

# Supplementary Committee Agenda



**Epping Forest  
District Council**

## **Council Thursday, 25th May, 2023**

**Place:** Council Chamber - Civic Offices

**Time:** 7.00 pm

**Democratic Services:** Gary Woodhall Tel: (01992) 564470  
Email: democraticservices@eppingforestdc.gov.uk

### **4. APPOINTMENT OF VICE-CHAIRMAN (Pages 9 - 10)**

To appoint a member to be Vice-Chairman of the Council for the municipal year 2023/24. Nominations received will be reported at the meeting.

The new Vice-Chairman will then make a declaration of acceptance of office.

### **8.a Election of Leader**

Under Section 44E of the Local Government Act 2000, the Council is obliged to appoint the Leader of Council for a four-year term. The Leader was last appointed in May 2019; therefore, the Council must appoint a Leader of the Council for a new four-year term, expiring on the day of the Annual Council meeting in 2027 or following the normal day of retirement of the Leader as a Councillor.

#### **Recommended:**

(1) That the Council appoints the Leader of the Council for a four-year term of office, as prescribed by Section 44E of the Local Government Act 2000, expiring on the day of the Annual Council meeting in 2027 or following the normal day of retirement of the Leader as a Councillor.

### **9. REPORT OF THE APPOINTMENT PANEL (Pages 11 - 50)**

The Leader of the Council will present the report regarding:

- (a) Notice of Constitution of Political Groups, Group Leaders and Deputies;
- (b) Appointments made by the Leader to the Cabinet, Cabinet Committees and Outside Organisations carrying out Executive Functions;
- (c) Membership, Chairmanship and Vice-Chairmanship of Committees, Sub-Committees and Panels (Non-Executive Bodies);

- (d) Appointments to Outside Organisations carrying out Council, regulatory or non-Cabinet Functions.

The Council will need to vote on (c) and (d) where the number of nominations exceed the number of places available.

## NOMINATION FORM FOR VICE-CHAIRMAN OF THE COUNCIL 2023/24

**Nominee: Councillor L Burrows**

We the undersigned hereby nominate the above named councillor for the position of Vice-Chairman of the Council for 2023/24.

<b>Councillor/Group</b>	<b>Signature</b>
<b>Proposer: N Bedford</b>	
<b>Seconder: H Whitbread</b>	
<b>J Parsons</b>	
<b>R Bassett</b>	
<b>John Philip</b>	
<b>A Patel</b>	
<b>J Lucas</b>	
<b>T Matthews</b>	
<b>R Morgan</b>	
<b>S Heather</b>	
<b>H Kane</b>	
<b>S Kane</b>	
<b>J Lea</b>	
<b>D Stocker</b>	
<b>P Bolton</b>	

This nomination form must be signed by not less than 15 District Councillors.

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## ***Report to the Council***

**Committee:** Appointments Panel

**Date:** 18 May 2023

**Chairman:** Cllr C Whitbread

**Subject:** Annual Council Appointments 2023/24

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### **Recommending:**

- (1) That, in accordance with Regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990, the constitution of the political groups be agreed as set out in Appendix 1;**
- (2) That details of appointments made by the Leader of the Council for Cabinet members carrying out Executive functions as set out in Appendix 2 to this report be received;**
- (3) That the Membership, Chairmanship and Vice-Chairmanship of Committees, Sub-Committees and Panels (non-Executive bodies) be approved as set out at Appendix 3 to this report with any outstanding nominations reported at the meeting;**
- (4) That the group representatives for the purposes of notifying substitute members for meetings be confirmed as follows:**
  - (a) Conservative Group:**
    - Councillor C. Whitbread (Group Leader);
    - Councillor N. Bedford (Deputy Group Leader);
    - Councillor S. Kane; and
    - Councillor A. Patel;
  - (b) Green Party Group:**
    - Councillor S. Heap (Group Leader); and
    - Councillor E. Gabbett (Deputy Group Leader);
  - (c) Liberal Democrat Group:**
    - Councillor J. M. Whitehouse (Group Leader); and
    - Councillor J. H. Whitehouse (Deputy Group Leader);
  - (d) Loughton Residents Association Group:**
    - Councillor C. P. Pond (Group Leader); and
    - Councillor D. Wixley (Deputy Group Leader); and
  - (e) Grange Hill Independent Community Group:**
    - Councillor D Barlow (Group Leader); and

