

# Supplementary Committee Agenda



**Epping Forest  
District Council**

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## ***Appointments Panel Tuesday 14 May – Adjourned meeting***

**Place:** Committee Room 1, Civic Offices, High Street, Epping

**Time:** 7.00 pm

**Democratic Services:** Simon Hill Tel: 01992 564249  
Democraticservices@eppingforestdc.gov.uk

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**4. GROUP LEADERS, DEPUTY GROUP LEADERS AND GROUPS 2013/14 (Pages 3 - 4)**

**(a) Group Leaders and Deputies**

Liberal Democrat nominations outstanding

**(b) Constitution of Political Groups**

To receive the position regarding submission of completed forms.

**6. LEADER AND CABINET (Pages 5 - 6)**

Nominations received attached.

**9. COMMITTEES ETC - NOMINATIONS (Pages 7 - 20)**

**(a) Nominations**

To discuss and agree nominations to Committees, Sub-Committees and Panels. A schedule of required appointments is attached. Notes on the schedule show where nominations are either still required or where nominations do not match memberships

**(b) Area Plans Sub-Committee South**

To receive a report on the current position regarding members who wish to opt in to this Sub-Committee under the arrangements approved by the Council on 20 February 2007.

**(c) Overview and Scrutiny**

To note progress on OS Nominations – Schedule attached

**10. REPRESENTATIVES ON OUTSIDE ORGANISATIONS (Pages 21 - 26)**

Appointments to the Outside Organisations carrying out

- (i) Executive Functions; and
- (ii) Non Executive functions

Schedule attached.

### ANNUAL COUNCIL MEETING - 21 MAY 2013 CONSTITUTION OF POLITICAL GROUPS AND GROUP LEADERS

#### Local Government and Housing Act 1989 – Notice of Constitution of Political Groups and Group Leaders

To note in accordance with regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990, the constitution of political groups as follows:

#### Conservative Group:

Councillor Chris Whitbread (Group Leader)                      Councillor Syd Stavrou (Deputy Group Leader)

Councillor Ken Avey	Councillor Helen Kane	Councillor Mary Sartin
Councillor Richard Bassett	Councillor Paul Keska	Councillor Glynis Shiell
Councillor Anthony Boyce	Councillor John Knapman	Councillor Penny Smith
Councillor Heather Brady	Councillor Yolanda Knight	Councillor David Stallan
Councillor William Breare-Hall	Councillor Jeane Lea	Councillor Haluk Ulkun
Councillor Gavin Chambers	Councillor Alan Lion	Councillor Lesley Wagland
Councillor Kewal Chana	Councillor Ann Mitchell	Councillor Gary Waller
Councillor Anthony Church	Councillor Maggie McEwen	Councillor Sylvia Watson
Councillor Ricki Gadsby	Councillor Gagan Mohindra	Councillor Antony Watts
Councillor Anne Grigg	Councillor John Philip	Councillor Elizabeth Webster
Councillor James Hart	Councillor Brian Rolfe	Councillor John Wyatt
Councillor Susan Jones	Councillor Brian Sandler	Councillor Neville Wright

**Members 38**

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#### Liberal Democrats Group:

Councillor Jon Whitehouse (Group Leader)                      Councillor Derek Jacobs (Deputy Group Leader)

Councillor Peter Spencer	Councillor Janet Whitehouse	
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**Members 4**

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**Loughton Residents' Association Group:**

Councillor Ken Angold-Stephens (Group Leader) Councillor Caroline Pond (Deputy Group Leader)

Councillor Tessa Cochrane Councillor Richard Cohen Councillor Colin Finn Councillor Leon Girling	Councillor Jennie Hart Councillor Lance Leonard Councillor Harvey Mann Councillor John Markham	Councillor Tracey Thomas Councillor David Wixley
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**Members 12**

