

EPPING FOREST DISTRICT COUNCIL COUNCIL MINUTES

Committee: Council **Date:** 20 May 2019

Place: Council Chamber, Civic Offices, High Street, Epping **Time:** 7.30 - 9.20 pm

Members Present: Councillors R Bassett (Chairman), H Kane (Vice-Chairman), N Avey, R Baldwin, A Beales, N Bedford, P Bolton, R Brookes, L Burrows, G Chambers, D Dorrell, I Hadley, S Heap, S Heather, R Jennings, J Jennings, S Jones, S Kane, H Kauffman, P Keska, Y Knight, J Lea, J Leppert, A Lion, C McCredie, M McEwen, L Mead, A Mitchell, G Mohindra, R Morgan, S Murray, S Neville, A Patel, J Philip, D Plummer, C P Pond, C C Pond, S Rackham, B Rolfe, M Sartin, J Share-Bernia, P Stalker, S Stavrou, D Stocker, D Sunger, B Vaz, C Whitbread, H Whitbread, J H Whitehouse, J M Whitehouse and D Wixley

Apologies: Councillors J Knapman, J McIvor, M Owen, C Roberts, D Roberts and B Sandler

Officers Present: D Macnab (Deputy Chief Executive), N Boateng (Service Manager (Legal) & Monitoring Officer), G Blakemore (Chief Executive), T Carne (Corporate Communications Manager), A Hendry (Senior Democratic Services Officer), S Kits (Social Media and Customer Services Officer), R Perrin (Senior Democratic Services Officer) and P Seager (Chairman's Secretary)

1. WEBCASTING INTRODUCTION

The Senior Democratic Services Officer reminded everyone present that the meeting would be broadcast live to the Internet, and that the Council had adopted a protocol for the webcasting of its meetings.

2. DISTRICT COUNCIL ELECTIONS - 2 MAY 2019

The Chairman welcomed the newly elected and re-elected members of the Council at the election held on 2 May 2019 as follows;

Councillor	Ward
Nigel Avey	Broadley Common, Epping Upland & Nazeing
Aniket Patel	Buckhurst Hill West
Paula Keska	Chipping Ongar, Greensted and Marden Ash
Cherry McCredie	Epping Hemnall
Chris Whitbread	Epping Lindsey and Thornwood Common
Sheree Rackham	Grange Hill
Richard Morgan	Hastingwood, Matching and Sheering Village
Brian Rolfe	Lambourne
Richard Bassett	Lower Nazeing
Paul Stalker	Lower Sheering
Jaymey McIvor	North Weald Bassett

Mary Sartin	Roydon
Nigel Bedford	Shelley
Syd Stavrou	Waltham Abbey High Beach
Ann Mitchell	Waltham North East
Julian Leppert	Waltham Abbey Paternoster
Sam Kane	Waltham Abbey Honey Lane
David Plummer	Waltham Abbey South West

The Chairman presented the declaration of acceptance of office certificates to all newly and re-elected members present.

3. CHAIRMAN OF COUNCIL - YEAR OF OFFICE

Councillor R Bassett addressed the Council on his year of office. He had attended many events and activities across the District, in his role as a Chairman, which demonstrated the valuable service voluntary groups and organisations provided.

He had sought to support and promote these organisations and create business network events for community links and good relationships for the District and the residents of Epping Forest. He had hosted a Charity Concert to raise the profile of young people and their talents, and raise funds for the Young Carers, centre in Loughton. Memorable occasions, had been the 56th Squadron parade at North Weald Airfield, meeting the Duchess of Cambridge at Gilwell Scout Headquarters and attending the Queen Scout Parade at Windsor Castle.

Members and D Macnab, on behalf of the staff expressed their appreciation for his service throughout his year of office.

4. ELECTION OF CHAIRMAN

The Council received nominations for the office of Chairman of the Council for 2019/20. Councillor R Bassett was proposed, having been moved formally by Councillor M Sartin and seconded by Councillor C Whitbread. It was:

RESOLVED:

That Councillor R Bassett be elected Chairman of the Council for the ensuring year.

Councillor R Bassett thereupon made a declaration of Acceptance of Office of the Chairman and thanked the Council for his election.

