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# **COUNCIL**

# ***BULLETIN***

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*Issued Week Ending Friday, 13 November 2020*

*Epping Forest District Council*  
[www.eppingforestdc.gov.uk](http://www.eppingforestdc.gov.uk)

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Compiled, designed and produced by  
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## PART A - FORWARD DIARY

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### Key to abbreviations:

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<b>CC</b>	Council Chamber	<b>Cab Off</b>	Cabinet Office
<b>CR1</b>	Committee Room 1	<b>CONF</b>	Conference Room (1st floor)
<b>CR2</b>	Committee Room 2	<b>CH OFF</b>	Chairman of Council's Office
<b>MR</b>	Members' Room	<b>TR RM</b>	Training Room
<b>TBD</b>	To be decided	<b>HEM</b>	Hemnall Street Offices.
<b>TBN</b>	To be noted	<b>HH</b>	Homefield House
<b>TBC</b>	To be confirmed	<b>VM</b>	Virtual Meeting
<b>DPCC</b>	Debden Park Community Centre	<b>NWA</b>	North Weald Airfield

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Other venues are shown in full.

Currently meetings are subject to change, postponement or cancellation.

Many meetings will be held virtually but Democratic Services will advise arrangements for individual meetings.

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## Week One: 16 November 2020 – 22 November 2020

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Monday 16 November	5.00pm 7.00pm	Member Workshop – New Ways of Working Cabinet	
Tuesday 17 November	6.00pm 7.00pm	Executive Briefing Cabinet Briefing	
Wednesday 18 November	7.00pm	Area Planning Sub Committee South	
Thursday 19 November	7.30pm	Overview and Scrutiny Committee	
Friday 20 November			
Saturday 21 November			
Sunday 22 November			

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## Week Two: 23 November 2020 – 29 November 2020

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Monday 23 November	7.00pm	Audit & Governance Committee	
Tuesday 24 November	6.00pm	Member Briefing on Sustainability Guidance Consultation	
Wednesday 25 November	7.00pm	Area Plans Sub-Committee East	
Thursday 26 November	7.00pm	Leisure Management Partnership Board	
Friday 27 November			
Saturday 28 November			
Sunday 29 November			

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### Week Three: 30 November 2020 – 6 December 2020

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Monday 30 November	2.30pm	Licensing Committee	
Tuesday 1 December	10.00am 7.00pm	Licensing Sub-Committee Sustainable Development Board	
Wednesday 2 December	7.00pm	Area Plans Sub-Committee West	
Thursday 3 December	7.00pm	Cabinet	
Friday 4 December			
Saturday 5 December			
Sunday 6 December			

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### Week Four: 7 December 2020 – 13 December 2020

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Monday 7 December			
Tuesday 8 December	7.00pm	Council Housebuilding Cabinet Committee	
Wednesday 9 December			
Thursday 10 December	7.00pm	Asset Management and Economic Development Cabinet Committee	
Friday 11 December		Member Expenses Form Due for Submission	
Saturday 12 December			
Sunday 13 December			

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## PART B - ESSENTIAL INFORMATION

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### **Committee Management System**

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

### **Constitution**

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

### **ECC Highways Portal**

Up to date details of all Highways work is available at:

<https://www.essexhighways.org/Transport-and-Roads.aspx>

### **Member Contact**

Please be aware that all Member queries should be addressed to [membercontact@eppingforestdc.gov.uk](mailto:membercontact@eppingforestdc.gov.uk) as this will ensure that your query or question is properly logged and chased up if you have not received a response within 5 days.

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## **PART C - GENERAL INFORMATION**

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### **1. OVERVIEW & SCRUTINY COMMITTEE 19 NOVEMBER @ 19.00**

#### **UK Innovation Corridor**

This is an opportunity for members to find out about the work undertaken for this District by the UK Innovation Corridor (formerly known as London – Stansted – Cambridge Consortium), which is also funded by us. Representatives will be making a presentation at this meeting. If there are any further questions from councillors on this, please advise Gary Woodhall, Democratic & Electoral Services Manager.

#### **Advance Questions**

If Councillors have any questions on any of the agenda reports, you are asked to email [democraticservices@eppingforestdc.gov.uk](mailto:democraticservices@eppingforestdc.gov.uk) with these before the meeting to enable the relevant officers to prepare a response.

(Further information: Gary Woodhall ext 4270)

### **2. ESSEX CC HIGHWAYS HIGHLIGHTS BULLETIN - OCTOBER 2020 (Pages 11 - 14)**

Please see attached.

### **3. EXTRA CABINET MEETINGS - 22 DECEMBER 2020 & 21 JANUARY 2021**

Please note that there will be two extra Cabinet meetings scheduled for December and January 2021. The first extra meeting will be held on **Tuesday 22 December 2020** starting as usual at 7pm.

The second meeting will be held on **Thursday 21 January 2021**, starting as usual at 7pm.

