

Committee Agenda



**Epping Forest
District Council**

CONSTITUTION WORKING GROUP Thursday, 3rd February, 2022

Place: Virtual Meeting on Zoom

Time: 7.00 pm

Democratic Services Officer: V. Messenger Tel: (01992) 564243
Email: democraticservices@eppingforestdc.gov.uk

Members:

Councillors S Rackham (Chairman), M Sartin (Vice-Chairman), D Dorrell, S Heap, S Jones, H Kauffman, J McIvor, J Philip, C C Pond, J Share-Bernia and J H Whitehouse

1. APOLOGIES FOR ABSENCE

To be announced at the meeting.

To report non-attendance before the meeting, please use the Members Portal webpage <https://eppingforestdc-self.achieveservice.com/service/Member>Contact> to ensure your query is properly logged.

Alternatively, you can access the Members portal from the front page of the Council's website, at the bottom under 'Contact Us'
<https://www.eppingforestdc.gov.uk/your-council/members-portal/>

2. SUBSTITUTE MEMBERS

To report the appointment of any substitute members for the meeting.

3. NOTES OF PREVIOUS MEETING (Pages 3 - 8)

To agree the notes of the meeting of the Working Group held on 23 November 2021.

4. TERMS OF REFERENCE & WORK PROGRAMME (Pages 9 - 12)

To review the terms of reference and progress with the achievement of the current work programme for the Working Group.

5. CONSTITUTION - REVISIONS & AMENDMENTS

(Monitoring Officer) To note that the Working Group's Report to Council of 16 December 2021 was deferred to a future Council meeting. Therefore, the Working Group's recommendations from 23 November 2021 meeting regarding Article 4, The Full Council Terms of Reference, sub-paragraph 1(c) have yet to be approved by Council.

6. PART 3 - SCHEME OF DELEGATION - APPENDIX 3 - DELEGATION TO OFFICERS FROM FULL COUNCIL (Pages 13 - 46)

To discuss the current Scheme of Delegation (attached) in relation to the CLD2 delegated powers that decide if a planning application goes to committee or not.

7. JOINT MEETING OF DEVELOPMENT MANAGEMENT CHAIRMEN AND VICE-CHAIRMEN - COMPOSITION AND FUNCTION (Pages 47 - 52)

To reconsider the composition and function of the twice annual Joint Meeting of Development Management Chairmen and Vice-Chairmen. A report by Councillor C C Pond is attached.

8. DATE OF NEXT MEETING

To note that the next meeting of the Working Group will be held on 7 April 2022 at 19.00.