

SEPTEMBER 2010 - SALARIES

<u>DIRECTORATE</u>	<u>2010/11</u>			<u>2009/10</u>		
	<u>EXPENDITURE</u>	<u>BUDGET</u>	<u>VARIATION</u>	<u>EXPENDITURE</u>	<u>BUDGET</u>	<u>VARIATION</u>
	<u>TO 30/09/10</u>	<u>PROVISION</u>	<u>FROM BUDGET</u>	<u>TO 30/09/09</u>	<u>PROVISION</u>	<u>FROM BUDGET</u>
	<u>£000</u>	<u>(ORIGINAL)</u>	<u>(ORIGINAL)</u>	<u>£000</u>	<u>(ORIGINAL)</u>	<u>(ORIGINAL)</u>
		<u>£000</u>	<u>%</u>		<u>£000</u>	<u>%</u>
OFFICE OF THE CHIEF EXECUTIVE	386	427	-9.6	419	426	-1.6
DEPUTY CHIEF EXECUTIVE	743	742	0.1	699	710	-1.5
CORPORATE SUPPORT SERVICE DIRECTORATE	1,255	1,275	-1.6	1,228	1,205	1.9
FINANCE & ICT DIRECTORATE *	1,972	1,992	-1.0	1,938	1,870	3.6
HOUSING DIRECTORATE * (Less Works Unit)	2,049	2,043	0.3	1,842	1,863	-1.1
WORKS UNIT	574	680	-15.6	646	706	-8.5
ENVIRONMENT & STREET SCENE DIRECTORATE *	1,722	1,795	-4.1	1,799	1,872	-3.9
PLANNING & ECONOMIC DEVELOPMENT DIRECTORATE * (Less Building Control)	957	990	-3.3	891	943	-5.5
BUILDING CONTROL *	131	190	-31.1	130	194	-33.0
TOTAL	9,789	10,134	-3.4	9,592	9,789	-2.0

* Agency costs are included in the salaries expenditure.

The Budget Provision figures for 2010/11 include 2.35% inflation (1.50% Pay award & 0.85% Ers superannuation)

Please note a vacancy allowance has been deducted in all directorate budget provisions.

	10/11 Full Year Budget £'000	Second Quarter			10/11 Variance Budget v Actual		Comments
		10/11 Budget £'000	10/11 Actual £'000	09/10 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Grants to Voluntary Groups	178	77	75	73	-2	-2.60	Grants carried forward from previous years as committed amount to £46,800, of which £30,830 is still outstanding at the end of Quarter 2. Grants approved in the first half of the year amount to £54,540 of which £51,430 has been paid out.
Voluntary Sector Support	153	76	76	82	0	0.00	The figures include grants to the CAB and VAEF which are paid twice yearly in 50% instalments in April and October 2010.
	331	153	151	155			

	10/11 Full Year Budget £'000	Second Quarter			10/11 Variance Budget v Actual		<u>Comments</u>
		10/11 Budget £'000	10/11 Actual £'000	09/10 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Building Maintenance	365	121	55	87	-66	-54.55	The budget Profiling has been based on the expenditure pattern for the previous three years. Significant delays have occurred in the maintenance programme for the current year due to the heating/windows works at the Civic Offices taking priority in the first half of the year. This is Capital expenditure and is reported within the Capital Monitoring Report.
	365	121	55	87			

	10/11 Full Year Budget £'000	Second Quarter			10/11 Variance Budget v Actual		Comments
		10/11 Budget £'000	10/11 Actual £'000	09/10 Actual £'000	£'000	%	
<u>Major income items:</u>							
Hackney Carriages	150	74	93	98	19	25.68	The number of applications for driver and vehicle licences remains higher than the original budget. The decrease in comparison to the previous year is due to the introduction of driver knowledge tests.
Licensing & Registrations	103	47	31	28	-16	-34.04	The first half of 2010/11 has seen the fee income achieved remain constant with that achieved in the previous quarter 2. This is below the budget set due to a reduction of the number of premises and temporary events licenses being issued.
Fleet Operations MOTs	292	146	160	151	14	9.59	MOTs are undertaken by the Fleet Operations Unit at Langston Road depot. The facility is now very popular and has established a firm customer base in Loughton, with income to the second quarter exceeding both the budget and the previous years actual.
Local Land Charges	177	98	99	89	1	1.02	There has been a slight improvement in the housing market which has led to an increase in land charges income. A government direction has been issued that revoked the charge for personal searches from 17 August 2010. As a result income loss in 2010/11 is likely to be in the region of £25,000 to £30,000.
	722	365	383	366			