COUNCILLOR R BASSETT IN THE CHAIR

5. APPOINTMENT OF VICE-CHAIRMAN

The Council received nominations for the office of Vice-Chairman of the Council for 2019/20. Councillor H Kane was proposed, having been moved formally by Councillor S Stavrou and seconded by Councillor C Whitbread. It was:

RESOLVED:

That Councillor H Kane be appointed Vice-Chairman of the Council for the ensuring year.

Councillor H Kane thereupon made a declaration of Acceptance of Office of Vice-Chairman of the Council and thanked the Council for her appointment.

6. MINUTES

RESOLVED:

That the minutes of the Council meeting held on 25 April 2019 be taken as read and signed by the Chairman as a correct record.

7. DECLARATIONS OF INTEREST

There were no declarations of interest pursuant to the Council's Code of member Conduct.

8. ANNOUNCEMENTS

(a) Announcements by the Chairman

(i) Former Members

The Chairman acknowledged the contributions made to the Council by:

- former Councillor L Hughes who had not re-sought re-election after four years of service;
- former Councillor A Grigg who had not re-sought re-election after 21 years of service;
- former Councillor K Chana who had not re-sought re-election after 13 years of service;
- former Councillor R Gadsby who was not re-elected after 16 years of service; and
- former Councillor L Webster who was not re-elected after 20 years of service.

The Chairman presented a bronze Long Service Award to former Councillor K Chana for his service to the Council.

The Chairman advised that himself and the Vice-Chairman would visit former Councillors Grigg, Gadsby and Webster with their Long Service Awards.

(ii) Flowers

The Chairman announced that the floral display from tonight's meeting would be sent to Shirley Hawkins, the Deputy Chief Executive's Assistant who would be shortly retiring after 59 years of service to the local authority.

(iii) Retiring Chief Executive, Derek Macnab

Members of the Council paid tribute to Derek Macnab, the former Acting Chief Executive of Epping Forest District Council, who was retiring after 36 years in Local Government. They thanked him for his contributions to the District and wished him well for the future.

9. ELECTION OF LEADER

The Council received nominations for the Leader of the Council. Councillor C Whitbread was proposed, having been moved formally by Councillor S Stavrou and seconded by Councillor J Philip. It was:

RESOLVED:

That, in accordance with Section 44C(2) of the Local Government Act 2000, Councillor C Whitbread be appointed Leader of the Council for a four year term of office, as prescribed by Section 44E of the Act, expiring on the day of the Annual Council meeting or following normal day of retirement as a Councillor.

10. REPORT OF THE APPOINTMENT PANEL

Mover: Councillor C Whitbread, (Chairman of the Appointment Panel and Leader of the Council)

Councillor C Whitbread reported on the appointments which he had made to the Cabinet, Cabinet Committees and Outside organisations carrying out Executive Functions.

Furthermore, he also reported the recommendations of the Appointment Panel in relation to the membership, chairmanship and vice-chairman of Committees, Sub-Committees and Panels (non-executive bodies) along with the Outside Organisations carrying out Council, Regulatory or non Cabinet functions, which included further changes and nominations since the Panel had met on 9 May 2019.

The Council voted on appointments where the number of nominations exceeded the number of places available.

RESOLVED:

(1) That, in accordance with Regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990, the constitution of political groups as set out in Appendix 5, to these minutes be noted;

(2) That details of appointments made by the Leader of the Council, of Cabinet members and Cabinet Committees carrying out Executive functions as set out in Appendix 1 to these minutes be noted;

(3) That the Membership, Chairmanship and Vice-Chairmanship of Committees, Sub-Committees and Panels (non-Executive bodies) as set out at Appendix 2 to these minutes be noted;

(4) That the group representatives for the purposes of notifying substitute members for meetings be noted as follows;

(a) Conservative Group:

- Councillor C. Whitbread (Group Leader)
- Councillor S. Stavrou (Deputy Group Leader);
- Councillor S. Kane; and
- Councillor M. Sartin.

(b) Green Party Group:

- Councillor S. Neville (Group Leader); and
- Councillor S. Heap (Deputy Group Leader)

(c) Liberal Democrat Group:

- Councillor J. M. Whitehouse (Group Leader); and
- Councillor J. H. Whitehouse (Deputy Group Leader).

(d) Loughton Residents Association Group:

- Councillor C. P. Pond (Group Leader); and
- Councillor D. Wixley (Deputy Group Leader).