- **Councillor L Morgan (Deputy Leader);**

- (5) That the appointments of the Overview and Scrutiny Select Committees for 2022/23 be determined at the first municipal meeting of the Overview and Scrutiny Committee;**
- (6) That appointments to outside organisations carrying out Council regulatory or non-Cabinet functions, as set out at Appendix 4 to this report be approved; and**
- (7) That the appointments to be made by the Leader of the Council to outside organisations carrying out Executive functions, as set out at Appendix 5 be received; and**
- (8) That Mr Wyn Marshall be re-appointed as a non-voting, co-opted member of the Stronger Communities Select Committee for the 2022/23 municipal year.**

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1. The Appointments Panel met on 18 May 2023 to consider nominations made by political groups and un-affiliated members for appointments to a range of member positions and other associated matters.

2. In accordance with Regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990, notices of the constitution of political groups received have been attached at Appendix 1 of this report. Any further changes will be reported at the meeting by the Proper Officer.

3. The Panel was advised that proposals were being finalised for the revision of the roles and responsibilities of the Cabinet by the Leader of the Council for the 2023/24 municipal year. The appointments made by the Leader of Cabinet members are set out in Appendix 2 to this report. The responsibilities of the Cabinet Portfolios for the coming year will be detailed in a forthcoming Leader Portfolio Holder Delegated Decision.

4. The Panel has been able to bring forward some agreed nominations in respect of Committees, Sub-Committees and Panels, which are set out at Appendix 3 to this report. Any outstanding nominations will be reported at the meeting. Where the number of nominations exceeds the available places, the Council will be required to vote on appointments.

5. The Panel proposed that membership of the Overview and Scrutiny Committee should be extended to 17 members to secure a seat for an un-affiliated Member; whereby the extension had provided an extra seat for both the Conservative and Loughton Resident Association Groups with the Loughton Residents Association Group relinquishing their additional seat to the un-affiliated Member. Membership of the Committee is required to be appointed on a pro rata basis and if the membership of the Overview & Scrutiny Committee is extended to 17 members then such deviation requires that no member of the Council vote against this arrangement.

6. The Council had agreed at its previous meeting on 4 April 2023, that appointments to the Scrutiny Committees should be undertaken at this meeting and not by the Overview and Scrutiny Committee at a special meeting convened for that purpose. Therefore, the Committee Nomination form attached at Appendix 3 includes nominations by the Groups to the Communities and Place Scrutiny Committees.

7. The Panel have been able to consider some nominations to outside bodies carrying out Council regulatory or non-Cabinet functions as detailed in Appendix 4 to this report and request the Council to confirm these appointments. Any nominations remaining outstanding will be reported at the meeting. Where the number of nominations exceeds the available places, the Council will be required to vote on such appointments unless otherwise agreed.

8. The proposals of the Leader of the Council for appointments to outside organisations carrying out Executive functions are set out at Appendix 5 to this report.

9. The Panel considered the appointment of co-opted members to the Council's Overview & Scrutiny Committees for the next municipal year, in accordance with the protocol agreed by the Overview & Scrutiny Committee on 28 January 2020. At its meeting on 25 February 2021, the Council appointed Mr. Wyn Marshall as a non-voting, co-opted member of the Stronger Communities Select Committee until the end of the 2021/22 municipal year. This appointment has to be confirmed each year at the Annual Council meeting and the Panel believed Mr. Marshall should be re-appointed for the 2023/24 municipal year and has recommended that the Council approve this appointment.

10. The Panel recommends as set out at the commencement of this report.

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**LOCAL GOVERNMENT AND HOUSING ACT 1989  
LOCAL GOVERNMENT (COMMITTEES AND POLITICAL GROUPS)  
REGULATIONS 1990**

**Notice Pursuant To Regulation 8  
NOTICE OF CONSTITUTION OF A POLITICAL GROUP**

**To: CHIEF EXECUTIVE, EPPING FOREST DISTRICT COUNCIL**

We, the undersigned, being members of the Council of the EPPING FOREST DISTRICT HEREBY GIVE YOU NOTICE that we wish to be treated as a political group, for the purposes of the Local Government and Housing Act 1989.

