



## Epping Forest District Council

### DECISIONS

<b>Committee:</b>	<b>CABINET</b>
<b>Date of Meeting:</b>	<b>Thursday, 9 November 2017</b>

<b>Date of Publication:</b>	<b>14 November 2017</b>
<b>Call-In Expiry:</b>	<b>20 November 2017</b>

This document lists the decisions that have been taken by the Cabinet at its meeting held on Thursday, 9 November 2017, which require publication in accordance with the Local Government Act 2000. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in.

Those decisions that are listed as being “recommended to the Council...”, or request the Chairman of the Council to waive the call-in, are not eligible for call-in.

The wording used might not necessarily reflect the actual wording that will appear in the minutes, which will take precedence as the minutes are the official record of the meeting.

If you have any queries about the matters referred to in this decision sheet then please contact:

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### **Call-In Procedure**

If you wish to call-in any of the eligible decisions taken at this meeting you should complete the call-in form and return it to Democratic Services before the expiry of five working days following the publication date. You should include reference to the item title. Further background to decisions can be found by viewing the agenda document for this meeting at: [www.eppingforestdc.gov.uk/local\\_democracy](http://www.eppingforestdc.gov.uk/local_democracy)

<b>Decision No:</b>
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### **3. MINUTES**

#### **Decision:**

- (1) That the minutes of the meeting of the Cabinet, held on 12 October 2017, be taken as read and signed by the Leader as a correct record.

**7. TRANSFORMATION PROGRAMME MONITORING REPORT - SEPTEMBER 2017**

**Decision:**

(1) That the progress of the Projects and Programmes within the Transformation Programme for September 2017 be noted, alongside the planned actions for October 2017.

**8. TECHNOLOGY STRATEGY AND ASSOCIATED FUNDING 2018 - 23**

**Decision:**

(1) That the Technology Strategy 2018-23 be formally adopted to replace the current ICT Strategy with immediate effect;

(2) That the projects (excluding server hosting) scheduled for the 2018/19 financial year be noted;

(3) That growth bids be made in the sum of £635,150 for the Capital Programme, in the sum of £90,000 for the District Development Fund (DDF) and in the sum of £361,188 for the Continuing Services Budget (CSB), broken down as follows:

(a) for Technology projects to enable accommodation change:

(i) £132,800 from the Capital Programme;

(ii) £10,000 from the District Development Fund; and

(iii) £45,100 from the Continuing Services Budget;

(b) for Technology projects to enable Flexible and Mobile Working:

(i) £390,000 from the Capital Programme;

(ii) £70,000 from the District Development Fund; and

(iii) £178,720 from the Continuing Services Budget; and

(c) for Technology projects to improve the Customer experience and internal processes:

(i) £112,350 from the Capital Programme;

(ii) £10,000 from the District Development Fund; and

(iii) £137,368 from the Continuing Services Budget;

(4) That, as part of the server hosting project, a District Development Fund growth bid be made in the sum of £20,000 to implement the reactivation of Computer Suite 1 (CS1) as an interim measure, and the longer-term investigation of hosting options;

(5) That the future proposed projects be noted, along with the need for

Capital budget provision to be made at the relevant point in the Programme's funding bid cycle to ensure continued delivery of benefits;

(6) That a Higher Level Apprentice position be agreed to provide the role of a Project Delivery Support Officer, at a total salary cost of £95,500 from the District Development Fund over the five years of the Strategy; and

(7) That the Portfolio Holder for Technology & Support Services be authorised, in consultation with the Director of Resources, to agree any further changes to the Technology Strategy for 2017/18 and 2018/19.

**9. CORPORATE PLAN KEY ACTION PLAN 2017/18 - QUARTER 1 PROGRESS**

**Decision:**

(1) That, as part of the Council's Corporate Plan for the period 2015/16 - 2019/20, the progress with the achievement of the Council's Key Action Plan for 2017/18 at the end of Quarter 1 be noted.