(5) That the group representative confirm member appointments to the Proper Officer for the Overview and Scrutiny Select Committees for 2019/20, by 30 May 2019;

(6) That appointments to Outside Organisations carrying out Council Regulatory or non-Cabinet functions, as set out at Appendix 3 to these minutes be approved; and

(7) That the appointments to be made by the Leader of the Council to Outside Organisations carrying out Executive functions, as set out at Appendix 4, to these minutes be noted.

11. SCHEME OF DELEGATIONS

The Council's Constitution required that the Scheme of Delegations be agreed at the Annual Council meeting. The current scheme had received no further additions or amendments since the last meeting, which had been agreed on 25 April 2019.

RESOLVED:

That the Scheme of Delegations as set out in the Constitution be agreed.

12. COUNCIL MEETING DATES FOR 2019/20

The Council was informed that it was a requirement of the Constitution, for the Council to approve a programme of ordinary meetings of the Council each year.

RESOLVED:

That during 2019/20 ordinary meetings of Council be held on the following dates;

30 July 2019;
19 September 2019;
5 November 2019;
17 December 2019;
25 February 2020;
7 April 2020; and
21 May 2020.

CHAIRMAN

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ANNUAL COUNCIL MEETING – 20 MAY 2019

CONSTITUTION OF POLITICAL GROUPS AND GROUP LEADERS

Local Government and Housing Act 1989 – Notice of Constitution of Political Groups and Group Leaders

To note in accordance with regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990, the constitution of political groups as follows:

Conservative Group:

Group Leader - Councillor C. Whitbread
Deputy Group Leader - Councillor S. Stavrou

Councillor Avey	Councillor S Kane	Councillor Philip
Councillor Bassett	Councillor Keska	Councillor Rackham
Councillor Bedford	Councillor Knapman	Councillor Rolfe
Councillor Bolton	Councillor Knight	Councillor Sandler
Councillor Brady	Councillor Lea	Councillor Sartin
Councillor Burrows	Councillor Lion	Councillor Share-Bernia
Councillor Chambers	Councillor McEwen	Councillor Stalker
Councillor Dorrell	Councillor J McIvor	Councillor Stocker
Councillor Hadley	Councillor Mitchell	Councillor Sunger
Councillor Heather	Councillor Mohindra	Councillor Vaz
Councillor Jones	Councillor Morgan	Councillor H Whitbread
Councillor H Kane	Councillor Patel	

Members 37

Green Party Group:

Group Leader - Councillor S. Neville
Deputy Group Leader - Councillor S. Heap

Councillor D. Plummer

Members 3

Liberal Democrats Group:

Group Leader – Councillor J. M. Whitehouse
Deputy Group Leader - Councillor J. H. Whitehouse

Councillor C. McCredie

Members 3

Loughton Residents' Association Group:

Group Leader - Councillor C. P. Pond

Deputy Group Leader - Councillor D. Wixley

Councillor R. Baldwin
Councillor A. Beales
Councillor R. Brookes
Councillor J. Jennings

Councillor R. Jennings
Councillor H. Kauffman
Councillor L. Mead
Councillor M. Owen

Councillor C. C. Pond
Councillor C. Roberts
Councillor D. Roberts

Members 13

CABINET & CABINET COMMITTEES - LEADER APPOINTMENTS 2019/20**(a) Deputy Leader**

	2019/20
Deputy Leader	S. Stavrou

(b) Other Cabinet Members/Allocation of Portfolios

Portfolio	Portfolio Holder 2019/20
Leader	C. Whitbread
Community & Partnership Services	N. Bedford
Commercial & Regulatory Services	A. Patel
Housing & Property Services	H. Whitbread
Planning Services	J. Philip
Contracts & Technical Services	N. Avey
Business Support Services	S. Stavrou
Customer Services	S. Kane
Strategic Projects	A. Lion

(c) Cabinet Committees (not part of pro rata allocations)

Asset Management & Economic Development Cabinet Committee
Commercial & Regulatory Services Portfolio Holder (Chairman)
Business Support Services Portfolio Holder
Community & Partnership Services Portfolio Holder
Contracts & Technical Services Portfolio Holder

Finance & Performance Management Cabinet Committee
Business Support Services Portfolio Holder (Chairman)
Leader
Housing & Property Services Portfolio Holder
Planning Services Portfolio Holder

Council Housebuilding Cabinet Committee
Housing & Property Services Portfolio Holder (Chairman)
Planning Services Portfolio Holder
Commercial & Regulatory Services Portfolio Holder
Business Support Services Portfolio Holder
Contracts & Technical Services Portfolio Holder