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## Appendix B

### Council Appointments

#### (a) Leader Nomination

	<b>2013/14</b>
<b>Leader</b>	Chris Whitbread

### Leader Appointments:

#### (b) Deputy Leader

	<b>2013/14</b>
<b>Deputy Leader</b>	Syd Stavrou

#### (c) Other Cabinet Members/Allocation of Portfolios

<b>Portfolio Title</b>	<b>Portfolio Holder 2013/14</b>
<b>Leader</b>	Chris Whitbread
<b>Finance and Technology</b>	Syd Stavrou
<b>Leisure and Wellbeing</b>	Liz Webster
<b>Environment</b>	Will Breare-Hall
<b>Housing</b>	David Stallan
<b>Safer, Greener and Transport</b>	Gary Waller
<b>Planning</b>	Richard Bassett
<b>Support Services</b>	Hal Ulkun
<b>Asset Management and Economic Development</b>	Anne Grigg

## **Existing Cabinet Committee Memberships (not part of pro rata allocations)**

### **(a) Finance and Performance Management Cabinet Committee**

Leader

Finance and Technology Portfolio Holder (Chairman)

Housing Portfolio Holder

Planning Portfolio Holder

Safer, Greener and Transport Portfolio Holder

### **(b) North Weald Airfield and Asset Management Cabinet Committee**

Leader

Asset Management and Economic Development Portfolio Holder (Chairman)

Environment Portfolio Holder

Finance and Technology Portfolio Holder

Leisure and Wellbeing Portfolio Holder

### **(c) Local Plan Cabinet Committee**

Leader

Asset Management and Economic Development Portfolio Holder

Environment Portfolio Holder

Housing Portfolio Holder

Planning Portfolio Holder (Chairman)

### **(d) Council Housebuilding Cabinet Committee**

Environment Portfolio Holder

Finance and Technology Portfolio Holder

Housing Portfolio Holder (Chairman)

Planning Portfolio Holder

Safer, Greener and Transport Portfolio Holder

Committee Appointments 2013-14

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Area Plans Sub-Committee East (19 Members)					
		Conservatives	Liberal Democrats	LRA	Non Affiliated
MEMBERSHIP 2013/14	Chairman/Vice Chair	S Jones (Chairman) P Keska (V/C)			
		K Avey	D Jacobs		P Gode (Lab)
		W Breare-Hall	J H Whitehouse		R Morgan (ind)
		H Brady	J M Whitehouse		
		A Boyce			
		T Church			
		A Grigg			
		M McEwen			
		J Philip			
		B Rolfe			
		D Stallan			
		C Whitbread			
		G Waller			

Area Plans Sub-Committee West (14 Members)					
		Conservatives	Liberal Democrats	LRA	Non Affiliated
MEMBERSHIP 2013/14	Chairman/Vice Chair	Y Knight (Chairman) A Mitchell (V/C)			
		R Bassett			R Butler (UKIP)
		R Gadsby			
		H Kane			
		J Lea			
		M Sartin			
		G Shiell			
		P Smith			
		S Stavrou			
		A Watts			
		J Wyatt			
		E Webster			

**Area Plans Sub-Committee South (23 Members - subject to opt in)**

		Conservatives	Liberal Democrats	LRA	Non Affiliated
<b>MEMBERSHIP 2013/14</b>	Chairman/Vice Chair	J Hart (Chairman)* N Wright (V/C)		C Pond (Chairman) OR K Angold-Stephens (V/C)	
		G Chambers		T Cochrane	
		K Chana		R Cohen	
		J Knapman		L Girling	
		A Lion		C Finn	
		G Mohindra		Jennie Hart	
		B Sandler		L Leonard	
		H Ulkun		H Mann	
		L Wagland		J Markham	
		S Watson		T Thomas	
				D Wixley	

**Audit and Governance Committee (3 members plus 2 co-opted persons)**

		Conservatives	Liberal Democrats	LRA	Non Affiliated
<b>MEM 2013/14</b>	Chairman/Vice Chair				
		A Watts		C Finn	