The name of the political group shall be: LOUGHTON RESIDENTS ASSOCIATION

The member of the group who is to act as its leader is:

Caroline Pond
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The member of the group who is authorised to act on behalf of the leader ("the Deputy Leader") is:

David Wixley
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Dated 18<sup>th</sup> May 2025

Name	Signed
Ian Allgood	
Roger Baldwin	
Rose Brookes	
Judy Jennings	
Bob Jennings	
Jayna Jogia	
Howard Kauffman	
Louise Mead	
Chidi Nweke	
Michael Owen	
Caroline Pond	
Chris Pond	
David Wixley	



**LOCAL GOVERNMENT AND HOUSING ACT 1989  
LOCAL GOVERNMENT (COMMITTEES AND POLITICAL GROUPS)  
REGULATIONS 1990**

**Notice Pursuant To Regulation 8  
NOTICE OF CONSTITUTION OF A POLITICAL GROUP**

**To: CHIEF EXECUTIVE, EPPING FOREST DISTRICT COUNCIL**

We, the undersigned, being members of the Council of the EPPING FOREST DISTRICT HEREBY GIVE YOU NOTICE that we wish to be treated as a political group, for the purposes of the Local Government and Housing Act 1989.

The name of the political group shall be: The Conservative Group

The member of the group who is to act as its leader is:

Cllr C Whitbread
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The member of the group who is authorised to act on behalf of the leader ("the Deputy Leader") is:

Cllr N Bedford
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Dated 18<sup>th</sup> May 2023

Name	Signed
Cllr A Green	
Cllr R Balcombe	
Cllr R Bassett	
Cllr P Bhanot	
Cllr P Bolton	
Cllr H Brady	
Cllr L Burrows	
Cllr I Hadley	
Cllr S Heather	
Cllr H Kane	
Cllr S Kane	
Cllr P Keska	
Cllr J Lea	

Name	Signed
Cllr A Lion	
Cllr J Lucas	
Cllr T Matthews	
Cllr J McIvor	
Cllr R Morgan	
Cllr A Patel	
Cllr S Patel	
Cllr J Philip	
Cllr R Pugsley	
Cllr M Markham	
Cllr K Rizvi	
Cllr C McCann	
Cllr P Stalker	
Cllr S Stocker	
Cllr D Sunger	
Cllr B Vaz	
Cllr H Whitbread	
Cllr R Williamson	
Cllr S Yerrell	
Cllr N Bedford	
Cllr C Whitbread	



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**LOCAL GOVERNMENT AND HOUSING ACT 1989  
LOCAL GOVERNMENT (COMMITTEES AND POLITICAL GROUPS)  
REGULATIONS 1990**

**Notice Pursuant To Regulation 8  
NOTICE OF CONSTITUTION OF A POLITICAL GROUP**

**To: CHIEF EXECUTIVE, EPPING FOREST DISTRICT COUNCIL**

We, the undersigned, being members of the Council of the EPPING FOREST DISTRICT HEREBY GIVE YOU NOTICE that we wish to be treated as a political group, for the purposes of the Local Government and Housing Act 1989.

The name of the political group shall be: LIBERAL DEMOCRATS

The member of the group who is to act as its leader is:

Jon Whitehouse

The member of the group who is authorised to act on behalf of the leader ("the Deputy Leader") is:

Janet Whitehouse

Dated

Name	Signed
Jon Whitehouse	
Janet Whitehouse	
Cherry McCredie	
Clive Amos	
R Sharif	
L Paine	





**CABINET & CABINET COMMITTEES - LEADER APPOINTMENTS****(a) Deputy Leader**

Deputy Leader	N Bedford

**(b) Other Cabinet Members/Allocation of Portfolios**

<b>Portfolio</b>	<b>Portfolio Holder</b>
Leader	C Whitbread
Place	N Bedford
Finance & Economic Development	J Philip
Housing & Strategic Health Partnerships	H Whitbread
Community Health & Wellbeing	S Patel
Contracts, Service Delivery & Improvement	R Balcombe
Regulatory Services	K Williamson
Customer & Corporate Support Services	S Kane

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COMMITTEE ETC. NOMINATIONS 2023/24

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AREA PLANS SUB-COMMITTEE EAST (19 MEMBERS) (NOT PRO RATA) *						
	Conservative Group (13)	Green Party Group (0)	Liberal Democrat Group (6)	Loughton Residents Association Group (0)	Grange Hill Independent Community Group (0)	Independent Members (0)
Chairman	I Hadley					
Vice-Chairman	H Brady					
	P Keska		C McCredie			
	B Vaz		J H Whitehouse			
	L Burrows		J M Whitehouse			
	H Whitbread		R Sharif			
	R Morgan		L Paine			
	R Balcombe		C Amos			
	C McCann					
	I Hadley					
	P Bolton					
	J Mclvor					
	H Brady					
	N Bedford					
	J Philip					

\*Membership of Area Plans Sub-Committee East comprises all members for the relevant wards.