Local Plan Cabinet Committee
Planning Services Portfolio Holder (Chairman)
Leader
Community & Partnership Services Portfolio Holder
Business Support Services Portfolio Holder
Housing & Property Services Portfolio Holder

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COMMITTEE ETC. NOMINATIONS 2019/20

AREA PLANS SUB-COMMITTEE EAST (19 MEMBERS) (NOT PRO RATA) *							
		Conservative Group	Green Party Group	Liberal Democrat Group	Loughton Residents Association Group	Independent Members	
MEMBERSHIP 2019/20	Chairman	P Keska					
	Vice-Chairman	B Rolfe					
		N Bedford		C McCredie			
		P Bolton		J H Whitehouse			
		H Brady		J M Whitehouse			
		L Burrows					
		I Hadley					
		S Jones					
		P Keska					
		M McEwen					
		J Mclvor					
		R Morgan					
		J Philip					
		B Rolfe					
		P Stalker					
		B Vaz					
		C Whitbread					
	H Whitbread						

*Membership of Area Plans Sub-Committee East comprises all members for the relevant wards.

AREA PLANS SUB-COMMITTEE WEST (14 MEMBERS) (NOT PRO RATA) *

		Conservative Group	Green Party Group	Liberal Democrat Group	Loughton Residents Association Group	Independent Members	
MEMBERSHIP 2019/20	Chairman	D Dorrell					
	Vice-Chairman	J Lea					
		N Avey	D Plummer			J Leppert	
		R Bassett					
		D Dorrell					
		S Heather					
		H Kane					
		S Kane					
		Y Knight					
		J Lea					
		A Mitchell					
		M Sartin					
		S Stavrou					
		D Stocker					

*Membership of Area Plans Sub-Committee West comprises all members for the relevant wards.

AREA PLANS SUB-COMMITTEE SOUTH (25 MEMBERS) (NOT PRO RATA) *						
		Conservative Group	Green Party Group	Liberal Democrat Group	Loughton Residents Association Group	Independent Members
MEMBERSHIP 2019/20	Chairman	G Mohindra				
	Vice-Chairman	A Patel				
		J Knapman	S Heap		R Baldwin	S Murray
		A Lion	S Neville		A Beales	
		G Mohindra			R Brookes	
		A Patel			R Jennings	
		S Rackham			J Jennings	
		B Sandler			H Kauffman	
		J Share-Bernia			L Mead	
		D Sunger			M Owen	
					C C Pond	
					C P Pond	
					C Roberts	
				D Roberts		
				D Wixley		

*Membership of Area Plans Sub-Committee South comprises all members for the relevant wards. Councillor G. Chambers does not wish to be appointed to membership of the Sub-Committee for 2019/20.

AUDIT AND GOVERNANCE COMMITTEE (5 MEMBERS PLUS 2 CO-OPTED PERSONS) *						
		Conservative Group (3)	Green Party Group (1)	Liberal Democrat Group	Loughton Residents Association Group (1)	Independent Members
MEMBERSHIP 2019/20	Chairman	The chairman of the Committee is appointed at first meeting in each municipal year				
		J Knapman	S Heap	No Nomination	R Jennings	
		I Hadley				
		B Vaz				

*The Vice-Chairmanship of the Audit and Governance Committee is assumed by a co-opted person if the Chairman is a Member, and vice versa.

CONSTITUTION WORKING GROUP (11 MEMBERS)

		Conservative Group (7)	Green Party Group (1)	Liberal Democrat Group (1)	Loughton Residents Association Group (2)	Independent Members	
MEMBERSHIP 2019/20	Chairman	S Jones					
	Vice-Chairman	M Sartin					
		D Dorrell	S Heap	J H Whitehouse	C C Pond		
		S Jones			C P Pond		
		M McEwen					
		J Philip					
		M Sartin					
		J Share-Bernia					
	S Rackham						

DISTRICT DEVELOPMENT MANAGEMENT COMMITTEE (15 MEMBERS) *

		Conservative Group (10)	Green Party Group (1)	Liberal Democrat Group (1)	Loughton Residents Association Group (3)	Independent Members	
MEMBERSHIP 2019/20	Chairman	B Sandler					
	Vice-Chairman	S Jones					
		H Brady	S Heap	J M Whitehouse	H Kauffman		
		D Dorrell			C C Pond		
		I Hadley			C Roberts		
		S Jones					
		J Lea					
		G Mohindra					
		R Morgan					
		J Philip					
		B Rolfe					
		B Sandler					

