

EPPING FOREST DISTRICT COUNCIL COUNCIL MEETING MINUTES

Thursday 23 May 2024, 7.00 pm - 9.00 pm

Council Chamber, Civic Offices, High Street, Epping

Members Present: Councillors D Sunger (Chairman), L Burrows (Vice-Chairman), I Allgood, C Amos, R Balcombe, R Baldwin, R Bassett, N Bedford, R Brookes, E Gabbett, S Heather, H Kauffman, P Keska, J Lea, A Lion, J Lucas, M Markham, T Matthews, C McCann, L Mead, L Morgan, R Morgan, S Murray, C Nweke, M Owen, S Patel, C C Pond, R Pugsley, K Rizvi, R Sharif, D Stocker, C Whitbread, H Whitbread, J H Whitehouse, J M Whitehouse, K Williamson, S Yerrell, G Wiskin, A Ardakani, E Barnard, B Church, B Cohen, T Cornish, M Dadd, M George, R Chahal Holden, S Jones, W Kauffman, M Morris and S Rackham

Members Present (Virtually): -

Apologies: Councillor(s) I Hadley, J McIvor, J Parsons and T Bromwich

Officers In Attendance: Andrew Small (Strategic Director, Corporate and Section 151 Officer), Jennifer Gould (Strategic Director and Chief Operating Officer), Nathalie Boateng (Service Manager / Solicitor - Legal Services (Shared Services)), Gary Woodhall (Team Manager - Democratic & Electoral Services), Pat Seager (Chairman's Officer), Natalie Cole (Corporate Communications Officer) and Steven Mitchell (PR Website Editor)

Officers In Attendance (Virtually): Therese Larsen (Democratic Services Officer)

A [RECORDING OF THIS MEETING](#) IS AVAILABLE FOR REPEATED VIEWING

1 WEBCASTING INTRODUCTION

The Democratic Services Team Manager reminded everyone present that the meeting would be broadcast live to the Internet, and that the Council had adopted a protocol for the webcasting of its meetings.

2 DISTRICT COUNCIL ELECTIONS - 2 MAY 2024

The Chairman welcomed the new Members of the Council following the all-out elections held on 2 May 2024, and presented each of them with a certificate.

Councillor	Ward
Barbara Cohen	Buckhurst Hill East & Whitebridge
Bob Church	Buckhurst Hill West
Edward Barnard	Epping East
Mandy George	Epping West & Rural
Rashni Chahal Holden	Grange Hill
Will Kauffman	Loughton Fairmead
Arash Ardakani	Loughton Fairmead

Sheree Rackham	Loughton Roding
Graham Wiskin	Loughton St John's
Tom Bromwich	North Weald Bassett
Mary Dadd	Ongar
Tippy Cornish	Theydon Bois with Passingford
Sue Jones	Theydon Bois with Passingford
Martin Morris	Waltham Abbey North

3 CHAIRMAN OF COUNCIL - YEAR OF OFFICE

Cllr D Sunger addressed the Council as the outgoing Chairman.

Cllr D Sunger advised the Council that he was honoured to have been appointed as the first Sikh Chairman of the Council, and hoped that he had served the role with dignity over the course of his year.

Cllr D Sunger stated that he had attended over 100 events and meetings during his year as Chairman with his wife, and had been proud to represent the District. He had met so many residents from all walks of life and travelled to every corner of our District. Some of the events during his year had included Ride London which travelled though the District, visiting the Royal Gunpowder Mills in Waltham Abbey, riding the Epping Ongar Railway Memory Train, planting a tree for the Queens Green Canopy in Theydon Bois, laying wreaths for Remembrance Sunday and the parade through Epping, attending the Childrens Talent Show organised by Cllr L Mead's daughter, the official opening of the Loughton Foodbank, and the very moving Holocaust Memorial event in Loughton. The Civic Awards event in March and celebrating with many of the various religious communities we have in our District - including Hanukkah, Christian Carol Services, Diwali, Eid, Vasaki and the Hindu New Year – were particular highlights.

