



Epping Forest District Council

MEMBER REMUNERATION PANEL **Wednesday, 27th January, 2021**

Place: Virtual Meeting on Zoom

Time: 6.30 pm

Democratic Services Officer: Gary Woodhall
Tel: 01992 564243
Email: democraticservices@eppingforestdc.gov.uk

Members:

T Finn, D Jackman and S Lye

1. ELECTION OF CHAIRMAN

(Team Manager – Democratic & Electoral Services) To elect a Chairman of the Panel for the duration of the meeting. There is no appointed Chairman of the Panel, as the appointment of a Chairman is agreed at each meeting.

2. APOLOGIES FOR ABSENCE

(Team Manager – Democratic & Electoral Services) To be announced at the meeting.

3. DECLARATIONS OF INTEREST

(Monitoring Officer) To declare interests in any item on the agenda for the meeting, pursuant to the Council's Code of Member Conduct.

4. TERMS OF REFERENCE

(Team Manager – Democratic & Electoral Services) To note the following terms of reference of the Remuneration Panel:

To assess the level of allowances, special responsibility allowances and other payments for members of the Council carrying out the following functions and report to the Council for determination:

- the Chairman and Vice-Chairman of the Council;
- the Leader and Deputy Leader of the Council;
- Portfolio Holders;
- the Chairman and Vice-Chairman of the Overview and Scrutiny Committee;

- the Chairmen and Vice-Chairman of Regulatory, Area and other Committees and Working Groups; and
- other Members of Council.

5. MINUTES OF PREVIOUS MEETING (Pages 3 - 6)

(Team Manager – Democratic & Electoral Services) To confirm the minutes of the meeting of the Panel held on 31 October 2019.

6. MEMBERS' ALLOWANCES SCHEME - ANNUAL REVIEW 2021/22 (Pages 7 - 32)

(Team Manager – Democratic & Electoral Services) To consider the attached report.

7. ANY OTHER BUSINESS

(Team Manager – Democratic & Electoral Services) To consider any additional items of business for the meeting.

8. DATE OF NEXT MEETING

(Team Manager – Democratic & Electoral Services) To consider arrangements (if required), for future meetings of the Panel during the municipal year.