91 JOINT CONSULTATIVE COMMITTEE (9 MEMBERS PLUS 9 STAFF SIDE REPRESENTATIVES) *							
		Conservative Group (6)	Green Party Group	Liberal Democrat Group (1)	Loughton Residents Association Group (2)	Independent Members	
MEMBERSHIP 2019/20	Chairman*	N/A	N/A	N/A	N/A	N/A	
		R Bassett		J H Whitehouse	J Jennings		
		A Lion			L Mead		
		J Philip					
		P Stalker					
		S Stavrou					
		H Whitbread					

*The Chairmanship of the Joint Consultative Committee is to be assumed by a staff-side representative for 2019/20.

LICENSING COMMITTEE (& LICENSING SUB-COMMITTEE) (15 MEMBERS*)							
		Conservative Group (10)	Green Party Group (1)	Liberal Democrat Group (1)	Loughton Residents Association Group (3)	Independent Members	
MEMBERSHIP 2019/20	Chairman	R Morgan					
	Vice-Chairman				J Jennings		
		S Heather	S Neville	J M Whitehouse	J Jennings		
		I Hadley			L Mead		
		P Keska			C P Pond		
		R Morgan					
		B Rolfe					
		M Sartin					
		P Stalker					
		D Sunger					
		D Stocker					
		A Lion					
Licensing Sub-Committee Chairmen (6)		P Keska R Morgan M Sartin	S Neville		J Jennings C P Pond		

*The Licensing Act 2003 requires that the Licensing Committee comprise no more than 15 members. Licensing Sub-Committees should comprise no more than 3 members.

OVERVIEW AND SCRUTINY COMMITTEE (17 MEMBERS*)							
		Conservative Group (11)	Green Party Group (1)	Liberal Democrat Group (1)	Loughton Residents Association Group (3)	Independent Members (1)	
MEMBERSHIP 2019/20	Chairman	M Sartin					
	Vice-Chairman				R Jennings		
		P Bolton	S Neville	J H Whitehouse	R Baldwin	S Murray	
		L Burrows			R Jennings		
		D Dorrell			D Wixley		
		I Hadley					
		S Heather					
		G Mohindra					
		S Rackham					
		M Sartin					
		P Stalker					
		D Sunger					
	Y Knight						

*Membership of the Overview and Scrutiny Committee was extended to seventeen members for 2019/20, providing an additional seat on the Committee for the Conservative Group and the Loughton Residents Association Group. In order to accommodate a request for independent member representation on the Committee for the year, the Loughton Residents Association Group relinquished its additional seat arising from the extension of membership, in order that this position may be filled by Councillor S. Murray.

STANDARDS COMMITTEE (9 MEMBERS)							
		Conservative Group (6)	Green Party Group (1)	Liberal Democrat Group	Loughton Residents Association Group (2)	Independent Members	
MEMBERSHIP 2019/20	Chairman	B Rolfe					
	Vice-Chairman				C P Pond		
		N Avey	S Neville		C P Pond		
		S Kane			C Roberts		
		R Morgan					
		B Rolfe					
		J Share-Bernia					
		G Chambers					

SENIOR MANAGEMENT SELECTION PANEL (7 MEMBERS)							
		Conservative Group (4)	Green Party Group	Liberal Democrat Group (1)	Loughton Residents Association Group (2)	Independent Members	
MEMBERSHIP 2019/20	Chairman	C. Whitbread					
	Vice-Chairman	M. Sartin					
		J Philip	No nomination	J M Whitehouse	R Jennings		
		M. Sartin			C P Pond		
		S Stavrou					
		C. Whitbread					

SENIOR MANAGEMENT APPEALS PANEL (7 MEMBERS)

		Conservative Group (4)	Green Party Group (1)	Liberal Democrat Group	Loughton Residents Association Group (2)	Independent Members	
MEMBERSHIP 2019/20	Chairman	A Lion					
	Vice-Chairman				J Jennings		
		P Bolton	S Neville	No nomination	J. Jennings		
		A Lion			C C Pond		
		P Stalker					
		H Whitbread					