AREA PLANS SUB-COMMITTEE WEST (14 MEMBERS) (NOT PRO RATA) *							
		Conservative Group (14)	Green Party Group (0)	Liberal Democrat Group (0)	Loughton Residents Association Group (0)	Grange Hill Independent Community Group (0)	Independent Members (0)
Page 34	Chairman	S Heather					
	Vice-Chairman	D Stocker					
		A Green					
		R Bassett					
		R Pugsley					
		C Whitbread					
		T Matthews					
		S Heather					
		S Kane					
		D Stocker					
		J Lea					
		J Lucas					
		M Markham					
		S Yerrell					
		H Kane					
	J Parsons						

\*Membership of Area Plans Sub-Committee West comprises all members for the relevant wards.

AREA PLANS SUB-COMMITTEE SOUTH (25 MEMBERS) (NOT PRO RATA) *							
		Conservative Group (7)	Green Party Group (2)	Liberal Democrat Group (0)	Loughton Residents Association Group (13)	Grange Hill Independent Community Group (2)	Independent Members (1)
Page 35	Chairman	K Rizvi	S Heap				
	Vice-Chairman						
		A Patel	E Gabbett		I Allgood	D Barlow	S Murray
		S Patel	S Heap		C Nweke	L Morgan	
		K Williamson			M Owen		
		P Bhanot			C C Pond		
		K Rizvi			L Mead		
		D Sunger			D Wixley		
		A Lion			R Baldwin		
					J Jogia		
					R Brookes		
					B Jennings		
					C P Pond		
					J Jennings		
				H Kauffman			

\*Membership of Area Plans Sub-Committee South comprises all members for the relevant wards.



DISTRICT DEVELOPMENT MANAGEMENT COMMITTEE (15 MEMBERS)							
		Conservative Group (9)	Green Party Group (1)	Liberal Democrat Group (2)	Loughton Residents Association Group (3)	Grange Hill Independent Community Group (0)	Independent Members (0)
Chairman	Chairman	P Keska					
	Vice-Chairman	T Matthews			R Baldwin		
		R Morgan	S Heap	J M Whitehouse	R Baldwin		
		H Brady		C Amos			
		H Kane					
		S Heather					
		K Rizvi					
		I Hadley					
		K Williamson					
		P Keska					
		T Matthews					

LICENSING COMMITTEE (& LICENSING SUB-COMMITTEE) (15 MEMBERS*)						
	Conservative Group (9)	Green Party Group (0)	Liberal Democrat Group (2)	Loughton Residents Association Group (3)	Grange Hill Independent Community Group (1)	Independent Members (0)
Chairman	R Morgan					
	Vice-Chairman			L Mead		
	T Matthews		J M Whitehouse		L Morgan	
	D Sunger		R Sharif			
	P Keska					
	S Heather					
	D Stocker					
	A Lion					
	I Hadley					
	R Morgan					
Licensing Sub-Committee Chairmen (6)	P Keska R Morgan		J M Whitehouse	C P Pond L Mead		

\*The Licensing Act 2003 requires that the Licensing Committee comprise no more than 15 members. Licensing Sub-Committees should comprise no more than 3 members.