**One further nomination required**



<b>Complaints Panel (Pool of 11 members)</b>					
		Conservatives	Liberal Democrats	LRA	Non Affiliated
<b>MEMBERSHIP 2013/14</b>	Chairman/Vice Chair		P Spencer (V/C)	R Cohen (Chairman)	
		G Chambers		H Mann	
		K Chana			
		P Keska			
		Y Knight			
		A Mitchell			
		B Sandler			
		G Shiell			
		P Smith			

<b>Directorate Restructuring Panel (7 members)</b>					
		Conservatives	Liberal Democrats	LRA	Non Affiliated
<b>MEM 2013/14</b>	Chairman/Vice Chair	C Whitbread (Chairman) S Stavrou (V/C)			
		J Hart	J M Whitehouse	K Angold-Stephens	
		J Knapman			
		G Waller			

**District Development Control Committee (15 members)**

		Conservatives	Liberal Democrats	LRA	Non Affiliated
<b>MEMBERSHIP 2013/14</b>	Chairman/Vice Chair	B Sandler (Chairman) J Wyatt (V/C)			
		A Boyce	J M Whitehouse	C Finn	R Morgan (Ind)
		J Hart		J Markham	
		S Jones		C Pond	
		H Kane			
		P Keska			
		J Knapman			
		Y Knight			
		J Philip			

**Housing Appeals and Review Panel (5 members and 5 substitutes)**

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		Conservatives	Liberal Democrats	LRA	Non Affiliated
<b>MEMBERSHIP 2013/14</b>	Chairman/Vice Chair	B Rolfe (Chairman)			
		K Avey	J H Whitehouse	Jennie Hart	
		J Lea			
		P Keska (substitute)	P Spencer (substitute)	L Leonard (substitute)	
		Y Knight (substitute)			
		tba (substitute)			

**One CONS substitute TBA**

**Joint Consultative Committee (9 members plus 9 staff side representatives)**

		Conservatives	Liberal Democrats	LRA	Non Affiliated
<b>MEMBERSHIP 2013/14</b>	Chairman/Vice Chair	G Shiell (V/C)			
		R Bassett	J H Whitehouse	T Cochrane	
		G Chambers		D Wixley	
		A Lion			
		D Stallan			
		G Waller			

**Licensing Committee (15 members)**

		Conservatives	Liberal Democrats	LRA	Non Affiliated
<b>MEMBERSHIP 2013/14</b>	Chairman/Vice Chair			K Angold-Stephens (Chairman)	
		A Boyce	P Spencer		R Morgan (Ind)
		K Chana		L Leonard	
		R Gadsby		H Mann	
		P Keska		T Thomas	
		A Mitchell			
		M Sartin			
		P Smith			
		S Watson			
		N Wright			
Sub-Committee Chairs				K Angold-Stephens	R Morgan (Ind)

**Vice Chairman Nomination required  
Four Nominations to Subcommittee Chairman required**

**Overview and Scrutiny (15 Members)**

		Conservatives	Liberal Democrats	LRA	Non Affiliated
<b>MEMBERSHIP 2013/14</b>	Chairman/Vice Chair			K Angold Stephens (V/C)	R Morgan (Ind)(Chairman)
		G Chambers	D Jacobs	L Girling	S Murray
		K Chana		D Wixley	
		T Church			
		H Kane			
		P Keska			
		A Lion			
		A Mitchell			
		J Philip			
	B Rolfe				

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**Staff Appeals Panel (5 members and 5 substitutes)**

		Conservatives	Liberal Democrats	LRA	Non Affiliated
<b>MEMBERSHIP 2013/14</b>	Chairman/Vice Chair	G Chambers (V/C)			
		B Rolfe	P Spencer	T Cochrane	
		B Sandler			
		tba (substitute)	J H Whitehouse (substitute)	R Cohen (substitute)	
		A Mitchell (substitute)			
	J Wyatt (substitute)				

**CONS Substitute TBA**

### Standards Committee (9 Members)

		Conservatives	Liberal Democrats	LRA	Non Affiliated
MEM 2013/14		P Smith (Chairman)	J H Whitehouse	R Cohen	
		G Chambers (Vice Chairman)		C Pond	
		H Kane			
		J Lea			
		B Rolfe			
		D Stallan			

### Other Bodies

#### Local Highways Panel (7 District, 7 County members – ECC Chair)

		Conservatives	Liberal Democrats	LRA	Non Affiliated
MEMBERSHIP 2013/14		R Bassett	tba	L Leonard	
		K Chana			
		T Church			
		P Keska			
		J Lea			
		<b>S Watson/N Wright</b>			

One CONS Nomination to be confirmed. LD Nomination TBA - ?One more nomination than spaces available.