(Further information: Adrian Hendry ext 4246)

### **4. EFDC SAFER SPACES COMMONPLACE REPORT 9 NOVEMBER 2020 (Pages 15 - 24)**

Please see attached.

### **5. INVITATION TO ECC'S COVID-19 WEBINAR TUESDAY 17 NOVEMBER 1000-1100**

Please see below an invitation from Essex County Council to their COVID-19 Webinar on Tuesday 17 November 1000-1100.

***“Sent on behalf of Councillor John Spence.***

*Dear colleagues,*

*Following our last briefing session where we discussed the High Level restrictions, I thought it would be helpful for a further briefing to take place, to provide you with the most up-to-date information on COVID-19 including mass testing in Essex and the impact on both the High Level and the new lockdown measures as implemented on Thursday 5 November.*

*I have asked for the briefing to take place to provide you with the most recent data, as it is important that all of us in elected office understand it so we best support our residents in these most challenging of times.*

*Dr Mike Gogarty, Director, Wellbeing, Public Health and Communities and I will provide this update on **Tuesday 17 November between 10:00-11:00**. The session will take place on [ZOOM](#) and will be streamed live and available after the session on the [ECC Democracy YouTube Channel](#).*

*Because of the nature of this continued issue, the briefing is open to all Borough, City, County and District Members in Essex so it may be difficult for us to answer all questions, but we will try to cover all of the key areas. We will again use the Q&A function, so you will be able to ask your own questions or 'like' the questions you would like to be answered.*

*With best wishes*

*John Spence  
Cabinet Member for Health and Adult Social Care"*

(Further information: Joanna Boaler Email: joanna.boaler@essex.gov.uk)

## **6. CHAIRMAN'S DIARY**

None this week

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## LICENSING ACT 2003

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Please be advised that the Licensing Unit has received the following application for Street Trading Consent Renewal:

Applicant name: John Henry White  
Address of Premises: Wakes Arms Roundabout, piece of land next to Shell garage, High Road, Epping, Essex, CM16 5HW  
Brief details of the nature of the application:  
Street Trading Consent renewal

Monday to Sunday 08.00 – 21.00  
To sell flowers, plants and Christmas trees.

Consultation Period From: 6<sup>th</sup> November 2020 – 26<sup>th</sup> November 2020

Officer in charge: Debbie Houghton

Please be advised that the Licensing Unit has received the following applications for New Premises Licence made under the Licensing Act 2003 for the premises below:

Applicant name: Mooros Chigwell Limited  
Address of Premises: Mooros, Woolston Hall, Abridge Road, Chigwell, Essex, IG7 6BK  
Brief details of the nature of the application: New premises licence application for:

Consultation Period From: 11<sup>th</sup> November 2020 to 8<sup>th</sup> December 2020

Officer in charge: Peter Jones

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager	Kim Tuckey 01992 564034
Licensing Officer	Debbie Houghton 01992 564336
Licensing Officer	Peter Jones 01992 564721

### 7. THE HIVE VARIATION (Pages 25 - 26)

Please see attached.



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# PLANNING

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## 1. Appeals Lodged

EPF/0784/20 – 11 Parklands Chigwell IG7 6LW - Proposed three storey rear extension and a first floor side extension (Amended application to EPF/0182/19 – Householder appeal – David Maguire ext. 2375

EPF/0934/20 – 14 Broadstrood Loughton Essex IG10 2SB - Proposed part demolition of existing & erection of a new rear, front & roof extension, with internal remodeling & associated landscaping (Revised application to EPF/2689/19) – Householder appeal – Muhammed Rahman ext. 4415

EPF/1149/20 – Garra 292 Nine Ashes Road High Ongar CM4 0LA - Application for a Certificate of Lawful Development for Existing use of a swimming pool & associated facilities for purposes of private swimming lessons – Written reps – Natalie Price ext. 4718

## 2. Forthcoming Planning Inquiries/Hearings -

EPF/1649/17 – White Rose Curtis Mill Lane Stapleford Abbots RM3 1HS – Re determination appeal by new Inspector- date to be arranged.

## 3. Enforcement Appeals

None this week

## 4. Appeal Decisions

EPF/2942/19 Derwen Vicarage Lane Chigwell IG7 6LS - Proposed ground & first floor rear extension, roof extension including a rear dormer, increase the height of & provision of a full gabled roof. (Revised application to EPF/2934/18) – Dismissed

EPF/2083/19 – 1 Stony Path Loughton IG10 1SJ - Demolition of existing garage and erection of side and rear extensions including rear terrace – Allowed with conditions

## 5. Tree Preservation Orders

TPO/EPF/05/20 – Crown Hill Nursery, Crown Hill, Upshire – confirmed 9<sup>th</sup> November 2020

TPO/EPF/09/20 – North Cottage, Betts Lane, Nazeing – effective 10<sup>th</sup> November 2020

## 6. S106 Agreements

None this week

## 7. Changes to Planning Systems

None this week

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## **PORTFOLIO HOLDER DECISIONS**

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The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.