



## ***Overview & Scrutiny Committee Thursday, 7th January, 2021***

You are invited to attend the next meeting of **Overview & Scrutiny Committee**, which will be held at:

**As a virtual Meeting on Zoom  
on Thursday, 7th January, 2021  
at 7.00 pm .**

**Georgina Blakemore  
Chief Executive**

**Democratic Services  
Officer:**

Gary Woodhall Tel: (01992) 564243  
Email: [democraticservices@eppingforestdc.gov.uk](mailto:democraticservices@eppingforestdc.gov.uk)

### **Members:**

Councillors M Sartin (Chairman), R Jennings (Vice-Chairman), R Baldwin, P Bolton, L Burrows, D Dorrell, I Hadley, S Heather, J Lea, S Murray, D Plummer, S Rackham, P Stalker, D Stocker, D Sunger, J H Whitehouse and D Wixley

**PLEASE NOTE THAT THIS MEETING IS OPEN TO ALL MEMBERS TO ATTEND  
SUBSTITUTE NOMINATION DEADLINE 18:30**

### **WEBCASTING NOTICE**

**Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.**

**You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with the Council's published policy and copies made available to those who request it..**

**Therefore by entering the Chamber and using the lower public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for web casting and/or training purposes. If members of the public do not wish to have their image captured they should sit in the upper council chamber public gallery area**

**If you have any queries regarding this, please contact the Public Relations Manager**

on 01992 564039.

**1. WEBCASTING INTRODUCTION**

(Corporate Communications Manager) This virtual meeting is to be webcast. Members are reminded of the need to unmute before speaking.

The Chairman will read the following announcement:

“I would like to remind everyone present that this virtual meeting will be broadcast live to the internet (or filmed) and will be capable of subsequent repeated viewing (or other such use by third parties). Therefore, by participating in this virtual meeting, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If members of the public do not wish to have their image captured then they should ensure that their video setting is turned off throughout the meeting and set to audio only.

Please be aware that if technical difficulties interrupt the meeting that cannot be overcome, I may need to adjourn the meeting.”

**2. APOLOGIES FOR ABSENCE**

(Democratic Services Manager) To be announced at the meeting.

**3. SUBSTITUTE MEMBERS**

(Democratic Services Manager) To report the appointment of any substitute members for the meeting.

**4. DECLARATIONS OF INTEREST**

(Monitoring Officer) To declare interests in any item on the agenda.

In considering whether to declare a pecuniary or a non-pecuniary interest under the Council’s Code of Conduct, Members are requested to pay particular attention to paragraph (11) of the Code in addition to the more familiar requirements.

This requires the declaration of a non-pecuniary interest in any matter before Overview & Scrutiny which relates to a decision of or action by another Committee or Sub-Committee of the Council, a Joint Committee or Joint Sub-Committee in which the Council is involved and of which the Councillor is also a Member.

Paragraph (11) of the Code of Conduct does not refer to Cabinet decisions or attendance at an Overview & Scrutiny meeting purely for the purpose of answering questions or providing information on such a matter.

**5. EXECUTIVE DECISIONS - CALL-IN (Pages 5 - 54)**

(Team Manager - Democratic & Electoral Services) To consider any matter referred to the Committee for decision in relation to a call-in, in accordance with Article 6 (Overview and Scrutiny) of the Council's Constitution.

Portfolio Holder Decision PLS-003: Adoption of Epping Forest SAC Interim Air Quality Mitigation Strategy has been called in for review by this Committee. The following documents are attached:

- (i) the procedure note for the consideration of call-in items by the Overview & Scrutiny Committee;
- (ii) the Portfolio Holder Decision Report for PLS-003;
- (iii) the Interim Air Quality Mitigation Strategy;
- (iv) the call-in notification form; and
- (v) the notes of the informal call-in meeting held on 24 December 2020.

The Portfolio Holder Decision was originally published on Friday 11 December 2020 for which all Members received an email notification of publication. The expiry of the call-in period was 5.00pm on Friday 15 December 2020, and the call-in notification form was received by Democratic Services at 3.53pm on Friday 15 December 2020. The Technical Appendices for the Portfolio Holder report were distributed to all Members via email on 24 December 2020, following the informal call-in meeting and the publication of this agenda.