#### Leisure Management – Contract Monitoring Board (6 members)

		Conservatives	Liberal Democrats	LRA	Non Affiliated
MEMBERSHIP 2012/13		W Breare Hall	J M Whitehouse	H Mann	
		G Chambers			
		E Webster			
		N Wright			

**Portfolio Holder Advisory Group on the Procurement of the Waste Management Contract (7 members)**

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2013/14</b>		W Breare Hall (Chairman)	D Jacobs	C Pond	R Morgan
		A Boyce			
		J Lea			
		G Mohindra			

**Waste Management Partnership Board  
(2 Members plus 2 Officers and 4 representatives of the Council's Waste Management Contractor)**

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEM 2013/14</b>		W Breare Hall			
		S Stavrou			















## APPENDIX D

### Leader Appointments

#### Representation on Outside Organisations – Appointments by Leader Organisations Carrying Out Executive Functions

Organisation and Allocation Category		Representation for 2013/14
1.	Association of Retained Council Housing (ARCH) – Executive Board	D Stallan *See also officer appointment
2.	Civil Enforcement of Parking and Traffic Regulations Outside London (PATROL) – Adjudication Joint Committee	G Waller
3.	Crime and Disorder Strategy Panel	G Waller W Breare-Hall (Deputy)
4.	East of England Local Government Association	C Whitbread
5.	Enfield Essex Herts Border Liaison Group	R Bassett, Mrs M Sartin, E Webster (J Lea, G Shiell, P Smith deputies)
6.	Epping Forest District Local Strategic Partnership (Executive) (a) LSP Board  (b) Health Equalities Group (c) Safer Communities Partnership (d) Sustainable Communities Group (e) Epping Forest Children's Partnership	(a) C Whitbread/ A Grigg  (b) B Sandler (c) G Waller (d) A Grigg (e) E Webster
7.	Essex Community Wide Traveller Unit	R Bassett (non voting member)
8.	Harlow Stansted Gateway Transportation Board (HSGTB)	G Waller A Grigg (deputy)
9.	Housing Repairs Advisory Group	Housing Portfolio Holder Chairman Housing Scrutiny Panel Vice Chairman Housing Scrutiny Panel
10.	Local Government Association - General Assembly	C Whitbread S Stavrou (deputy)
11.	Northern Essex Parking Partnership	G Waller W Breare-Hall (deputy)
12.	South East Local Enterprise Partnership	C Whitbread A Grigg (deputy)
13.	Waste Partnership Member Board	W Breare-Hall G Waller (deputy)
14.	Waste Partnership - Inter-Authority Member Working Group	W Breare-Hall G Waller (deputy)
15.	West Essex Alliance	C Whitbread A Grigg (deputy)

## APPENDIX E

### Council Appointments

#### Representation on Outside Organisations

#### Organisations Carrying Out Council Regulatory or Non-Cabinet Functions

Organisation and Allocation Category		Nominations for 2013/14
1.	Care and Repair - Management Committee	A Grigg J H Whitehouse
2.	Epping Forest Citizens' Advice Bureau	R Cohen G Shiell (K Angold Stephens and <b>tba</b> deputies)
3.	Campaign to Protect Rural England (Essex Branch)	A Boyce Y Knight (deputy)
4.	Epping Forest Community Transport Steering Group	<b>tba</b>
5.	Epping Forest Housing Aid Committee	<b>tba</b>
6.	Essex Health Overview and Scrutiny Committee  <b>NEW must not be a member with executive responsibilities</b>	Nomination to this Committee is decided by ECC at their Annual meeting. EFDC will only be offered a place if those County Councillors nominated do not include a local ECC member.
7.	Grange Farm Managing Trustees (Term to 31.05.15)	Not required this year
8.	Lee Valley Regional Park Authority (Term to 30/6/2017)	M Sartin S Stavrou (J Wyatt and E Webster deputies)