There had also been two significant anniversaries during the year: the Youth Council's 15th anniversary; and the 50th anniversary of the founding of the District Council.

Cllr D Sunger thanked the Council for appointing him as Chairman, and for their support throughout the municipal year of both himself and his chosen charity, Chigwell Riding Trust, which was celebrating its 60th anniversary. Cllr D Sunger also thanked his Vice-Chairman, Cllr L Burrows, for supporting him this year, and to the officers from Corporate Communications – especially P Seager - and Democratic Services who had ensured that he was always been fully briefed and ready for the events he attended. And finally, Cllr D Sunger also thanked his family, especially his wife Teri, for their support throughout the year.

Cllrs C Whitbread, K Rizvi, A Lion, S Patel and C C Pond, and the Chief Executive, G Blakemore on behalf of the staff, expressed their appreciation for Cllr D Sunger's hard work and dedication throughout his term of office as Chairman.

4 ELECTION OF CHAIRMAN

The nomination of Cllr L Burrows for the office of Chairman of Council was proposed by Cllr H Whitbread and seconded by Cllr C Whitbread.

Resolved:

- (1) That Cllr L Burrows be elected Chairman of the Council for the municipal year 2024/25.

Cllr L Burrows thereupon made a Declaration of Acceptance of Office of Chairman of the Council and presented Cllr D Sunger with his Past Chairman's badge.

Cllr L Burrows in the Chair

Cllr L Burrows thanked the Council for the honour, which he would accept with humility, and hoped that he could live up to the example set during the past year by Cllr D Sunger. Cllr L Burrows stated that he intended to be fair to all Councillors during his term of office, and that he would be a voting Chairman throughout his year.

5 APPOINTMENT OF VICE-CHAIRMAN

The nomination of Cllr L Mead for the Office of Vice-Chairman of the Council was proposed by Cllr C C Pond and seconded by Cllr S Murray.

Resolved:

- (1) that Cllr L Mead be elected Vice-Chairman of the Council for the 2024/25 municipal year.

Cllr L Mead thereupon made a Declaration of Acceptance of Office of Vice-Chairman of the Council and was presented with her Vice-Chairman's chain by the Chairman. Cllr L Mead thanked the Council for the honour of her appointment.

6 DECLARATIONS OF INTEREST

There were no declarations of interest made pursuant to the Council's Code of Member Conduct.

7 MINUTES

The Democratic Services Team Manager reported that the minutes of the last meeting were not ready but would be available for agreement at the next meeting of the Council.

8 ANNOUNCEMENTS

(a) Announcements by the Chairman of the Council

The Chairman announced that his chosen charity for the year was the Essex Air Ambulance and hoped that Members would give generously throughout the year.

(b) Members not seeking re-election or not re-elected

The Council noted that D Barlow, P Bhanot, P Bolton, A Green, S Heap, J Jennings, R Jennings, J Jogia, H Kane, S Kane, C P Pond, A Patel, B Vaz and D Wixley had not sought re-election on 2 May 2024, and that H Brady, C McCredie, L Paine and J Philip had not been re-elected.

Various Councillors paid tribute to the service that the former Councillors listed above had given over a number of years.

(c) Long Service Awards

The Chairman informed the Council that the five former Councillors eligible for Long Service awards were not available to attend tonight's meeting. They would be invited to join the Chairman in his Office at a later date to collect their Long Service awards.

9 REPORT OF THE APPOINTMENT PANEL

The Leader of the Council, Cllr C Whitbread, reported on the appointments which he had made to the Cabinet for 2023/24. His appointments to Outside Organisations carrying out Executive Functions would be reported to the next meeting in July 2024. Furthermore, the Leader also reported on the recommendations of the Appointments Panel in relation to the membership, chairmanship and vice-chairmanship of committees, sub-committees and panels, along with the appointment of Council representatives to Outside Organisations carrying out Council, Regulatory or non-Executive functions. The Council voted on any appointments where the number of nominations exceeded the number of places available.

