

EPPING FOREST DISTRICT COUNCIL DISTRICT DEVELOPMENT MANAGEMENT COMMITTEE MEETING MINUTES

Wednesday 10 April 2024, 8.00 pm - 8.50 pm

Council Chamber - Civic Offices

Members Present: Councillors P Keska (Chairman), T Matthews (Vice-Chairman), C Amos, R Baldwin, H Brady, L Burrows, I Hadley, S Heap, S Heather, H Kauffman, K Williamson, J M Whitehouse, R Balcombe and J Philip

Members Present (Virtually): None

Apologies: Councillor(s) H Kane, R Morgan and C C Pond

Officers In Attendance: Graham Courtney (Service Manager (Planning Development)) and Gary Woodhall (Team Manager - Democratic & Electoral Services)

Officers In Attendance (Virtually): Therese Larsen (Democratic Services Officer)

[A RECORDING OF THIS MEETING IS AVAILABLE FOR REPEATED VIEWING](#)

53 WEBCASTING INTRODUCTION

On behalf of the Chairman, the Team Manager for Democratic, Electoral & Member Services reminded everyone present that the meeting would be broadcast live to the internet and would be capable of repeated viewing, which could infringe their human and data protection rights.

54 ADVICE FOR PUBLIC & SPEAKERS AT PLANNING COMMITTEES

The Chairman welcomed members of the public to the meeting and the Committee noted the advice provided for the public and speakers in attendance.

55 SUBSTITUTE MEMBERS

The Committee was advised that the following substitute members had been appointed for the meeting:

- (a) Councillor J Philip for Councillor R Morgan; and
- (b) Councillor R Balcombe for Councillor H Kane.

56 DECLARATIONS OF INTEREST

(a) Pursuant to the Council's Members' Code of Conduct, Councillors L Burrows & J Philip declared a non-pecuniary interest in the following item of the agenda by virtue of the applicant being known to the Councillors. The Councillors stated that they had had no discussions with the applicant regarding the application and had determined that they would remain in the meeting for the consideration of the application and voting thereon:

- EPF/0022/23 – 34 Crows Road, Epping.

57 MINUTES

Resolved:

- (1) That the minutes of the meeting of the Committee held on 6 March 2024 be taken as read and signed by the Chairman as a correct record.

58 SITE VISITS

There was no request for a site visit at the application site being considered at the meeting.

59 EPF/0022/23 34 CROWS ROAD EPPING CM16 5DE

The Committee received a presentation on the application from the Planning Services Manager, and representations from an objector and the applicant. The Committee discussed the planning merits of the application, but there were concerns expressed regarding the accuracy of the measurements within the submitted plans. Cllr J Philip proposed a motion, seconded by Cllr R Balcombe, to defer the application to allow Planning Officers to validate the measurements provided on the submitted plans, as the Committee felt that this was critical to the application. The Committee agreed to defer this application to its next meeting, scheduled for 3 July 2024.

Resolved:

- (1) That the application be deferred to the next scheduled meeting of the Committee to allow Planning Officers to validate the accuracy of the measurements provided on the submitted plans.

60 ANY OTHER BUSINESS

It was noted that there was no other urgent business for consideration by the Committee.

61 EXCLUSION OF PUBLIC AND PRESS

The Committee noted that there was no business which necessitated the exclusion of the public and press from the meeting.

CHAIRMAN