<b>Organisation and Allocation Category</b>		<b>Nominations for 2013/14</b>
9.	<p>Leisure Centres Liaison Groups</p> <p>-Ongar Leisure Centre</p> <p>- Epping Sports Centre</p> <p>- Loughton Leisure Centre</p> <p>- Waltham Abbey Swimming Pool</p>	<p>D Jacobs P Keska</p> <p>W Breare-Hall T Church</p> <p>T Cochrane Jennie Hart</p> <p>J Lea G Shiell</p>
10.	Local Councils' Liaison Committee	<p>K Angold Stephens A Boyce M Sartin B Rolfe J H Whitehouse</p>
11.	Local Government Association - Rural Commission	A Boyce
12.	Police and Crime Panel	<p>G Waller M Sartin (deputy)</p>
13.	Princess Alexandra Hospital - Partnership Governor	G Waller
14.	<p>Roding Valley Meadows Local Nature Reserve</p> <p>(a) Management Committee</p> <p>(b) Working Group</p>	<p>(a) S Murray</p> <p>(b) Officer representative see officer schedule *</p>
15.	Stansted Airport Consultative Committee	<p>M Sartin G Waller (deputy)</p>
16.	Stansted Airport Community Trust Fund	R Morgan

<b>Organisation and Allocation Category</b>		<b>Nominations for 2013/14</b>
17.	Town Centre Partnerships  (a) Buckhurst Hill Town Centre Partnership  (b) Epping Town Centre Partnership  (c) Loughton Broadway Town Centre Partnership  (d) Loughton High Road Town Centre Partnership  (e) Ongar Town Forum - Steering Group  (f) Waltham Abbey Town Partnership	  G Chambers N Wright  T Church J M Whitehouse  Jennie Hart J Knapman  James Hart J Markham  D Jacobs P Keska  H Kane J Lea
18.	Voluntary Action Epping Forest	G Shiell
19.	Waltham Abbey Royal Gunpowder Mills Ltd	H Kane
20.	Waltham Abbey Tourist Information Centre - Joint Management Committee	J Lea A Mitchell J Wyatt
21.	Waste Management and Street Cleansing – Loughton Stakeholders' Group	L Girling James Hart T Thomas
22.	West Essex Wellbeing Joint Committee	A Boyce G Chambers (deputy)



## Representation on Outside Organisations - Appointments Held by Officers

### Appointments by Leader – Organisations Carrying Out Executive Functions

Number:	Organisation and Committee Responsible	Representative 2012-13
1	Access Group – Joint Management Team	Special Needs Manager
2	Association of Retained Council Housing (ARCH)	A Hall – Director of Housing
3	Essex Archaeological and Historical Congress	Epping Forest District Museum Officer
4	Museum Service (South Eastern)	Epping Forest District Museum Officer
5	National Society for Clean Air (SE Division)	Director of Environment and Street Scene (or representative)
6	Standing Conference – Investigation of Air Pollution	Director of Environment and Street Scene (or representative)
7	Roding Valley Meadow Local Nature Reserve Working Group	Director of Planning and Economic Development (or representative)

### Organisations Carrying Out Council Regulatory or Non-Executive Functions

This Appendix indicates those organisations where the Council determined on 25 April 1995 that the representatives should be officers.

Number:	Organisation and Committee Responsible	Representative
1	East Anglian Home Safety Committee	Director of Environment and Street Scene (or representative)
2	Essex Water Safety Liaison Committee	Director of Environment and Street Scene (or representative)
3	Victoria County History Association	Epping Forest District Museum Officer
4	Voluntary Action Epping Forest (see also member appointments schedule)	Policy Officer (+ 1 member delegate)

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