Some of the outstanding nominations for committee places from the political groups were made at the meeting, and the Council noted that any outstanding nominations after tonight would be reported at the next Council meeting in July. The appointment of Council representatives to the Epping Forest Local Liaison Groups and the Epping Forest Local Highways Panel were deferred to the next meeting, pending further information being obtained on their proposed structure for 2024/25. Nominations to these two bodies made by the political groups would be carried over for consideration in July.

Following the electoral review and the restructuring of the Council's ward structure, the Area Plans Sub-Committees needed to be re-aligned with the new wards. The Appointments Panel had considered this issue and proposed a structure which would mirror the previous allocation of wards to each Sub-Committee. There was an amendment to this proposal from Cllr K Williamson, seconded by Cllr C Whitbread, for the new ward of Epping West & Rural to move from Area Plans Sub-Committee East to Area Plans Sub-Committee West. The amendment was carried.

Resolved:

- (1) That, in accordance with Regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990, the constitution of the political groups be agreed as set out in Appendix 1;
- (2) That details of appointments made by the Leader of the Council for Cabinet members carrying out Executive functions as set out in Appendix 2 be noted;
- (3) That the Membership, Chairmanship and Vice-Chairmanship of Committees, Sub-Committees and Panels (non-Executive bodies) be approved as set out at Appendix 3 with any outstanding nominations reported at the meeting;
- (4) That the group representatives for the purposes of notifying substitute members for meetings be confirmed as follows:
 - (a) Conservative Group:
 - Councillor C Whitbread (Group Leader);
 - Councillor N Bedford (Deputy Group Leader); and
 - Councillor R Balcombe;
 - (b) Liberal Democrat Group:
 - Councillor J M Whitehouse (Group Leader); and
 - Councillor C Amos (Deputy Group Leader);
 - (c) Loughton Residents Association Group:

- Councillor C Pond (Group Leader);
- Councillor L Mead (Deputy Group Leader); and
- Councillor I Allgood;

(5) That appointments to outside organisations carrying out Council regulatory or non-Cabinet functions, as set out at Appendix 4 be approved;

(6) That the appointments made by the Leader of the Council to outside organisations carrying out Executive functions, as set out at Appendix 5, be received with any outstanding nominations to be reported to a future Council meeting;

(7) That Mr Wyn Marshall be re-appointed as a non-voting, co-opted member of the Communities Scrutiny Committee for the 2024/25 municipal year; and

(8) That the following ward structure be agreed for the Area Planning Sub-Committees:

- (a) Area Plans Sub-Committee East:
 - Epping East;
 - North Weald Bassett;
 - Ongar;
 - Rural East; and
 - Theydon Bois with Passingford;
- (b) Area Plans Sub-Committee West:
 - Roydon & Lower Nazeing;
 - Waltham Abbey North;
 - Epping West & Rural;
 - Waltham Abbey South & Rural; and
 - Waltham Abbey West; and
- (c) Area Plans Sub-Committee South:
 - Buckhurst Hill & Whitebridge;
 - Buckhurst Hill West;
 - Chigwell with Lambourne;
 - Grange Hill;
 - Loughton Fairmead;
 - Loughton Forest;
 - Loughton Roding; and
 - Loughton St John's.

10 SCHEME OF DELEGATION

The Council's Constitution required that the Scheme of Delegation of functions which were not the responsibility of the Leader of Council be agreed at the Annual Council meeting. There were no additions, deletions or revisions proposed as part of this exercise.

Resolved:

- (1) That the Scheme of Delegation of non-executive functions be agreed.

11 COUNCIL MEETING DATES FOR 2024/25

At its meeting on 19 December 2023, the Council adopted the Calendar of Meetings for the period May 2024 to May 2025, which included ordinary meetings of the Council for the year. It

was a requirement of the Constitution that a programme of ordinary meetings of the Council be approved at the Annual Meeting of the Council.

Resolved:

(1) That ordinary meetings of the Council be held on the following dates during 2024/25:

- (a) 23 July 2024;
- (b) 15 October 2024;
- (c) 17 December 2024;
- (d) 20 February 2025;
- (e) 8 April 2025; and
- (f) 22 May 2025.

