



# Epping Forest District Council

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## ***LICENSING SUB COMMITTEE*** ***Tuesday 3rd September 2024***

You are invited to attend the next meeting of **Licensing Sub Committee**, which will be held at:

**Council Chamber - Civic Offices**  
on **Tuesday 3rd September 2024 at 10.15 am**

**Georgina Blakemore**  
**Chief Executive**

**Democratic Services Officer:** T Larsen, Democratic Services (Direct Line 01992 564243)  
Email: [democraticservices@eppingforestdc.gov.uk](mailto:democraticservices@eppingforestdc.gov.uk)

**Members:** Councillors R Morgan (Chairman), I Allgood, S Heather and E Gabbett

**This meeting will be broadcast live and recorded for repeated viewing.**

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### **1. WEBCASTING INTRODUCTION**

This meeting is to be webcast and the Chairman will read the following announcement:

“I would like to remind everyone that this meeting will be filmed live or recorded, and uploaded to the internet and will be capable of repeated viewing.

Therefore, by participating in this meeting, you are consenting to being filmed and to the possible use of those images and sound recordings.

If any public speakers on MS Teams do not wish to have their image captured, they should ensure that their video setting throughout the meeting is turned off and set to audio only.

**Members and public speakers are reminded to turn on their microphones before speaking and turn them off when they have finished”.**

**2. APOLOGIES FOR ABSENCE**

To be declared at the meeting.

**3. DECLARATIONS OF INTEREST**

To declare interests in any item on this agenda.

**4. PROCEDURE FOR THE CONDUCT OF BUSINESS (Pages 3 - 9)**

To note the adopted procedure for the conduct of business by the Sub-Committee.

**5. TO DETERMINE THE APPLICATION FOR A NEW PREMISES LICENCE UNDER THE LICENSING ACT 2003 (Pages 10 - 80)**

Application for a New Premises Licence at 42 Station Way, Buckhurst Hill, IG9 6LN

**6. EXCLUSION OF PUBLIC AND PRESS**

**Exclusion:** To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

<b>Agenda Item No</b>	<b>Subject</b>	<b>Exempt Information Paragraph Number</b>
Nil	Nil	Nil

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

**Background Papers:** Article 17 - Access to Information, Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information and in respect of executive reports, the advice of any political advisor.

The Council will make available for public inspection for four years after the date of the meeting one copy of each of the documents on the list of background papers.