OVERVIEW AND SCRUTINY COMMITTEE (17 MEMBERS*)							
		Conservative Group (10)	Green Party Group (1)	Liberal Democrat Group (2)	Loughton Residents Association Group (3)	Grange Hill Independent Community Group (0)	Independent Members (1)
Page 39	Chairman				D Wixley		
	Vice-Chairman	J Mclvor					
		J Lucas	S Heap	J H Whitehouse	D Wixley		S Murray
		H Kane		C McCredie	R Baldwin		
		A Patel			C Nweke		
		J Parsons					
		R Bassett					
		C McCann					
		S Heather					
		R Pugsley					
		M Markham					
		J Mclvor					

(\*Membership of the Overview and Scrutiny Committee to be extended to seventeen members for 2023/24, providing an additional seat on the Committee for the Conservative Group and the Loughton Residents Association Group. To accommodate a request for independent member representation on the Committee for the year, the Loughton Residents Association Group intends to relinquish its additional seat arising from the extension of membership, in order that this position may be filled by Councillor S. Murray. Membership of the Committee is required to be appointed on a pro rata basis and such deviation requires that no member of the Council voted against this arrangement.)

<b>COMMUNITIES SCRUTINY COMMITTEE (11 MEMBERS)</b>							
		Conservative Group (6)	Green Party Group (0)	Liberal Democrat Group (1)	Loughton Residents Association Group (3)	Grange Hill Independent Community Group (0)	Independent Members (1)
	Chairman	A Patel			R Brookes		
	Vice-Chairman	J Lucas					
		S Yerrell		R Sharif	R Brookes		S Murray
		C McCann					
		M Markham			C P Pond		
		J Lea					
		A Patel					
		J Lucas					

PLACE SCRUTINY COMMITTEE (11 MEMBERS*)							
		Conservative Group (6)	Green Party Group (1)	Liberal Democrat Group (1)	Loughton Residents Association Group (2)	Grange Hill Independent Community Group (1)	Independent Members (0)
Chairman	Chairman	H Kane					
	Vice-Chairman	J Parsons			C Nweke		
		R Pugsley	E Gabbett	L Paine	C Nweke	D Barlow	
		B Vaz					
		R Bassett					
		A Lion					
		H Kane					
		J Parsons					

<b>STANDARDS COMMITTEE (9 MEMBERS)</b>								
		Conservative Group (5)	Green Party Group (0)	Liberal Democrat Group (1)	Loughton Residents Association Group (2)	Grange Hill Independent Community Group (1)	Independent Members (0)	
	Chairman							
	Vice-Chairman							
		R Morgan			C Amos			
		K Williamson						
		H Whitbread						
		H Kane						
		J Philip						

<b>SENIOR MANAGEMENT SELECTION PANEL (7 MEMBERS)</b>								
		Conservative Group (4)	Green Party Group (0)	Liberal Democrat Group (1)	Loughton Residents Association Group (2)	Grange Hill Independent Community Group (0)	Independent Members	
	Chairman	C Whitbread						
	Vice-Chairman	J Philip						
		N Bedford			J M Whitehouse			
		H Kane						
		C Whitbread						
		J Philip						

<b>SENIOR MANAGEMENT APPEALS PANEL (7 MEMBERS)</b>							
		Conservative Group (4)	Green Party Group (0)	Liberal Democrat Group (0)	Loughton Residents Association Group (2)	Grange Hill Independent Community Group (1)	Independent Members
	Chairman						
	Vice-Chairman						
		S Kane					
		P Bolton					
		H Whitbread					
		R Balcombe					

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## REPRESENTATION ON OUTSIDE ORGANISATIONS 2023/24

## 1. Council Appointments - Organisations Carrying Out Council Regulatory or Non-Cabinet Functions

Organisation and Allocation Category		Nominees
1.	Epping Forest Citizens' Advice Bureau (3 including 1 voting member)	<b>R Bassett (Voting)</b> <b>S Heather</b>
2.	Campaign to Protect Rural England (Essex Branch) (1 + deputy) <b>Vote Required</b>	<b>T Matthews</b> <b>N Bedford (Deputy)</b> <b>L Paine</b>
3.	Epping Forest Community Transport Board of Trustees (1)	<b>S Kane</b>
4.	Epping Forest Housing Aid Committee (1)	<b>J Lea</b>
5.	Epping Forest Local Highways Panel (4)	<b>A Lion</b> <b>I Hadley</b> <b>H Kane</b> <b>J H Whitehouse</b>
6.	Epping Forest Local Liaison Group (specific ward representation only)	(BCEUN) (1) – <b>A Green</b> (BHW) (1) – <b>K Williamson</b> (ELTC) (1) – <b>L Burrows</b> (EH) (1) – <b>J M Whitehouse</b> (LSJ) (1) - (LSM) (1) - (LF) (1) - (TB) (1) – <b>J Philip</b> (WAHB) (1) – <b>T Matthews</b>
7.	Essex Police, Fire and Crime Panel (1) <b>Vote Required</b>	<b>S Patel</b> <b>C McCann (Deputy)</b> <b>C McCredie</b>
8.	Health Overview, Policy and Scrutiny Committee (1)	Not required for 2023/24. Local member to be appointed by Essex County Council.
9.	Grange Farm Managing Trustees (Term to 31.5.23)	<b>R Morgan</b> <b>L Burrows</b> <b>R Holden (CPC)</b>
10.	Lee Valley Regional Park Authority (2)	<b>S Heather</b> <b>J Lea (Deputy)</b>
11.	Leisure Centre Liaison Groups (Leisure Centre Customer Forums)  The Leisure Contract Manager has advised that two members should be appointed to each Liaison Group/Customer Forum for 2023/24.	