12 EXCLUSION OF PUBLIC AND PRESS

The Council noted that there were no items of business which necessitated the exclusion of the public and press from the meeting.

CHAIRMAN

Minute Item 9

**LOCAL GOVERNMENT AND HOUSING ACT 1989
LOCAL GOVERNMENT (COMMITTEES AND POLITICAL GROUPS)
REGULATIONS 1990**

**Notice Pursuant To Regulation 8
NOTICE OF CONSTITUTION OF A POLITICAL GROUP**

To: CHIEF EXECUTIVE, EPPING FOREST DISTRICT COUNCIL

We, the undersigned, being members of the Council of the EPPING FOREST DISTRICT HEREBY GIVE YOU NOTICE that we wish to be treated as a political group, for the purposes of the Local Government and Housing Act 1989.

The name of the political group shall be: **The Conservative Party**

The member of the group who is to act as its leader is:

Chris Whitbread

The member of the group who is authorised to act on behalf of the leader ("the Deputy Leader") is:

Nigel Bedford

Dated: **23-May-24**

Name	Signed
Ray Balcombe	
Richard Bassett	
Nigel Bedford	
Les Burrows	
Bob Church	
Mary Dadd	
Ian Hadley	
Steven Heather	
Rashni Chahal Holden	
Sue Jones	
Paul Keska	
Jeane Lea	

Name	Signed
Alan Lion	
Jodie Lucas	
Maria Markham	
Tim Matthews	
Craig McCann	
Jaymey McIvor	
Richard Morgan	
Joseph Parsons	
Smruti Patel	
Ronda Pugsley	
Kaz Rizvi	
David Stocker	
Darshan Sunger	
Chris Whitbread	
Holly Whitbread	
Ken Williamson	
Shane Yerrell	

**LOCAL GOVERNMENT AND HOUSING ACT 1989
LOCAL GOVERNMENT (COMMITTEES AND POLITICAL GROUPS)
REGULATIONS 1990**

**Notice Pursuant To Regulation 8
NOTICE OF CONSTITUTION OF A POLITICAL GROUP**

To: CHIEF EXECUTIVE, EPPING FOREST DISTRICT COUNCIL

We, the undersigned, being members of the Council of the EPPING FOREST DISTRICT HEREBY GIVE YOU NOTICE that we wish to be treated as a political group, for the purposes of the Local Government and Housing Act 1989.

The name of the political group shall be: **Independent Loughton Residents Association**

The member of the group who is to act as its leader is:

Chris Pond

The member of the group who is authorised to act on behalf of the leader ("the Deputy Leader") is:

Louise Mead

Dated **23-May-24**

Name	Signed
Ian Allgood	
Arash Ardakani	
Roger Baldwin	
Rose Brookes	
Barbara Cohen	
Howard Kauffman	
Will Kauffman	
Louise Mead	
Chidi Nweke	
Michael Owen	
Chris Pond	
Sheree Rackham	
Graham Wiskin	

**LOCAL GOVERNMENT AND HOUSING ACT 1989
LOCAL GOVERNMENT (COMMITTEES AND POLITICAL GROUPS)
REGULATIONS 1990**

**Notice Pursuant To Regulation 8
NOTICE OF CONSTITUTION OF A POLITICAL GROUP**

To: CHIEF EXECUTIVE, EPPING FOREST DISTRICT COUNCIL

We, the undersigned, being members of the Council of the EPPING FOREST DISTRICT HEREBY GIVE YOU NOTICE that we wish to be treated as a political group, for the purposes of the Local Government and Housing Act 1989.