REPRESENTATION ON OUTSIDE ORGANISATIONS 2019/20

1. Council Appointments - Organisations Carrying Out Council Regulatory or Non-Cabinet Functions

Organisation and Allocation Category		Nominations for 2019/20
1.	Epping Forest Care and Repair Management Committee (3)	J Lea A Mitchell D Stocker
2.	Epping Forest Citizens' Advice Bureau (3 including 1 voting member)	J Jennings R Bassett (voting member) To be advised
3.	Campaign to Protect Rural England (Essex Branch) (1 + deputy)	S Heather N Bedford (Deputy)
4.	Epping Forest Community Transport Board of Trustees (1)	S Kane
5.	Epping Forest Housing Aid Committee (1)	J Lea
6.	Epping Forest Local Highways Panel (4)	D Wixley S Kane P Keska To be advised
7.	Epping Forest Local Liaison Group (specific ward representation only)	(BCEUN) (1) N Avey (BHW) (1) G Chambers (ELTC) (1) L Burrows (EH) (1) J M Whitehouse (LSJ) (1) C P Pond (LSM) (1) J Jennings (LF) (1) R Baldwin (TB) (1) J Philip (WAHB) (1) S Stavrou
8.	Essex Police, Fire and Crime Panel (1)	N Bedford M Sartin (Deputy)
9.	Health Overview, Policy and Scrutiny Committee (1)	Not required for 2019/20. Local member to be appointed by Essex County Council.
10.	Grange Farm Managing Trustees (Term to 31.5.23)	M. Sartin C. Scrutton To be advised
11.	Lee Valley Regional Park Authority (2) (Ongoing term to 30.6.21)	M. Sartin S. Stavrou S Heather (Deputy)

Organisation and Allocation Category	Nominations for 2019/20
12.	<p>Leisure Centre Liaison Groups (Leisure Centre Customer Forums)</p> <p>The Leisure Contract Manager has advised that two members should be appointed to each Liaison Group/Customer Forum for 2019/20.</p>
(a)	Epping Sports Centre (2) L Burrows H Whitbread
(b)	Ongar Leisure Centre (2) N Bedford P Keska
(c)	Loughton Leisure Centre (2) R Brookes To be advised
(d)	Waltham Abbey Swimming Pool (2) A Mitchell J Lea
13.	<p>Epping Forest Local Councils Liaison Committee (no restriction)</p> <p>R Bassett H Kane J Lea R Morgan B Rolfe M Sartin J H Whitehouse</p>
14	Outer North-East London Joint Health Overview and Scrutiny Committee (1) A Lion
15.	Princess Alexandra Hospital - Partnership Governor (1) P Bolton
16.	Roding Valley Meadows Local Nature Reserve:
(a)	Management Committee (1) S Murray
(b)	Working Group (1) Not required - officer appointment
17.	Stansted Airport Consultative Committee (1 + deputy) P Stalker M Sartin (Deputy)
18.	Stansted Airport Community Trust Fund (1) R Morgan
19.	Town Centre Partnerships
	<p>The Service Director (Community & Partnerships) has advised as follows with regard to the appointment of members to each Town Centre Partnership for 2019/20.</p>
(a)	Buckhurst Hill Village Forum (0) No member appointment required. Representatives of the Council may attend any meeting in a non-voting capacity.
(b)	Epping Town Centre Partnership (2) N Avey H Whitbread
(c)	Loughton Broadway Town Centre Partnership (0) No member appointment required. Representatives of the Council may attend any meeting in a non-voting capacity.

Organisation and Allocation Category		Nominations for 2019/20
	(d) Loughton High Road Town Centre Partnership (2)	No member appointment required. The Town Centre Partnership was not currently operating.
	(e) Ongar Town Forum Steering Group (0)	No member appointment required. Representatives of the Council may attend any meeting in a non-voting capacity.
	(f) Waltham Abbey Town Partnership (2)	H Kane J Lea
20.	Voluntary Action Epping Forest (1)	B Rolfe
21.	Waltham Abbey Royal Gunpowder Mills Ltd (1)	H Kane
22.	Waltham Abbey Tourist Information Centre (Joint Management Committee) (3)	J Lea A Mitchell To be advised
23.	Leisure Management Contract Partnership Board (6)	N Avey R Brookes G Chambers H Kane P Keska R Morgan
24.	Epping Forest College (Board of Governors of New City College and local advisory body for the Epping Forest Campus College) (NEW)	R Bassett

