



Epping Forest District Council

DECISIONS

Committee:	CABINET
Date of Meeting:	Thursday, 15 June 2017

Date of Publication:	23 June 2017
Call-In Expiry:	29 June 2017

This document lists the decisions that have been taken by the Council Housebuilding Cabinet Committee at its meeting held on Thursday, 15 June 2017, which require publication in accordance with the Local Government Act 2000. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in.

Those decisions that are listed as being “recommended to the Council...”, or request the Chairman of the Council to waive the call-in, are not eligible for call-in.

The wording used might not necessarily reflect the actual wording that will appear in the minutes, which will take precedence as the minutes are the official record of the meeting.

If you have any queries about the matters referred to in this decision sheet then please contact:

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Call-In Procedure

If you wish to call-in any of the eligible decisions taken at this meeting you should complete the call-in form and return it to Democratic Services before the expiry of five working days following the publication date. You should include reference to the item title. Further background to decisions can be found by viewing the agenda document for this meeting at: www.eppingforestdc.gov.uk/local_democracy

Decision No:

3. MINUTES

Decision:

- (1) That the minutes of the meeting held on 6 April 2017 be taken as read and signed by the Leader as a correct record.

7. FINANCE AND PERFORMANCE MANAGEMENT CABINET COMMITTEE - 30 MARCH 2017

Decision:

Risk Management – Corporate Risk Register

(1) That the Effectiveness of Controls/Actions and Required Further Management Action for Risk 2, Strategic Sites, be updated;

(2) That the Vulnerability and Key Date for Risk 4, Finance Income, be updated;

(3) That, incorporating the above changes, the amended Corporate Risk Register be approved; and

(4) That the Risk Management Strategy and Policy Statement be adopted.

8. ASSET MANAGEMENT AND ECONOMIC DEVELOPMENT CABINET COMMITTEE - 13 APRIL 2017

Decision:

(1) That the minutes of the meeting of the Asset Management & Economic Development Cabinet Committee, held on 13 April 2017, be noted.

9. EPPING FOREST DISTRICT LOCAL PLAN - IMPLEMENTATION

Decision:

(1) That the corporate implications for the delivery and implementation of the Local Plan, including the need to establish appropriate processes and arrangements and put in place the necessary resources, be noted;

(2) That the emerging approach to the production of Strategic Masterplans in the District, including the identification of sites/areas (subject to progression of the Local Plan) requiring the production of a Strategic Masterplan, be agreed; and

(3) That the emerging approach to the introduction of Planning Performance Agreements associated with the progression of sites identified for allocation through the emerging Local Plan be agreed.

10. FLEXIBLE HOMELESSNESS SUPPORT GRANT

Decision:

(1) That the Government's Flexible Homelessness Support Grant (required to be ring fenced for use on homelessness services), already received by the Council in the sum of £277,000 in 2017/2018 and £313,000 to be received in 2018/2019 be used initially as follows:

(a) to continue working with Genesis Housing Association in order to provide private rented accommodation to homeless applicants to prevent homelessness, with a budget of £60,000 in both 2017/18 and 2018/19 to fund the cost of the Association's Management Fees;

(b) to meet the Council's own housing related support costs at the young parents scheme Railway Meadow, Ongar with a budget of £29,000 in both 2017/18 and 2018/19; and

(c) to fund homelessness initiatives already agreed by the Cabinet at its meeting on 2 February 2017 (Minute 130 refers) (other than the 'Invest to Save' funding) in the sum of £43,500 in both 2017/18 and 2018/19 resulting in a saving to the General Fund;

(2) That a further report be submitted to the Cabinet later in the municipal year for consideration to be given:

(a) for the use of the balance of the Flexible Homelessness Support Grant of approximately £131,000 in 2017/18 & £167,000 in 2018/19; and

(b) include options for the use of any additional grant received from the Government in order to provide financial support to help meet with new duties under the Homelessness Reduction Act 2017.

11. DIGITAL ENTERPRISE PROGRAMME

Decision:

(1) That the content of the Digital Enterprise Programme brief be agreed and the cross-border, cross-sector collaborative approach be endorsed;

(2) That the use of the External Partnership Fund up to a maximum of £25,000 to make an additional contribution by the Council as determined by the level of funding secured from partners to commission a co-funded digital strategy for the wider West Essex / East Herts area or Digital Innovation Zone be agreed;

(3) That the proposal to allocate up to £45,000 from the Epping Forest Economic Opportunities Fund towards the examination of options for the provision of free town centre wi-fi in one, some or all of the District's town centres, and, subject to consultation recommendations, the procurement of the most appropriate model and service provider be agreed;

(4) That any additional investment required be subject to a further report to Cabinet;

(5) That the expression of interest in further investment in the superfast broadband network sent by letter from the Portfolio Holder for Technology and Support Services to BDUK / Essex CC be endorsed; and

(6) That, subject to the success of the grant application to BDUK, a further report to Cabinet be submitted seeking agreement to invest further in the local superfast broadband programme and, if agreed, to submit a bid for funding as part of the 2018/19 budget setting process.

12. CORPORATE PLAN 2015-2020 - KEY ACTION PLAN 2016/17 (OUTTURN)

Decision:

(1) That, as part of the Council's Corporate Plan for the period 2015/16 – 2019/20, the progress with the achievement of the Council's Key Action Plan for 2016/17 at the end of the municipal year be noted.

13. TRANSFORMATION PROGRAMME – HIGHLIGHT REPORT (MARCH 2017) & SERVICE ACCOMMODATION REVIEW

Decision:

(1) That the progress of Projects and Programmes within the Transformation Programme for March 2017, alongside the planned actions for April 2017, be noted;

(2) That the update on the Service Accommodation Review, including the Programme Definition Document, be noted and a detailed business case for the option selected by Cabinet in March be progressed; and

(3) That, in order to fund the external support for the production of the business case, a virement of £120,000 from the capital budget for the purchase of Bridgeman House be recommended to the Council for approval.