



Licensing Committee Wednesday, 18th April, 2018

You are invited to attend the next meeting of **Licensing Committee**, which will be held at:

**Council Chamber, Civic Offices, High Street, Epping
on Wednesday, 18th April, 2018
at 2.30 pm .**

**Derek Macnab
Acting Chief Executive**

**Democratic Services
Officer**

Adrian Hendry (Directorate of Governance)
Tel: 01992 564243 Email:
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Members:

Councillors R Morgan (Vice-Chairman), N Bedford, K Chana, D Dorrell, L Hughes,
J Jennings, P Keska, A Lion, L Mead, S Neville, C P Pond, B Rolfe, M Sartin and D Sunger

PLEASE NOTE THE START TIME OF THE MEETING

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

(Director of Governance) To declare interests in any item on this agenda.

3. MINUTES OF THE LICENSING COMMITTEE (Pages 5 - 12)

To confirm the minutes of the Licensing Committee meeting held on 18 October 2017.

4. MINUTES OF THE LICENSING SUB-COMMITTEES

Copies of the minutes from the Sub-Committee's meetings will be available for the relevant Chairmen to sign off.

5. APPLICATIONS RECEIVED UNDER THE LICENSING ACT 2003 (Pages 13 - 14)

(Director of Neighbourhoods) to consider the attached report.

6. TAXI PARKING IN EPPING

RECOMMENDATION:

Members are asked to consider what action (if any) can be taken to alleviate the problem highlighted by some residents regarding public hire drivers parking in the side streets of Epping.

In recent months Transport for London (TfL) have changed their policy of allowing Lawlors car service exclusive rights to park at Epping Station. Previously Lawlors have enjoyed the monopoly and other public hire firms have been excluded from the approach road to the station.

Since the change in policy public hire vehicles working for Lawlors have been parking in the side streets of Epping waiting to be called to the station to pick up fares.

Officers have received a number of calls from residents complaining of disturbance late at night and illegal parking. Many have asked that the council undertake some form of enforcement action to prevent this, however officers have been unable to do so because no public hire regulations are being broken.

Letters have been sent to the North Essex Parking Partnership regarding the illegal parking problem and to TfL asking that they reconsider their decision, however no answer has been received from either body.

Some complainants have requested that this state of affairs be brought to the attention of Members hence this report.

7. AMENDMENT TO PUBLIC HIRE REGULATIONS - MEDICAL CONDITIONS

RECOMMENDATION:

Members are asked to approve an amendment to the public hire regulations as outlined below.

Following the adoption of our new public hire licensing regulations last year a difference has been identified between the medical conditions relating to Hackney Carriage drivers and Private Hire drivers.

For Hackney Carriage drivers a medical examination is required at the initial application stage and then at the ages of 50, 55, 60, 65 and annually thereafter. For private hire drivers a medical examination is required at the initial application stage, at age 45 and subsequently on renewal (every three years) until the age of 65 when these will be required annually.

Members are asked to approve an amendment to the regulations so that both licenses require the medical check outlined for hackney carriage drivers above.

8. AMENDMENT TO PUBLIC HIRE REGULATIONS - DVLA LICENCE CHECK

RECOMMENDATION:

Members are asked to approve an amendment to the public hire regulations as outlined below.

Recent changes by the Driver Vehicle Licensing Authority (DVLA) have made provision for DVLA licences to be checked online at any time. In order for officers to be able to do this the driver has to supply an access code obtained from the DVLA. Members are asked to amend the public hire regulations to make it a requirement for licensed drivers and applicants to supply an access code to licensing officers upon request.

9. REVIEW OF LICENSING SUB-COMMITTEE PROCEDURES

To review the proceedings of the Licensing Sub-Committee held during the preceding period and identify any problems of procedure, policy and organisation that have adversely affected the running of the meetings.

10. REVIEW OF CURRENT AND FUTURE TRAINING NEEDS FOR THE COMMITTEE

To highlight any further training considered necessary for the members tasked with discharging the Council's Licensing function.

11. MATTERS ARISING

To consider any further matters arising in respect of the Council's Licensing function, not covered elsewhere on the agenda.

1. At the Licensing Sub-Committee meeting held on 3 April 2018, the Members asked for a report to go to the next Full Licensing Committee on the how many Taxi driver appeals there have been and what were the outcomes. A verbal report will be given at this meeting on the one and only recent appeal to have been made.

12. ANY OTHER BUSINESS

Section 100B(4)(b) of the Local Government Act 1972, together with paragraphs (6) and (24) of the Council Procedure Rules contained in the Constitution require that the permission of the Chairman be obtained, after prior notice to the Chief Executive, before urgent business not specified in the agenda (including a supplementary agenda of which the statutory period of notice has been given) may be transacted.

In accordance with Operational Standing Order (6) (non-executive bodies), any item raised by a non-member shall require the support of a member of the Committee concerned and the Chairman of that Committee. Two weeks notice of non-urgent items is required.

13. DATE OF NEXT MEETING

The next meeting of the Licensing Committee has been scheduled for 17 October 2018 at 2.30pm in the Council Chamber.