



Epping Forest District Council

DECISIONS

Committee:	CABINET
Date of Meeting:	Thursday, 12 October 2017

Date of Publication:	20 October 2017
Call-In Expiry:	26 October 2017

This document lists the decisions that have been taken by the Cabinet at its meeting held on Thursday, 12 October 2017, which require publication in accordance with the Local Government Act 2000. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in.

Those decisions that are listed as being “recommended to the Council...”, or request the Chairman of the Council to waive the call-in, are not eligible for call-in.

The wording used might not necessarily reflect the actual wording that will appear in the minutes, which will take precedence as the minutes are the official record of the meeting.

If you have any queries about the matters referred to in this decision sheet then please contact:

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Call-In Procedure

If you wish to call-in any of the eligible decisions taken at this meeting you should complete the call-in form and return it to Democratic Services before the expiry of five working days following the publication date. You should include reference to the item title. Further background to decisions can be found by viewing the agenda document for this meeting at: www.eppingforestdc.gov.uk/local_democracy

Decision No:

3. MINUTES

Decision:

- (1) That the minutes of the meeting of the Cabinet, held on 7 September 2017, be taken as read and signed by the Leader as a correct record.

**7. FINANCE AND PERFORMANCE MANAGEMENT CABINET COMMITTEE -
14 SEPTEMBER 2017**

Decision:

Risk Management – Corporate Risk Register

- (1) That the revised Effectiveness of Controls / Actions and Required Further Management Action for Risk 2, Strategic Sites, be updated;
- (2) That the revised Key Date for Risk 4, Finance Income, be updated;
- (3) That the revised Existing Controls / Actions for Risk 5, Economic Development, be updated;
- (4) That the revised Required Further Management Action and Key Date for Risk 6, Data / Information, be updated;
- (5) That the amended Corporate Risk Register be approved;
- (6) That the revised Risk Management Strategy be adopted; and
- (7) That the Overview & Scrutiny Committee and subsequent Select Committees be requested to review the Corporate Risk Register at the start of each municipal year to ascertain whether all of the risks had been identified and scored appropriately.

8. HOUSING STRATEGY 2017-2022

Decision:

- (1) That, following the support and endorsement of the Communities Select Committee, the new Housing Strategy 2017-22 (attached at Appendix 1 to the report) be adopted; and
- (2) That the Communities Select Committee be requested to continue to review future Annual Key Action Plans for the Housing Strategy prior to approval each year, and to review progress with Key Action Plans every 6 months, in accordance with its previous practice.

9. FLEXIBLE HOMELESSNESS SUPPORT GRANT

Decision:

- (1) That the remainder of the Government's Flexible Homelessness Support Grant be used as follows:
 - (a) an additional £80,000 in 2017/18 and £80,000 in 2018/19 for further rental and damage deposit guarantee loans;
 - (b) the re-introduction of the Preventing Repossession Fund with a budget of £40,000 in 2017/18 and £65,000 in 2018/19;
 - (c) three additional single homeless applicant (or parent or couples with one child) placements at the Zinc Arts Project at a cost of around £3,000 for the remainder of 2017/18, and providing there were

no concerns, a further 3 placements be made from April 2018 (making nine in total) at a cost of around £6,000 in 2018/19;

(d) a budget of £8,000 in 2017/18 and £8,000 in 2018/19 to provide landlord incentive payments, in partnership with Genesis Housing Association, of £2,000 per property, paid on the basis that the property was available to the Council's homeless applicant for a minimum period of 2 years; and

(e) an additional budget of £8,000 in 2018/19 to enable the appointment of an external company to provide specialist services to rough sleepers in the District; and

(2) That a further report be submitted to the Cabinet should any additional grant be received from the Government in order to provide financial support to help meet new duties under the Homelessness Reduction Act 2017.

10. EPPING FOREST CITIZENS ADVICE BUREAU - EXTENSION OF FUNDING FOR DEBT ADVISORS

Decision:

(1) That the funding of the Epping Forest Citizens Advice Bureau's (CAB) two existing Debt Advisors for a further year be agreed from 1 April 2018 and funded as follows:

(a) £37,800 from the Housing Revenue Account (HRA); and

(b) £4,200 from the General Fund District Development Fund (DDF).

11. BUSINESS RATES REVALUATION 2017 - DISCRETIONARY RATE RELIEF SCHEME

Decision:

(1) That, in accordance with section 47 of the 1988 Local Government Finance Act, the Discretionary Rate Relief Scheme be approved following the 2017 Revaluation as shown in Appendix 1 of the report; and

(2) That authority be delegated to the Director of Resources, in consultation with the Finance Portfolio Holder, to enter into any Essex-wide application to become a pilot for 100% business rates retention.

12. MODERN SLAVERY & HUMAN TRAFFICKING - TRANSPARENCY STATEMENT AND POLICY

Decision:

(1) That, in order to meet legal and moral safeguarding obligations, the Modern Slavery Transparency Statement for the Council be adopted, along with the associated Modern Slavery and Human Trafficking Policy; and

(2) That this item be included in the Leader's Report to Council at the next Council meeting, scheduled for 1 November 2017, in order to raise

awareness of this issue throughout the Council.

13. TRANSFORMATION PROGRAMME - HIGHLIGHT REPORT (AUGUST 2017)

Decision:

(1) That the progress of the Projects and Programmes within the Transformation Programme for August 2017 be noted, alongside the planned actions for September 2017.

14. EPPING FOREST DISTRICT LOCAL PLAN - PROGRESS REPORT

Decision:

(1) That the progress made in the production of the Local Plan be noted;

(2) That the updated Local Development Scheme, included at Appendix 1 of the report, be agreed and published on the Council's website;

(3) That expenditure from the Local Plan budget to date in 2017/18 be noted;

(4) That District Development Fund growth bids be made in the sums of:

(a) £706,440 for 2018/19; and

(b) £400,180 for 2019/20 (£1,106,620 in total over the two financial years); and

(5) That the Planning and Governance Portfolio Holder be authorised to report directly to the full Council at a special meeting in December 2017 on the proposed Regulation 19 Pre-Submission Local Plan for publication.

15. OPERATIONAL & COMMERCIAL PROPERTY - PLANNED MAINTENANCE PROGRAMME 2016/17 - 2020/21

Decision:

(1) That the progress with the Facilities Management projects during 2017/18 be noted.

16. OAKWOOD HILL DEPOT, LOUGHTON - OUTTURN REPORT

Decision:

(1) That the final account for the construction of Oakwood Hill Depot in the sum of £2,590,043.64 be noted.

