



Committee Agenda

CONSTITUTION WORKING GROUP

Thursday, 30th June, 2022

You are invited to attend the next meeting of **Constitution Working Group**, which will be held as a:

Virtual Meeting on Zoom
on **Thursday, 30th June, 2022**
at **7.00 pm**.

Georgina Blakemore
Chief Executive

**Democratic Services
Officer:**

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Members:

Councillors P Bhanot (Chairman), R Bassett (Vice-Chairman), S Heap, H Kauffman, J Mclvor, J Philip, C C Pond, R Pugsley, S Rackham, M Sartin and J H Whitehouse

1. APOLOGIES FOR ABSENCE

To be announced at the meeting.

To report non-attendance before the meeting, please use the Members Portal webpage <https://eppingforestdc-self.achieveservice.com/service/Member>Contact> to ensure your query is properly logged.

Alternatively, you can access the Members portal from the front page of the Council's website, at the bottom under 'Contact Us'
<https://www.eppingforestdc.gov.uk/your-council/members-portal/>

2. SUBSTITUTE MEMBERS

To report the appointment of any substitute members for the meeting.

3. NOTES OF PREVIOUS MEETING (Pages 3 - 6)

To agree the notes of the meeting of the Working Group held on 21 April 2022.

4. TERMS OF REFERENCE & WORK PROGRAMME (Pages 7 - 10)

- (1) To review the terms of reference and progress with the achievement of the current work programme for the Working Group; and
- (2) Members of the Working Group will be asked for their views on additional work programme items for this municipal year.

5. CONSTITUTION - REVISIONS & AMENDMENTS (Pages 11 - 12)

To note the attached report on recent Constitution updates.

6. DATE OF NEXT MEETING

To note that the next meeting of the Working Group will be held on 1 November 2022 at 19.00.