

HGGT JOINT COMMITTEE **Monday 22nd July 2024**

You are invited to attend the next meeting of **HGGT Joint Committee**, which will be held at:

**Council Chamber in the Civic Centre, The Water Gardens, College Square,
Harlow CM20 1WG**
on **Monday 22nd July 2024 at 6.30 pm**

Democratic Services Officer: T Larsen Democratic Services EFDC,
Email: democraticservices@eppingforestdc.gov.uk

Members: Councillors D Swords (Chairman)(Harlow Council), S Boulton (Vice-Chairman)(Hertfordshire County Council), B Crystall (East Herts District Council), N Bedford (Epping Forest District Council) and L Wagland (Essex County Council)

This meeting will be [broadcast live and recorded](#) for repeated viewing.

1. WEBCASTING INTRODUCTION

This meeting is to be webcast and the Chairman will read the following announcement:

“I would like to remind everyone present that this meeting will be broadcast live to the internet (or filmed) and will be capable of repeated viewing (or other such use by third parties).

Therefore, by participating in this meeting, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

Please also be aware that if technical difficulties interrupt the meeting that cannot be overcome, I may need to adjourn the meeting.

Members are reminded to activate their microphones before speaking.”

2. APOLOGIES FOR ABSENCE

To be announced at the meeting.

To report non-attendance before the meeting, please contact [the EFDC Democratic Services](#) to ensure your absence is properly logged.

3. SUBSTITUTE MEMBERS

To report on the appointment of any substitute members for the meeting.

4. DECLARATIONS OF INTEREST

Members of the Joint Committee to declare any Disclosable Pecuniary Interests or Personal Interest in any item on this agenda.

5. MINUTES (Pages 4 - 6)

To confirm the minutes of the last meeting of the HGGT Joint Committee held on 11 June 2024.

6. MATTERS ARISING AND OUTSTANDING ACTIONS

To consider any matters arising and outstanding actions from previous meetings.

7. REQUESTS TO ADDRESS THE JOINT COMMITTEE

Any member of the public or elected member may address the Joint Committee on any agenda item (except those dealt with in private session as exempt or confidential business) due to be considered at the meeting, in accordance with the provisions contained within Parts 21 and 22 of the Inter-Authority Agreement.

8. HGGT ANNUAL REVIEW (Pages 7 - 36)

To review and propose any recommendations to the HGGT Annual Review for 2023/24.

9. HGGT QUALITY REVIEW PANEL ANNUAL REPORT (Pages 37 - 51)

To review and propose any recommendations on the HGGT Quality Review Panel Annual Report 2023/24.

10. HGGT STEWARDSHIP CHARTER (Pages 52 - 166)

To review and propose any recommendations to the HGGT Stewardship Charter.

11. "RE-IMAGINING HOW WE CAN TRAVEL DIFFERENTLY" - A HGGT FRAMEWORK (HGGT MODAL TRANSITION DELIVERY FRAMEWORK) (Pages 167 - 287)

To review and propose any recommendations to the 'Re-Imagining How We Can Travel Differently' Framework to achieve HGGT modal transition objectives as agreed in the HGGT Transport Strategy.

12. HGGT PROGRAMME MANAGEMENT REPORT (Pages 288 - 295)

To note the progress updates with the HGGT Work Programme for 2024/25.

13. ANY OTHER BUSINESS

Section 100B(4)(b) of the Local Government Act 1972 requires that the permission of



the Chairman be obtained, after prior notice to the Proper Officer, before urgent business not specified in the agenda may be transacted.

14. DATE OF THE NEXT MEETING

The next meeting of the Harlow and Gilston Garden Town Joint Committee will be held on 22 October 2024.

15. EXCLUSION OF PUBLIC AND PRESS

Exclusion

To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

Agenda Item No	Subject	Exempt Information Paragraph Number
16	HGGT Programme Management Report (Exempt)	3

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

Background Papers

Background papers are defined as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information and in respect of executive reports, the advice of any political advisor.

The Council will make available for public inspection one copy of each of the documents on the list of background papers for four years after the date of the meeting. Inspection of background papers can be arranged by contacting either the Responsible Officer or the Democratic Services Officer for the particular item.

16. HGGT PROGRAMME MANAGEMENT REPORT (EXEMPT) (Pages 296 - 302)

To review and propose any recommendations on the progress updates with the HGGT Work Programme for 2024/25.