2. Appointments Held by Officers – Organisations Carrying Out Executive Functions (Appointments by the Leader)

	Organisation and Committee Responsible	Representative 2019/20
1.	Association of Retained Council Housing (ARCH)	Service Director (Housing & Property Services) (or representative)
2.	National Society for Clean Air (SE Division)	Service Director (Commercial & Regulatory Services) (or representative)
3.	Standing Conference – Investigation of Air Pollution	Service Director (Commercial & Regulatory Services) (or representative)
4.	Roding Valley Meadow Local Nature Reserve Working Group	Service Director (Contracts & Technical Services) (or representative)

3. Appointments Held by Officers – Organisations Carrying Out Council Regulatory or Non-Executive Functions

This Appendix indicates those organisations where the Council determined on 25 April 1995 that the representatives should be officers.

	Organisation and Committee Responsible	Representative
1.	Essex Water Safety Liaison Committee	Service Director (Commercial & Regulatory Services) (or representative)
2.	Voluntary Action Epping Forest (see also member appointments schedule)	Service Director (Community & Partnership Services) (or representative)

REPRESENTATION ON OUTSIDE ORGANISATIONS 2019/20

1. Leader Appointments - Organisations Carrying Out Executive Functions

Organisation and Allocation Category		Nominations for 2019/20
1.	Association of Retained Council Housing - Executive Board (1 + Deputy)	Housing & Property Services Portfolio Holder Leader of the Council (Deputy)
2.	Civil Enforcement of Parking and Traffic Regulations Outside London - Adjudication Joint Committee (1)	Contracts & Technical Services Portfolio Holder
3.	Epping Forest District Community Safety Partnership (1 + Deputy)	Community & Partnership Services Portfolio Holder + Deputy to be advised
4.	East of England Local Government Association (1)	Leader of the Council
5.	Six Authorities Liaison Group (formerly Enfield, Essex and Hertfordshire Border Liaison Group) (3 + Deputies)	R Bassett M Sartin J Lea S Heather (Deputy)
6.	Epping Forest District Local Strategic Partnership (LSP) The LSP Manager has advised as follows with regard to the appointment of members to each of the following LSP bodies for 2019/20.	
	(a) LSP Board (1)	Leader of the Council
	(b) Health & Wellbeing Board (2)	Business Support Services Portfolio Holder Community & Partnership Services Portfolio Holder
	(c) Safer Communities Partnership	Disbanded
	(d) Sustainable Communities Group	Disbanded
	(e) Economic Board (1)	Community & Partnership Services Portfolio Holder
	(f) Tourism Board (1)	Community & Partnership Services Portfolio Holder
	(g) Epping Forest Children's Partnership (1)	To be advised
7.	Essex Community Wide Traveller Unit	The Council no longer subscribes to the EWTU.
8.	Essex Partnership for Flood Management (1)	Contracts & Technical Services Portfolio Holder
9.	Essex Waste Partnership - Inter-Authority Member Working Group (1 + Deputy)	Contracts & Technical Services Portfolio Holder A Lion (Deputy)

Organisation and Allocation Category		Nominations for 2019/20
10.	Harlow-Stansted Gateway Transportation Board (1 + Deputy)	Contracts & Technical Services Portfolio Holder Community & Partnership Services Portfolio Holder (Deputy)
11.	Local Government Association - General Assembly (1 + Deputy)	Leader of the Council Deputy Leader of the Council (Deputy)
12.	North Essex Parking Partnership (1 + Deputy)	Contracts & Technical Services Portfolio Holder Community & Partnership Services Portfolio Holder (Deputy)
13.	Off-Street Car Parking Contract Monitoring Board (2)	Contracts & Technical Services Portfolio Holder N Bedford
14.	South East Local Enterprise Partnership (2)	Leader of the Council Community & Partnership Services Portfolio Holder
15.	Waste Management Partnership Board (2)	Business Support Services Portfolio Holder Contracts & Technical Services Portfolio Holder
16.	West Essex Alliance (1 + Deputy)	Leader of the Council Commercial & Regulatory Services Portfolio Holder
17.	Co-operation for Sustainable Development Board (2 + 1 Deputy)	Leader of the Council Planning Services Portfolio Holder N Bedford (Deputy)
18.	Harlow & Gilston Garden Town Board	Leader of the Council Planning Services Portfolio Holder Strategic Projects Portfolio Holder.