	10/11 Full Year Budget £'000	Second Quarter			10/11 Variance Budget v Actual		<u>Comments</u>
		10/11 Budget £'000	10/11 Actual £'000	09/10 Actual £'000	£'000	%	
<u>Major income items:</u>							
Industrial Estates	897	638	652	644	14	2.19	Rents from the Industrial units at Brooker Road, Oakwood Hill, Oakwood Hill Workshop units and Langston Road, are on target with the second quarter including income billed in advance for the third quarter.
Land & Property	249	85	91	90	6	7.06	Rental income for miscellaneous Land and Property, which includes the David Lloyd Centre and general wayleaves, is higher than budgeted, but in line with the previous year. The commission from the David Lloyd Centre has now been received for 2009/10.
	1,146	723	743	734			

	10/11 Full Year Budget £'000	Second Quarter			10/11 Variance Budget v Actual		<u>Comments</u>
		10/11 Budget £'000	10/11 Actual £'000	09/10 Actual £'000	£'000	%	
<u>Major expenditure items</u>							
Forward Planning	877	56	52	90	-4	-7.32	The recent change in government has resulted in much uncertainty regarding the Local Development Framework (LDF) and the work councils are required to undertake. This has caused significant delays in the expenditure but is reflected in the budget profile. However three quarters of the DDF budget for this of £400,000 will not now be spent until 2011/12.
	877	56	52	90			
<u>Major income items</u>							
Development Control	605	259	222	277	-37	-14.29	Despite an increase in the number of planning applications received in the second quarter (5%), Development Control income is lower than the previous year as a fee of £48,000 was included in that period. Recent government legislation allowing time extensions to planning permission for a flat fee as opposed to a re-application will have an adverse impact on future income.
Building Control Fee Earning	642	350	283	277	-67	-19.14	Although significantly lower than the budgeted income, which is profiled on the average of the previous three years, Building Control fees received are comparable with the first half of the previous year. The charging regulations 2010 which were introduced from 1 April 2010 now allow local authorities to more accurately relate charges to the actual costs of individual building projects. However it is still necessary for charges to remain competitive.
	1,247	609	505	554			

	10/11 Full Year Budget £'000	Second Quarter			10/11 Variance Budget v Actual		Comments
		10/11 Budget £'000	10/11 Actual £'000	09/10 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Information Technology	814	683	609	664	-74	-10.8	The decrease in expenditure from the previous year is due to the renegotiation of a number of maintenance contracts which will result in some savings being achieved in 2010/11. Expenditure to date represents the first quarters Audit Fee, the fee for the second quarter becomes payable in quarter three. The Audit Commission have refunded a proportion of the current years fees that relate to the transition to IFRS.
Telephones	174	101	97	90	-4	-3.96	
Bank & Audit Charges	227	31	34	43	3	9.68	
	1,215	815	740	797			
<u>Major income items:</u>							
Investment Income	897	449	301	708	-148	-32.96	Investment interest has been lower than expected due to lower interest rates, and from the early return of a long term investment by the borrower. The estimated level of investment interest will not be achieved.
	897	449	301	708			

2010/11 DIRECTORATE FINANCIAL MONITORING - DEPUTY CHIEF EXECUTIVE

	10/11 Full Year Budget £'000	Second Quarter			10/11 Variance Budget v Actual		<u>Comments</u>
		10/11 Budget £'000	10/11 Actual £'000	09/10 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Museum	102	35	38	44	3	9	No major variances arising.

