

**Constitution Working Group**  
**(Chairman – Councillor S Rackham)**  
**Work Programme 2021/22**

<b>Item</b>	<b>Timescale</b>	<b>Progress</b>	<b>Officer / owner</b>
(1) Constitution	Ongoing	To consider the ongoing review of the Constitution to ensure alignment with the Council's management structure.	N Boateng
(2) Procurement Rules 2021	27 July 2021  2 September 2021	To consider the new Procurement Rules (agreed by Cabinet Dec 2020); and  To be continued from July 2021 meeting.	J Warwick / S McNamara
(5) Statutory Statement of Accounts – change of delegated authority for approving	2 September 2021	Change of delegated authority for approving Statutory Statement of Accounts from Council to Audit & Governance Committee (Council (Minute no 27) recommendation made to Constitution Working Group at 29.07.21 meeting).	A Small / N Boateng
(3) Article 4 – The Full Council Terms of Reference	5 October 2021	To review Article 4 – The Full Council Terms of Reference sub-para (c).	N Boateng (report due)
(4) Part 3 – Scheme of Delegation – Appendix 3 – Delegation to Officers from Full Council	5 October 2021	To discuss the delegated powers in relation to Planning Officers.	N Boateng (report due) (incl. N Richardson)
(6) Joint Meeting of Development Management Chairmen and Vice-Chairmen	3 February 2022	To reconsider the composition and function of the twice annual Joint Meeting of Development Management Chairmen and Vice-Chairmen (Minute no 4).	Cllr CC Pond (report due) N Boateng (incl. N Richardson)