The name of the political group shall be: **The Liberal Democrats**

The member of the group who is to act as its leader is:

Jon Whitehouse

The member of the group who is authorised to act on behalf of the leader ("the Deputy Leader") is:

Clive Amos

Dated **23-May-24**

Name	Signed
Clive Amos	
Edward Barnard	
Tippy Cornish	
Mandy George	
Razia Sharif	
Janet Whitehouse	
Jon Whitehouse	

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CABINET & CABINET COMMITTEES - LEADER APPOINTMENTS**(a) Deputy Leader**

Deputy Leader	N Bedford

(b) Other Cabinet Members/Allocation of Portfolios

Portfolio	Portfolio Holder
Leader	C Whitbread
Shaping our District	K Williamson
Finance & Economic Development	H Whitbread
Commercial & Estates	T Matthews
Transformation	S Patel
Housing & HGGT	N Bedford
Community Health & Wellbeing	K Rizvi
Contracts Delivery	R Balcombe
Regulatory, Technical & Community Safety Services	P Keska

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COMMITTEE ETC. NOMINATIONS 2024/25

AREA PLANS SUB-COMMITTEE EAST (15 MEMBERS) (NOT PRO RATA) *						
	Conservative Group	Green Party Group	Liberal Democrat Group	Loughton Residents Association Group	Labour Group	Independent Members
Chairman	R Morgan					
Vice-Chairman	M Dadd					
	N Bedford		J H Whitehouse			T Bromwich
	L Burrows		J M Whitehouse			
	M Dadd		E Barnard			
	J McIvor		C Amos			
	P Keska		T Cornish			
	R Balcombe					
	R Morgan					
	I Hadley					
	S Jones					

*Membership of Area Plans Sub-Committee East comprises all members for the relevant wards.

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AREA PLANS SUB-COMMITTEE WEST (15 MEMBERS) (NOT PRO RATA) *

	Conservative Group	Green Party Group	Liberal Democrat Group	Loughton Residents Association Group	Labour Group	Independent Members
Chairman	S Heather					
Vice-Chairman	D Stocker					
	R Bassett		M George		M Morris	
	C Whitbread		R Sharif			
	R Pugsley					
	J Lea					
	D Stocker					
	S Heather					
	M Markham					
	T Matthews					
	J Parsons					
	J Lucas					
	S Yerrell					
	H Whitbread					

*Membership of Area Plans Sub-Committee West comprises all members for the relevant wards.

AREA PLANS SUB-COMMITTEE SOUTH (23 MEMBERS) (NOT PRO RATA) *						
	Conservative Group	Green Party Group	Liberal Democrat Group	Loughton Residents Association Group	Labour Group	Independent Members
Chairman	A Lion					
Vice-Chairman				C Nweke		
	R Chahal Holden	E Gabbett		R Brookes		L Morgan
	K Williamson			B Cohen		S Murray
	S Patel			L Mead		
	C McCann			W Kauffman		
	K Rizvi			A Ardakani		
	D Sunger			R Baldwin		
	A Lion			M Owen		
				I Allgood		
				S Rackham		
				C Nweke		
				C Pond		
				H Kauffman		
				G Wiskin		

*Membership of Area Plans Sub-Committee South comprises all members for the relevant wards.

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AUDIT AND GOVERNANCE COMMITTEE (5 MEMBERS PLUS 2 CO-OPTED PERSONS) *							
		Conservative Group (3)	Green Party Group (0)	Liberal Democrat Group (1)	Loughton Residents Association Group (1)	Labour Group (0)	Independent Members (0)
	Chairman	The Chairman of the Committee is appointed at first meeting in each municipal year.					
		I Hadley		J M Whitehouse**	M Owen		
		TBC					
		TBC					

*The Vice-Chairmanship of the Audit and Governance Committee is assumed by a co-opted person if the Chairman is a Member, and vice versa.

