.	Breyer Group Plc	269,810.01	3
4.	Mitre Construction Ltd	295,626.95	4
5.	Allard Construction Ltd	330,145.14	5
6.	Amber Construction Services Ltd	Declined to Tender	
7.	Thomas Sinden	Declined to Tender	

Table 1.

## TENDER ANALYSIS.

10. In this tender analysis a full arithmetical check was carried out on all the tenders submitted. The arithmetical check highlighted errors on all 5 Tendered Sums. The corrected Tender Sums are shown in Table 2 which when corrected, do not alter the overall result of the tender exercise:

Contractor		Tender Sum £	Position
1.	M&J Services Ltd	188,069.07	1
2.	Flowline Builders Ltd	223,170.25	2
3.	Breyer Group Plc	279,188.91	3
4.	Mitre Construction Ltd	295,628.70	4
5.	Allard Construction Ltd	330,144.85	5
6.	Amber Construction Services Ltd	Declined to Tender	
7.	Thomas Sinden	Declined to Tender	

Table 2

11. As part of the tender analysis a detailed check of the two lowest tenders submitted by M&J Services Ltd and Flowline Builders Ltd was undertaken.
12. The mean price of the tenders submitted by M&J Services Ltd and Flowline Builders Ltd is 31.8% lower than the mean price of the other three submitted tenders this clearly shows how competitive the two lowest tenders are.

## TENDER SUBMISSION EVALUATION.

### M&J Services Ltd

13. A full arithmetical check has been carried out on the tender submitted by M&J Services Ltd. The tender sum of £185,249.07 was found to be arithmetically incorrect.
- In the Schedule of Rate costs item 246' had not been completed and no value was added to the tender sum.
  - In block Schedule of Rates, the costs for the Contractors' prelims were not added to the tender sum.
  - In the individual property Schedule of Works, the Contractors' prelim value was different from the Contractors' prelim breakdown detailed in the tender.
14. M&J Services Ltd have confirmed the cost of Schedule of Rate item 246' and the Contractor' prelim costs for each individual property.
15. The corrected total for the tender submitted by M&J Services Ltd is £188,069.07.
16. M&J Services Ltd has provided a single price for each item as requested by Epping Forest District Council, with the exception of item 246 which has now been confirmed.
17. M&J Services Ltd has completed the Form of Tender including the information requested on the Settlement of Disputes Adjudication.
18. M&J Services Ltd has completed the Certificate that the Tender is a Bona Fide Tender as requested by Epping Forest District Council.

19. As part of the tender appraisal a full Constructionline Supplier Report was run on the 13 January 2014, which includes a credit check of M&J Services Ltd used to establish their current financial viability. The results of the full Constructionline Supplier Report are summarised with the key recommendations shown below:
  - The company appears to be of sufficient financial stability to undertake contracts to a value of £5,000,000 per annum.
  - The company's turnover for 2012 was £3,270,438.
  - Feedback results from previous Contracts show Above Average and Good returns.
20. The majority of the Schedule of Rate item costs submitted by M&J Services Ltd when evaluated against Flowline Builders Ltd the second placed tender are, consistently close, indicating both Contractors have priced their tender very competitively.
21. Overall M&J Services Ltd has priced the tender consistently.

### **Flowline Builders Ltd**

22. A full arithmetical check has been carried out on the tender submitted by Flowline Builders Ltd. The tender sum of £219,682.25 was found to be arithmetically incorrect.
  - The Contractor's prelims were not added to the Schedule of Works totals for each block or property.
23. Flowline Builders Ltd has confirmed the Contractor' prelim costs which results in an increase to the submitted tender sum.
24. The corrected total for the tender submitted by Flowline Builders Ltd is £223,170.25.
25. Flowline Builders Ltd have provided a single price for each item as requested by Epping Forest District Council.
26. Flowline Builders Ltd has completed the Form of Tender including the information requested on the Settlement of Disputes Adjudication.
27. Overall Flowline Services Ltd has priced the tender consistently.

### **CONCLUSION AND RECOMMENDATIONS.**

28. Following the evaluation and the correction of the tenders submitted by all the Contractors M&J Services Ltd is the most competitive tender received.
29. The tender submitted by M&J Services Ltd when compared with Flowline Builders Ltd is very competitive and is around 15.7% lower than the second placed tender.
30. M&J Services Ltd are:
  - registered on Constructionline Certificate Number 98801.
  - an experienced Contractor, with a local site set up.
  - experienced working with Housing Assets as M&J Services Ltd were framework contractors for the Tiled and Flat roof covering replacement programmes 2013.
31. **The recommendation of this Tender Report, based on the information provided, is to accept the tender submitted by M&J Services Ltd for the sum of £188,069.07.**