

Report to Constitution Working Group

Date of meeting: 11 July 2024



**Epping Forest
District Council**

Subject: Constitution Review Update

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Recommendations/Decisions Required:

To update the Constitution Working Group on progress with the review of the Constitution, Scheme of Delegation.

Report

The new style Scheme of Delegation was presented to the Senior Leadership Team on 1 July 24. The feed back was positive. SLT will review the suggested amendments and have undertaken to provide feedback by 15 July.

Next Steps

Finalise amendments and proof reading of the new Scheme of Delegation incorporating feedback from SLT. The next stage will be to report to full Council for approval to incorporate into the Constitution.

Resource Implications:

The recommendation of this report seeks to ensure that the Council's Constitution remains fit for purpose.

Legal and Governance Implications:

The Council's Constitution sets out procedures and rules for the operation of its functions and responsibilities.

Safer, Cleaner, Greener Implications:

There are no implications arising from the recommendations of this report in respect of the Council's commitment to the Climate Local Agreement, the corporate Safer, Cleaner, Greener initiative, or any crime and disorder issues within the district.

Consultation:

The proposed revisions to the Constitution have been subject to consultation with the Monitoring Officer, SLT and the CWG.

Background Papers:

Draft Scheme of Delegation, attached as appendix 1.

Risk Management:

The Council's Constitution sets out procedures and rules for the operation of its functions and responsibilities.

Equality:

There are no equality implications arising from the recommendations of this report.