** Nomination for Chairman.

CONSTITUTION WORKING GROUP (9 MEMBERS)							
		Conservative Group (5)	Green Party Group (0)	Liberal Democrat Group (1)	Loughton Residents Association Group (2)	Labour Group (0)	Independent Members (0)
	Chairman	A Lion					
	Vice-Chairman			J H Whitehouse			
		A Lion	E Gabbett	J H Whitehouse	H Kauffman		
		R Bassett			C Pond		
		C McCann					
		M Dadd					
		K Williamson					

DISTRICT DEVELOPMENT MANAGEMENT COMMITTEE (15 MEMBERS)						
	Conservative Group (8)	Green Party Group (0)	Liberal Democrat Group (2)	Loughton Residents Association Group (4)	Labour Group (0)	Independent Members (0)
Chairman	S Jones					
Vice-Chairman	S Heather					
	S Jones		C Amos	H Kauffman		T Bromwich
	S Heather		J M Whitehouse	W Kauffman		
	R Morgan			C Pond		
	M Dadd			I Allgood		
	A Lion					
	K Williamson					
	P Keska					
	D Stocker					

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LICENSING COMMITTEE (& LICENSING SUB-COMMITTEE) (15 MEMBERS*)						
	Conservative Group (7)	Green Party Group (0)	Liberal Democrat Group (2)	Loughton Residents Association Group (4)	Labour Group (0)	Independent Members (0)
Chairman	R Morgan					
Vice-Chairman				L Mead		
	R Morgan	E Gabbett	M George	L Mead		L Morgan
	A Lion		R Sharif	I Allgood		
	P Keska			B Cohen		
	D Stocker			G Wiskin		
	S Heather					
	T Matthews					
	D Sunger					
Licensing Sub-Committee Chairmen (6)	R Morgan P Keska D Sunger		R Sharif	L Mead I Allgood		

*The Licensing Act 2003 requires that the Licensing Committee comprise no more than 15 members. Licensing Sub-Committees should comprise no more than 3 members.

OVERVIEW AND SCRUTINY COMMITTEE (15 MEMBERS*)							
		Conservative Group (8)	Green Party Group (0)	Liberal Democrat Group (2)	Loughton Residents Association Group (4)	Labour Group (0)	Independent Members (0)
	Chairman				R Baldwin		
	Vice-Chairman	C McCann					
		C McCann		E Barnard	R Baldwin		S Murray*
		J Lucas		M George	G Wiskin		
		J Parsons			W Kauffman		
		R Bassett			S Rackham		
		M Markham					
		D Sunger					
		A Lion					
		J Lea					

*(*Membership of the Overview and Scrutiny Committee to be extended to seventeen members for 2021/22, providing an additional seat on the Committee for the Conservative Group and the Loughton Residents Association Group. In order to accommodate a request for independent member representation on the Committee for the year, the Loughton Residents Association Group intends to relinquish its additional seat arising from the extension of membership, in order that this position may be filled by Councillor S. Murray. Membership of the Committee is required to be appointed on a pro rata basis and such deviation requires that no member of the Council voted against this arrangement.)*

COMMUNITIES SCRUTINY COMMITTEE (11 MEMBERS)							
		Conservative Group (6)	Green Party Group (0)	Liberal Democrat Group (1)	Loughton Residents Association Group (2)	Labour Group (0)	Independent Members (0)
	Chairman	J Lucas					
	Vice-Chairman	J Lea					
		J Lucas		R Sharif	C Nweke		S Murray
		J Lea			R Brookes		L Morgan
		S Yerrell					
		M Dadd					
		R Pugsley					
		M Markham					

PLACE SCRUTINY COMMITTEE (11 MEMBERS)							
		Conservative Group (6)	Green Party Group (0)	Liberal Democrat Group (1)	Loughton Residents Association Group (2)	Labour Group (0)	Independent Members (0)
	Chairman	J Parsons					
	Vice-Chairman	M Markham					
		M Dadd		J H Whitehouse	A Ardakani	M Morris	T Bromwich
		J Parsons			I Allgood		
		M Markham					
		R Bassett					
		L Burrows					
		D Sunger					

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STANDARDS COMMITTEE (9 MEMBERS)

		Conservative Group (5)	Green Party Group (0)	Liberal Democrat Group (1)	Loughton Residents Association Group (2)	Labour Group (0)	Independent Members (0)	
	Chairman	B Church						
	Vice-Chairman			C Amos				
		B Church			C Amos	W Kauffman	M Morris	
		N Bedford				S Rackham		
		K Williamson						
		M Markham						
		S Heather						