Organisation and Allocation Category		Nominees
	(a) Epping Sports Centre (2)	<b>L Burrows</b> <b>H Whitbread</b>
	(b) Ongar Leisure Centre (2)	<b>N Bedford</b> <b>R Balcombe</b>
	(c) Loughton Leisure Centre (2)	<b>S Patel</b>
	(d) Waltham Abbey Swimming Pool (2)	<b>J Lea</b> <b>T Matthews</b>
12.	Epping Forest Local Councils Liaison Committee (no restriction)	<b>R Bassett</b> <b>H Kane</b> <b>J Lea</b> <b>R Morgan</b> <b>D Sunger</b> <b>J H Whitehouse</b>
13.	Outer North-East London Joint Health Overview and Scrutiny Committee (1)	<b>K Rizvi</b>
14.	Princess Alexandra Hospital - Partnership Governor (1)	<b>P Bolton</b>
15.	Roding Valley Meadows Local Nature Reserve:	
	(a) Management Committee (1)	<b>S Murray</b>
	(b) Working Group (1)	Not required - officer appointment
16.	Stansted Airport Consultative Committee (1 + deputy)	<b>J McIvor</b> <b>R Bassett (Deputy)</b>
17.	Stansted Airport Community Trust Fund (1)	<b>R Morgan</b>
18.	Town Centre Partnerships	
	The Service Director (Community & Partnerships) has advised as follows with regard to the appointment of members to each Town Centre Partnership for 2021/22.	
	(a) Buckhurst Hill Village Forum (0)	No member appointment required. Representatives of the Council may attend any meeting in a non-voting capacity.
	(b) Epping Town Centre Partnership (2)	<b>H Whitbread</b> <b>L Burrows</b>
	(c) Loughton Broadway Town Centre Partnership (0)	No member appointment required. Representatives of the Council may attend any meeting in a non-voting capacity.



Organisation and Allocation Category		Nominees
	(d) Loughton High Road Town Centre Partnership (2)	No member appointment required. The Town Centre Partnership was not currently operating.
	(e) Ongar Town Forum Steering Group (0)	No member appointment required. Representatives of the Council may attend any meeting in a non-voting capacity.
	(f) Waltham Abbey Town Partnership (2)	<b>H Kane</b> <b>J Lea</b>
19.	Voluntary Action Epping Forest (1)	<b>S Patel</b>
20.	Waltham Abbey Royal Gunpowder Mills Ltd (1)	<b>H Kane</b>
21.	Waltham Abbey Tourist Information Centre (Joint Management Committee) (3)	No longer required to appoint representatives.
22.	Leisure Management Contract Monitoring Board (6)	<b>R Balcombe</b> <b>H Kane</b> <b>P Keska</b> <b>R Morgan</b> <b>P Bhanot</b> <b>J M Whitehouse</b>
23.	Epping Forest College (Board of Governors of New City College and local advisory body for the Epping Forest Campus College) (NEW)	<b>R Bassett</b>
24.	EFDC Armed Forces Champion	<b>S Patel</b> <b>J Lea</b> <b>S Murray</b>
25.	Whipps Cross Joint Health Overview & Scrutiny Committee (1)	

