

TENDER REPORT.

**FOR THE PLANNED RENEWAL OF FLAT ROOF COVERING, ASPHALT
WALKWAY AND RESPONSIVE ROOFING/ASPHALT REPAIRS TO EXISTING
COUNCIL OWNED PROPERTIES WITHIN THE EPPING FOREST DISTRICT.**

Prepared by,
Housing Directorate,
Housing Assets.
May 2014.

INTRODUCTION.

1. This tender report details the results of the tenders submitted for the planned renewal of the flat roof covering asphalt walkway and responsive roofing responsive roofing repairs to existing Council owned properties within the Epping Forest District.
2. The Director of Housing issued the invitation to tender on the 11 March 2014, to 6-Contractors who are registered on Constructionline. The tenders were to be returned to Epping Forest District Council, Civic Offices by 12 noon on Friday 4th April 2014.
3. The Contract incorporating the JCT Measured Term Contract 2011 will initially be for a period of one-year. The JCT Measured Term Contract, 2011 will then be renewable annually by mutual agreement for a period of a further four-years subject to:
 - The performance of the Contractor.
 - The approval of the Roofing budget within the Capital Programme.
 - The Contractor demonstrating to the client that subsequent renewal would provide value for money.
 - Mutual agreement to renew between the Contractor and the client.
4. Liquidated damages are not applicable to the Contract.
5. The award criteria for the Contract will be based on a competitive tendered exercise as quality and management requirements have been fully detailed.

OPENING OF TENDERS.

6. The tenders were opened on the 10 April 2014 and present at the tender opening were three representatives of Epping Forest District Council, the Portfolio Holder, one Committee Officer and the Assistant Director of Housing (Property).
7. 6 tenders were invited and 5 were received before the return date and time. The 6th Blackmore Construction Environmental Ltd had to return the tender due to problems with their Construction Line registration.
8. The Tender Sum is inclusive of the Contractor's overheads, profits, materials, labour and site expenses.
9. The results of the tender opening are shown in Table 1 below:

Contractor		Tender Sum £	Position
1.	Tower Asphalt Ltd	530,523.75	1
2.	Mitre Construction Company. Ltd	531,012.75	2
3.	Allard Construction Ltd	625,454.78	3
4.	Roof Link	707,197.50	4
5.	M&J Services Ltd	725,402.73	5
6.	Blackmore Construction Environmental Ltd	Unable to Tender	

Table 1.

TENDER ANALYSIS.

10. In this tender analysis a full arithmetical check was carried out on all the tenders submitted. The arithmetical check highlighted errors on 3 Tendered Sums. The corrected Tender Sums are shown in Table 2 which when corrected, do not alter the overall result of the tender exercise:

Contractor		Tender Sum £	Position
1.	Tower Asphalt Ltd	530,523.75	1
2.	Mitre Construction Company. Ltd	543,934.89	2
3.	Allard Construction Ltd	634,600.48	3
4.	Roof Link	707,197.50	4
5.	M&J Services Ltd	757,694.73	5
6.	Blackmore Construction Environmental Ltd	Unable to Tender	

Table 2

11. As part of the tender analysis a detailed check of the two lowest tenders submitted by Tower Asphalt Ltd and Mitre Construction Company .Ltd was undertaken.
12. The mean price of the tenders submitted by Tower Asphalt Ltd and Mitre Construction Company .Ltd is £537,229.30 which is **23.7%** lower than the mean price of the other three submitted tenders £703,832.53 this clearly shows how competitive the two lowest tenders are.

TENDER SUBMISSION EVALUATION.

Tower Asphalt Ltd

13. A full arithmetical check has been carried out on the tender submitted by Tower Asphalt Ltd. The tender sum of £530,523.75 was found to be arithmetically correct.
14. Tower Asphalt Ltd has provided a single price for each item as requested by Epping Forest District Council.
15. Tower Asphalt Ltd has completed the Form of Tender including the information requested on the Settlement of Disputes Adjudication.
16. Tower Asphalt Ltd has completed the Certificate that the Tender is a Bona Fide Tender as requested by Epping Forest District Council.
17. As part of the tender appraisal a full Constructionline Supplier Report was run on the 6th May 2014, which includes a credit check of Tower Asphalt Ltd used to establish their current financial viability. The results of the full Constructionline Supplier Report are summarised with the key recommendations shown below:
- The company appears to be of sufficient financial stability to undertake contracts to a value of £1,000,000 per annum.
 - The company's turnover for 2012 was £1,917.255.

18. When a direct comparison is made between the tenders supplied by Tower Asphalt Ltd and Mitre Construction Company .Ltd the key area where Tower Asphalt were more competitive was the Prelims
19. Overall Tower Asphalt Ltd has priced the tender consistently.

Mitre Construction Company .Ltd

20. A full arithmetical check has been carried out on the tender submitted by Mitre Construction Company .Ltd. The tender sum of £531,012.75 was found to be arithmetically although Mitre Construction Company .Ltd had not provided a single price for each item as requested by Epping Forest District Council certain items were included in an additional covering letter.
21. The corrected total for the tender submitted by Mitre Construction Company Ltd once the items from the covering letter were added is £543,934.89
22. Mitre Construction Company .Ltd has completed the Form of Tender including the information requested on the Settlement of Disputes Adjudication.
23. Mitre Construction Company .Ltd has priced the tender consistently.

CONCLUSION AND RECOMMENDATIONS.

24. Following the evaluation and the correction of the tenders submitted by all the Contractors Tower Asphalt Ltd is the most competitive tender received.
25. The tender submitted by Tower Asphalt Ltd when compared with Mitre Construction Company .Ltd is very competitive and is around **2.5 %** lower than the second placed tender.
26. Tower Asphalt Ltd are registered on Constructionline Certificate Number 98550.
27. **The recommendation of this Tender Report, based on the information provided, is to accept the tender submitted by Tower Asphalt Ltd for the sum of £530,523.75**