

Committee Agenda



**Epping Forest
District Council**

CONSTITUTION WORKING GROUP Tuesday, 5th October, 2021

Place: Virtual Meeting on Zoom

Time: 7.00 pm

Democratic Services Officer: V. Messenger Tel: (01992) 564243
Email: democraticservices@eppingforestdc.gov.uk

Members:

Councillors S Rackham (Chairman), M Sartin (Vice-Chairman), D Dorrell, S Heap, S Jones, H Kauffman, J Mclvor, J Philip, C C Pond, J Share-Bernia and J H Whitehouse

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS

To report the appointment of any substitute members for the meeting.

3. NOTES OF PREVIOUS MEETING (Pages 3 - 6)

To agree the notes of the meeting of the Working Group held on 2 September 2021.

4. TERMS OF REFERENCE & WORK PROGRAMME (Pages 7 - 10)

To review the terms of reference and progress with the achievement of the current work programme for the Working Group.

5. CONSTITUTION - REVIEW OF ARTICLE 4 THE FULL COUNCIL TERMS OF REFERENCE SUB-PARAGRAPH 1 (C) (Pages 11 - 18)

To review the list of plans and strategies listed at sub paragraph 1 (c) of Article 4 of the Constitution (see report attached).

6. DATE OF NEXT MEETING

To note that the next meeting of the Working Group will be held virtually on 3 February 2022 at 19.00.