**2. Appointments Held by Officers – Organisations Carrying Out Executive Functions (Appointments by the Leader)**

	Organisation and Committee Responsible	Representative 2020/21
1.	Association of Retained Council Housing (ARCH)	Service Director (Housing & Property Services) (or representative)
2.	National Society for Clean Air (SE Division)	Service Director (Commercial & Regulatory Services) (or representative)
3.	Standing Conference – Investigation of Air Pollution	Service Director (Commercial & Regulatory Services) (or representative)

	<b>Organisation and Committee Responsible</b>	<b>Representative 2020/21</b>
4.	Roding Valley Meadow Local Nature Reserve Working Group	Service Director (Environmental & Technical Services) (or representative)

**3. Appointments Held by Officers – Organisations Carrying Out Council Regulatory or Non-Executive Functions**

This Appendix indicates those organisations where the Council determined on 25 April 1995 that the representatives should be officers.

	<b>Organisation and Committee Responsible</b>	<b>Representative</b>
1.	Essex Water Safety Liaison Committee	Service Director (Commercial & Regulatory Services) (or representative)
2.	Voluntary Action Epping Forest (see also member appointments schedule)	Service Director (Community & Partnership Services) (or representative)

## REPRESENTATION ON OUTSIDE ORGANISATIONS 2022/23

## 1. Leader Appointments - Organisations Carrying Out Executive Functions

Organisation and Allocation Category		Appointee
1.	Association of Retained Council Housing - Executive Board (1 + Deputy)	Housing & Strategic Health Partnerships Portfolio Holder (Deputy TBC)
2.	Civil Enforcement of Parking and Traffic Regulations Outside London - Adjudication Joint Committee (1)	Contracts, Service Delivery & Improvement Portfolio Holder
3.	Epping Forest District Community Safety Partnership (1 + Deputy)	Community Health & Wellbeing Portfolio Holder (Deputy TBC)
4.	East of England Local Government Association (1)	Leader of the Council
5.	Six Authorities Liaison Group (formerly Enfield, Essex and Hertfordshire Border Liaison Group) (3 + Deputies)	R Bassett J Lea S Heather (Deputy TBC)
6.	Epping Forest District Local Strategic Partnership (LSP)  The LSP Manager has advised as follows with regard to the appointment of members to each of the following LSP bodies for 2023/40.	
	(a) LSP Board ('One' Partnership) (1)	Leader of the Council
	(b) Health & Wellbeing Board (2)	A Patel Housing & Strategic Health Partnerships Portfolio Holder
	(c) Economic Board (1)	Finance & Economic Development Portfolio Holder
	(d) Tourism Board (1)	TBC
7.	Essex Partnership for Flood Management (1)	Contracts, Service Delivery & Improvement Portfolio Holder
8.	Essex Waste Partnership - Inter-Authority Member Working Group (1 + Deputy)	Contracts, Service Delivery & Improvement Portfolio Holder (Deputy Regulatory Services Portfolio Holder)
9.	Harlow-Stansted Gateway Transportation Board (1 + Deputy)	Regulatory Services Portfolio Holder (Deputy Community Health & Wellbeing Portfolio Holder)
10.	Local Government Association - General Assembly (1 + Deputy)	Leader of the Council (Deputy - Deputy Leader of the Council)

11.	North Essex Parking Partnership (1 + Deputy)	Customer & Corporate Support Services Portfolio Holder (Deputy Contracts, Service Delivery & Improvement Portfolio Holder)
12.	Off-Street Car Parking Contract Monitoring Board (2)	Customer & Corporate Support Services Portfolio Holder Contracts, Service Delivery & Improvement Portfolio Holder
13.	South East Local Enterprise Partnership (2)	Leader of the Council Housing & Strategic Health Partnerships Portfolio Holder
14.	Waste Management Partnership Board (2)	Finance & Economic Development Portfolio Holder Contracts, Service Delivery & Improvement Portfolio Holder
15.	West Essex Alliance (1 + Deputy)	Leader of the Council (Deputy Housing & Strategic Health Partnerships Portfolio Holder)
16.	Co-operation for Sustainable Development Board (2 + 1 Deputy)	Leader of the Council Place Portfolio Holder (Deputy Housing & Strategic Health Partnerships Portfolio Holder)
17.	Harlow & Gilston Garden Town Board	Leader of the Council Regulatory Services Portfolio Holder Place Portfolio Holder (Deputies Finance & Economic Development Portfolio Holder & Housing & Strategic Health Partnerships Portfolio Holder)