



Epping Forest District Council

DECISIONS

Committee:	CABINET
Date of Meeting:	Monday 4 December 2023

Date of Publication:	08 December 2023
Call-In Expiry:	15 December 2023

This document lists the decisions that have been taken by the Cabinet at its meeting held on Monday 4 December 2023, which require publication in accordance with the Local Government Act 2000. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in.

Those decisions that are listed as being “recommended to the Council...”, or request the Chairman of the Council to waive the call-in, are not eligible for call-in.

The wording used might not necessarily reflect the actual wording that will appear in the minutes, which will take precedence as the minutes are the official record of the meeting.

If you have any queries about the matters referred to in this decision sheet then please contact:

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Call-In Procedure

If you wish to call-in any of the eligible decisions taken at this meeting you should complete the call-in form and return it to Democratic Services before the expiry of five working days following the publication date. You should include reference to the item title. Further background to decisions can be found by viewing the agenda document for this meeting at: www.eppingforestdc.gov.uk/local_democracy

Decision No:

3. MINUTES

Decision:

That the minutes of the Cabinet meeting held on 13 November 2023 be taken as read and signed by the Leader as a correct record.

7. RISK MANAGEMENT - CORPORATE RISK REGISTER

Decision:

- (1) That the Cabinet approved the current Corporate Risk Register and considered that the risks were appropriately scored.
- (2) That the Cabinet considered there were not any new or emerging risks to the Corporate Risk Register that should be referred to the officer Risk Management Group.
- (3) That the Cabinet approved the revised Risk Management Policy and Strategy.

8. IMPLEMENTATION OF THE LOCAL PLAN

Decision:

- (1) That the Cabinet noted the progress of Strategic Masterplans and Concept Frameworks, including the use of Planning Performance Agreements and the progress of proposals at pre-application and application stage (see Appendix A of the agenda report).
- (2) That the Cabinet agreed the Infrastructure Funding Statement 2022/2023 (see Appendix B of the agenda report) for online publication by 31 December 2023.

9. AWARD OF CONTRACT FOR OFF-STREET PARKING ENFORCEMENT

Decision:

- (1) That the Cabinet agreed the contract for off-street parking enforcement be awarded to Marston Holdings Ltd from 1st April 2024 for a period of five (5) years with an option to extend by two (2) years.
- (2) That the Cabinet agreed the yearly contract cost of £229,830.03, subject to yearly uplift of CPI, be allocated from the existing budget provision.
- (3) That the Cabinet agreed to the trialling of IPS pay & display machines at two car parks (free of charge by the contractor) to enable EFDC to assess its performance and consider replacing the existing parking equipment.

10. CALENDAR OF COUNCIL MEETINGS 2024/25

Decision:

That the Cabinet agreed to recommend to the Council for adoption the draft Calendar of Council Meetings for 2024/25 (see Appendix A of the agenda report).

11. ANY OTHER BUSINESS

Decision:

It was noted that there was no other urgent business for consideration by the Cabinet.