

# **Report to Overview and Scrutiny Committee**

**Date of meeting: 12 October 2021**

**Portfolio: All**

**Subject: Proposed Revised Terms of Reference – Stronger Place Select Committee**

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## **Recommendations/Decisions Required:**

- (i) Overview and Scrutiny Committee is requested to the consider and, if appropriate, agree the proposed revised terms of reference for Stronger Place Select Committee (Appendix A)**

## **Report:**

1. Members of the Stronger Place Select Committee (23 Sept 2021) agreed to submit the proposed revised Terms of Reference for comment and approval to Overview and Scrutiny Committee.
2. Member comments on the Terms of Reference at the meeting of the of the Stronger Place Select Committee (22 June 2021) led to a report presented to Overview & Scrutiny Chairmen & Vice-Chairmen on 22 July 2021.
3. The revised Terms of Reference (Appendix A) were considered at the meeting of Stronger Place Select Committee (23 Sept 2021). The Select Committee commended the revisions and the clarity and context that they provided. It was noted that there needed to be some flexibility and that external presentations for information and awareness were an important aspect of the role of this Select Committee.
4. This report offers members of Overview and Scrutiny Committee an opportunity to consider and comment of the proposed terms of reference (Appendix A)
5. It should be noted that it is the prerogative of the Overview and Scrutiny Committee to agree changes to a select committee's Terms of Reference.
6. Projects to be scrutinised by the Stronger Place Select Committee will be validated an incorporated into the Work programme.

**Reason for decision:** To provide a member led approach to the Terms of Reference and Work Programme of the Stronger Place Select Committee

**Options considered and rejected:**

**Consultation undertaken:** None

**Resource implications:** None

**Legal and Governance Implications:** None

**Safer, Cleaner, Greener Implications:**

**Background Papers:**

**Impact Assessments:** see attached.

See overleaf/....

**APPENDIX A**  
**STRONGER PLACE SELECT COMMITTEE – PROPOSED TERMS OF REFERENCE 2021/22**

**Definition of Stronger “Place” Select (Scrutiny) Committee**

To consider Epping Forest District as a physical Place and to scrutinise the direction, policies and projects of the executive that affect the spatial and infrastructure requirements of the Epping Forest District.

**The Committees Areas of Responsibility (Scope)**

To consider the impact on customers, residents, businesses and visitors to our District, and to respond to consultation activities.

**Key Objectives**

1. To develop a work programme each year that effectively scrutinises the areas of responsibility outlined above.
2. To engage in policy review and development, with a focus on improvement and how this can be best achieved.
3. To consider any matter referred by the Overview and Scrutiny Committee, Cabinet or a Portfolio Holder and to make recommendations as appropriate.
4. To establish working groups and task and finish panels to undertake any activity within the terms of reference.
5. To undertake pre-scrutiny through the review of specific proposals of the Council and its partner organisations or other local service providers to help develop policy.
6. To engage with the community and encourage community engagement.
7. District Wide Management Contracts and provide scrutiny of services that are not performing to standard and develop proposals for their improvement.
8. To monitor and review relevant projects and associated closure and benefits reports.

**Sources of Information**

Epping Forest DC Corporate Plan 2018-2023

Local Plan Submission Version, including Main Modifications.

Departmental Business Plans

Cabinet Corporate Aims and Objective 2021/22

Cabinet Work Programme 1 July to 31 October 2021

**To provide scrutiny for the following corporate projects:**

1. Local Plan Delivery, Infrastructure Delivery Plan, S106 Agreements, associated parking
2. Epping Centre Development - St. Johns Road
3. North Weald airfield development (including master-planning)

4. Council Housebuilding
5. Economic growth, skills and employment
6. District Wide Waste Management Provision
7. District Wide Leisure Services Development

**To have overview of the green agenda** – helping to inform policy and future proofing the Place.

**To maintain an awareness of the impact of relevant external policies and partners.**