



Epping Forest District Council

DECISIONS

Committee:	CABINET
Date of Meeting:	Tuesday, 10 April 2018

Date of Publication:	17 April 2018
Call-In Expiry:	24 April 2018

This document lists the decisions that have been taken by the Cabinet at its meeting held on Tuesday, 10 April 2018, which require publication in accordance with the Local Government Act 2000. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in.

Those decisions that are listed as being “recommended to the Council...”, or request the Chairman of the Council to waive the call-in, are not eligible for call-in.

The wording used might not necessarily reflect the actual wording that will appear in the minutes, which will take precedence as the minutes are the official record of the meeting.

If you have any queries about the matters referred to in this decision sheet then please contact:

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Call-In Procedure

If you wish to call-in any of the eligible decisions taken at this meeting you should complete the call-in form and return it to Democratic Services before the expiry of five working days following the publication date. You should include reference to the item title. Further background to decisions can be found by viewing the agenda document for this meeting at: www.eppingforestdc.gov.uk/local_democracy

Decision No:

3. MINUTES

Decision:

- (1) That the minutes of the meeting of the Cabinet, held on 8 March 2018, be taken as read and signed by the Leader as a correct record.

7. ANNUAL PROGRESS REPORT OF THE COUNCIL HOUSEBUILDING CABINET COMMITTEE

Decision:

(1) That the Annual Progress Report of the Council Housebuilding Cabinet Committee on Council Housebuilding be noted.

8. TRANSFORMATION PROGRAMME MONITORING REPORT - JANUARY & FEBRUARY 2018

Decision:

(1) That the progress of Projects and Programmes within the Transformation Programme for January and February 2018 be noted, alongside the planned actions for March 2018.

9. AWARD OF CONTRACT FOR ARBORICULTURAL MAINTENANCE WORKS

Decision:

(1) That, following a procurement exercise and being the most economically advantageous tender under the price and quality criteria, the contract for arboricultural maintenance of major trees which were the responsibility of the Council be awarded to Gristwood and Toms Limited for an initial period of five years with an option to extend by a further two years.

10. EQUALITY OBJECTIVES 2018-22

Decision:

(1) That the Council's Equality Objectives and Action Plan for 2018-22 be agreed.

11. PHASE 4 SUPERFAST ESSEX BROADBAND FUNDING

Decision:

(1) That the use of the existing provision of £350,000 within the Capital Programme for phase 4 of the Superfast Essex broadband rollout, match funded by contributions from BDUK and with an additional contribution from Essex County Council, be agreed; and

(2) That a written agreement be entered into with Essex County Council to confirm this funding would be forthcoming.

12. ANY OTHER BUSINESS

Decision:

(1) That, as agreed by the Leader of Council and in accordance with Section 100B(4) of the Local Government Act 1972, the following items of

urgent business be considered following the publication of the agenda:

- (a) Implementation of the People Strategy – Strategic Director Posts.

13. EXCLUSION OF PUBLIC AND PRESS

Decision:

(1) That, in accordance with Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the items of business set out below as they would involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12(A) of the Act indicated, and the exemption was considered to outweigh the potential public interest in disclosing the information:

<u>Agenda Item</u>	<u>Subject</u>	<u>Paragraph Number</u>
15	The Impact of the Chinese Government's decision to impose tougher Quality Control standards on imported recycling materials	3
16	Implementation of the People Strategy	1

14. THE IMPACT OF THE CHINESE GOVERNMENT'S DECISION TO IMPOSE TOUGHER QUALITY CONTROL STANDARDS ON IMPORTED RECYCLING MATERIALS

Decision:

(1) That the impact of the Chinese Government's decision to impose tougher quality control standards on imported recycling materials and the impact this was having on the financial sustainability of the Council's Waste Management contract with Biffa Municipal Limited be noted;

(2) That the request by Biffa Municipal Limited for additional payments from the Council to cover the additional costs arising from the decision of the Chinese Government be noted:

(3) That the specialist external technical advice received by the Council in relation to the request from Biffa Municipal Limited for financial assistance to deal with the impact of the Chinese Government's decision to impose tougher quality control standards on imported recycling materials be noted; and

(4) That a further report be submitted to a future meeting of the Cabinet when responses to the questions raised in the proposed letter to be sent to Biffa Municipal Limited were received and details of the impact of the changes plus options for mitigation were known.

15. IMPLEMENTATION OF PEOPLE STRATEGY

Decision:

(1) That the following be recommended to the Council for approval:

- (a) that the Council's current Management Board of one Chief Executive and four Service Directors be replaced by a new arrangement comprising of one Chief Executive and two Strategic

Directors;

(b) that the posts of Director of Resources (vacant), Director of Governance (vacant), Director of Neighbourhoods and Director of Communities be deleted from the Council's establishment;

(c) that the requirement for voluntary severance on the terms contained within the report be agreed for the existing post holders of Director of Neighbourhoods and Director of Communities;

(d) that the leaving date for the Director of Communities be mutually agreed between the post holder and the Head of Paid Service on the basis of sufficient management capacity being retained until the appointment of any new Strategic Director;

(e) that the role of Acting Chief Executive be continued to be undertaken by the Director of Neighbourhoods, whose substantive post would be deleted, as per the decision previously made by the Council on 22 February 2018; and

(f) that, in order to better reflect the support needs of the revised Management Board structure, the number of Executive Assistant posts be reduced from five to one, following the normal consultation arrangements of the Council and within the existing Redundancy Policy;

(2) That the costs of these measures be met from within the existing budget provision previously agreed by the Council to implement the new Common Operating Model;

(3) That the Job Descriptions for the new Strategic Director roles be agreed, to be advertised at a level of remuneration of up to £95,000 per annum;

(4) That the indicative recruitment timetable be commenced immediately; and

(5) That a further report on the development of the new Common Operating Model be submitted to the Cabinet at the meeting scheduled for 14 June 2018, outlining the proposed structure of the management levels below Management Board.