2010/11 DIRECTORATE FINANCIAL MONITORING - HOUSING GENERAL FUND

ANNEX 7

	10/11 Full Year Budget	Second Quarter			10/11 Variance Budget v Actual		<u>Comments</u>
		10/11 Budget	10/11 Actual	09/10 Actual	£'000	%	
	£'000	£'000	£'000	£'000			
<u>Major expenditure items</u>							
Bed & Breakfast Accommodation	100	50	41	45	-9	-18.00	Bed & Breakfast accommodation is only allocated to the homeless as a last resort and the Homelessness Prevention Team are keeping levels low. The income is where tenants are billed to recover charges that fall outside their housing benefit assessment. The low actual in 2009/10 relates to write offs of uncollectable debts.
<u>Major income items</u>							
Bed & Breakfast Accommodation	100	50	47	21	-3	-6.0	

	10/11 Full Year Budget	Second Quarter			10/11 Variance Budget v Actual		Comments
		10/11 Budget	10/11 Actual	09/10 Actual	£'000	%	
	£'000	£'000	£'000	£'000			
Major expenditure items:							
Refuse Collection	1,377	474	448	406	-26	-5.49	} Invoices from the Waste Management contractor have been received and paid in line with expectations in 2010/11.
Street Cleansing	1,373	451	458	328	7	1.55	
Recycling	3,778	1,342	1,366	731	24	1.79	
Highways General Fund	172	61	56	50	-5	-8.20	No major variances.
Off Street Parking	562	295	275	275	-20	-6.78	} No major variances.
On Street Parking	379	158	148	128	-10	-6.33	
North Weald Centre	339	102	128	113	26	25.49	The overspend relates to NDR for Hangar 5. A part refund has been made as the hangar is now occupied.
Land Drainage & Contaminated Land	238	72	21	26	-51	-70.83	The budget is profiled evenly as expenditure patterns are unknown at the start of the year. Having said that expenditure tends to be higher during winter months.
	8,218	2,955	2,900	2,057			

	10/11 Full Year Budget £'000	Second Quarter			10/11 Variance Budget v Actual		Comments
		10/11 Budget £'000	10/11 Actual £'000	09/10 Actual £'000	£'000	%	
<u>Contract cost Monitoring</u>							
Leisure Facilities:-							
Loughton Leisure Centre	24	5	5	10	0	0.00	} No major variances arising.
Epping Sports Centre	291	96	95	96	-1	-1.04	
Waltham Abbey Swimming Pool	441	147	146	151	-1	-0.68	
Ongar Sports Centre	281	94	97	98	3	3.19	
	1,037	342	343	355			
<u>Major income items:</u>							
Refuse Collection	209	38	24	41	-14	-36.84	Tipping away contributions relating to the first quarter of 2010/11 are still awaited. The verification process between the Council and Essex County Council is quite time consuming and leads to quite long delays in receiving payment.
Recycling	2,136	807	840	248	33	0.00	The variance relates to income from 2009/10 being higher than estimated. The difference between years relate to the change in service, and therefore additional income being received.
Off Street Parking	1,088	475	508	595	33	6.95	For ease of administration pay and display income is now received on a monthly basis which has meant income for month 6 will fall into month 7. In 2009/10 income in month 6 would have contained most income for that month. Income is up due to increased Penalty Charge Notice income.
On Street Parking	518	248	269	241	21	8.47	
North Weald Centre	1,360	840	800	838	-40	-4.76	Much of the variance relates to the vacancy of Hangar 5. This has now been re-let, but at a reduced rent.
	5,311	2,408	2,441	1,963			

	10/11 Full Year Budget £'000	Second Quarter			10/11 Variance Budget v Actual		Comments
		10/11 Budget £'000	10/11 Actual £'000	09/10 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Management & General	396	189	21	25	-168	-88.89	The underspend relates to a number of variances, including professional and consultant fees and publicity. Some savings have been identified here particularly relating to publicity.
Housing Repairs	5,788	2,894	2,490	2,435	-404	-13.96	The underspend relates to the responsive repairs and gas servicing & maintenance to Council houses. The budget is profiled evenly across the year, as it is unknown when these works will take place. The other major variance relate to the external decorations, however this should be fully spent by the end of the year.
Special Services	1,732	415	64	133	-351	-84.58	The main areas showing an underspend are: Heating and Lighting where there is likely to be an underspend at the year end; building and ground maintenance where expenditure will be spent by the end of the year; and tree felling, where expenditure is waiting to go through.
	7,916	3,498	2,575	2,593			
<u>Major income items:</u>							
Non-Dwelling Rents	2,606	1,303	1,325	1,284	22	1.69	There are no major variances arising
Gross Dwelling Rent	25,752	12,876	12,813	12,680	-63	-0.49	There has been five Council House sales in the first half of the year. Voids levels are slightly higher than forecasted.
	28,358	14,179	14,138	13,964			