

# Committee Agenda



**Epping Forest  
District Council**

## **CONSTITUTION WORKING GROUP Thursday, 2nd September, 2021**

**Place:** Virtual Meeting on Zoom

**Time:** 7.00 pm

**Democratic Services Officer** V. Messenger Tel: (01992) 564243  
Email: democraticservices@eppingforestdc.gov.uk

### **Members:**

Councillors S Rackham (Chairman), M Sartin (Vice-Chairman), D Dorrell, S Heap, S Jones, H Kauffman, J McIvor, J Philip, C C Pond, J Share-Bernia and J H Whitehouse

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### **1. APOLOGIES FOR ABSENCE**

### **2. SUBSTITUTE MEMBERS**

To report the appointment of any substitute members for the meeting.

### **3. NOTES OF PREVIOUS MEETING (Pages 3 - 6)**

To agree the notes of the meeting of the Working Group held on 27 July 2021.

### **4. TERMS OF REFERENCE & WORK PROGRAMME (Pages 7 - 10)**

To review the terms of reference and progress with the achievement of the current work programme for the Working Group.

### **5. CONSTITUTION - REVISIONS & AMENDMENTS (Pages 11 - 12)**

To consider the attached report regarding an amendment to the Constitution to give the Audit and Governance Committee delegated authority for approving the Council's annual Statement of Accounts, with effect from the 2020/21 financial year.

For information: The latest Constitution update of 5 August 2021 is published on the Council's website and can be viewed at this link:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CId=638&Info=1>

**6. COVID-19 DEVELOPMENT PROJECTS - LOCAL BUSINESS SUPPLIERS PROCUREMENT STRATEGY AND RULES (Pages 13 - 76)**

To consider the attached updated Procurement Strategy for 2021 – 2026 and Procurement Rules of Jan 2021. (Please note: Amendments to the Procurement Rules (January 2021) have been made so that any references to EU law have been replaced with relevant UK law).

**7. DATE OF NEXT MEETING**

To note that the next meeting of the Working Group will be held on 5 October 2021 at 19.00.