

# Committee Agenda



## Epping Forest District Council

### **Licensing Sub Committee Thursday 22nd June 2023**

You are invited to attend the next meeting of **Licensing Sub Committee**, which will be held at:

**Council Chamber - Civic Offices**  
on **Thursday 22nd June 2023**  
at **10.00 am**

**Georgina Blakemore**  
Chief Executive

**Democratic Services  
Officer:**

Democratic Services (Direct Line 01992 564243)  
Email: [democraticservices@eppingforestdc.gov.uk](mailto:democraticservices@eppingforestdc.gov.uk)

**Members:**

Councillors R Morgan (Chairman), T Matthews, L Mead and I Allgood

**PLEASE NOTE THE START TIME OF THE MEETING**

#### **WEBCASTING/FILMING NOTICE**

**Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site – at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.**

**You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with the Council's published policy.**

**Therefore, by participating in this meeting, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.**

**If you have any queries regarding this, please contact the Corporate Communications Manager on 01992 564039.**

## 1. WEBCASTING INTRODUCTION

1. This meeting is to be webcast. Participants are reminded of the need to activate their microphones before speaking.

2. The Chairman will read the following announcement:

“I would like to remind everyone present that this meeting will be broadcast live to the internet (or filmed) and will be capable of repeated viewing (or another use by such third parties).

If you are seated in the lower public seating area it is likely that the recording cameras will capture your image and this will result in the possibility that your image will become part of the broadcast.

This may infringe your human and data protection rights and if you wish to avoid this you should move to the upper public gallery.”

## 2. APOLOGIES FOR ABSENCE

To be announced at the meeting.

## 3. DECLARATIONS OF INTEREST

To declare interests in any item on this agenda.

## 4. PROCEDURE FOR THE CONDUCT OF BUSINESS (Pages 5 - 12)

To note the adopted procedure for the conduct of business by the Sub-Committee.

## 5. EXCLUSION OF PUBLIC AND PRESS

### Exclusion:

To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

<b>Agenda Item No</b>	<b>Subject</b>	<b>Exempt Information Paragraph Number</b>
5	Application for a Hackney Carriage Drivers' Licence – Mr S Miah	1
6	Application for a Private Hire Drivers' Licence – Mr S Ali	1

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest

in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

**Background Papers:** Article 17 - Access to Information, Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information and in respect of executive reports, the advice of any political advisor.

The Council will make available for public inspection for four years after the date of the meeting one copy of each of the documents on the list of background papers.

#### **6. APPLICATION FOR A HACKNEY CARRIAGE DRIVERS' LICENCE - MR S MIAH (Pages 13 - 18)**

To consider a new application for a Hackney Carriage Drivers' Licence.

#### **7. APPLICATION FOR A PRIVATE HIRE DRIVERS' LICENCE - MR S ALI (Pages 19 - 24)**

To consider a new application for a Private Hire Drivers' Licence.

#### **8. INCLUSION OF PUBLIC AND PRESS**

To invite the public and press back into the meeting for the remaining items of business.