SENIOR MANAGEMENT SELECTION PANEL (7 MEMBERS)

		Conservative Group (4)	Green Party Group (0)	Liberal Democrat Group (1)	Loughton Residents Association Group (2)	Labour Group (0)	Independent Members (0)
	Chairman	C Whitbread					
	Vice-Chairman	N Bedford					
	C Whitbread			J M Whitehouse	B Cohen		
	N Bedford				R Brookes		
	R Balcombe						
	H Whitbread						

SENIOR MANAGEMENT APPEALS PANEL (7 MEMBERS)							
		Conservative Group (4)	Green Party Group (0)	Liberal Democrat Group (1)	Loughton Residents Association Group (2)	Labour Group (0)	Independent Members (0)
	Chairman	D Sunger					
	Vice-Chairman	C McCann					
		D Sunger		C Amos	C Nweke		
		C McCann			M Owen		
		R Bassett					
		S Patel					

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REPRESENTATION ON OUTSIDE ORGANISATIONS 2024/25

1. Council Appointments - Organisations Carrying Out Council Regulatory or Non-Cabinet Functions

Organisation and Allocation Category		Nominees
1.	Epping Forest Citizens' Advice Bureau (3 including 1 voting member)	S Heather (Voting) M Markham +1
2.	Campaign to Protect Rural England (Essex Branch) (1 + deputy(s))	T Matthews N Bedford (Deputy) T Cornish (Deputy)
3.	Epping Forest Community Transport Board of Trustees (1)	R Bassett
4.	Epping Forest Local Highways Panel (4)	Deferred pending clarification of new structure
5.	Epping Forest Local Liaison Group (specific ward representation only)	Deferred pending clarification of new structure
6.	Essex Police, Fire and Crime Panel (1 + Deputy)	C McCann P Keska (Deputy)
7.	Grange Farm Managing Trustees (Term to 31.5.27)	R Morgan L Burrows M Sartin
8.	Lee Valley Regional Park Authority (2)	R Bassett S Heather J Lea (Deputy)
9.	Leisure Centre Liaison Groups (Leisure Centre Customer Forums) The Leisure Contract Manager has advised that two members should be appointed to each Liaison Group/Customer Forum for 2024/25.	
	(a) Epping Sports Centre (2)	H Whitbread N Bedford E Barnard J M Whitehouse
	(b) Ongar Leisure Centre (2)	M Dadd R Balcombe
	(c) Loughton Leisure Centre (2)	S Patel R Brookes L Morgan
	(d) Waltham Abbey Swimming Pool (2)	J Lea J Lucas

Organisation and Allocation Category		Nominees
10.	Epping Forest Local Councils Liaison Committee (no restriction)	R Bassett D Sunger L Burrows J Lea R Morgan J H Whitehouse
11.	Outer North-East London Joint Health Overview and Scrutiny Committee (1)	K Rizvi
12.	Roding Valley Meadows Local Nature Reserve:	
	(a) Management Committee (1)	S Murray
	(b) Working Group (1)	Not required - officer appointment
13.	Stansted Airport Consultative Committee (1 + deputy)	H Whitbread R Balcombe (Deputy)
14.	Stansted Airport Community Trust Fund (1)	R Morgan
15.	Town Centre Partnerships	
	The Service Director (Community & Partnerships) has advised as follows regarding the appointment of members to each Town Centre Partnership for 2024/25.	
	(a) Buckhurst Hill Village Forum (0)	No member appointment required. Representatives of the Council may attend any meeting in a non-voting capacity.
	(b) Epping Town Centre Partnership (2)	H Whitbread R Sharif
	(c) Loughton Broadway Town Centre Partnership (0)	No member appointment required. Representatives of the Council may attend any meeting in a non-voting capacity.
	(d) Loughton High Road Town Centre Partnership (2)	No member appointment required. The Town Centre Partnership was not currently operating.
	(e) Ongar Town Forum Steering Group (0)	No member appointment required. Representatives of the Council may attend any meeting in a non-voting capacity.
(f) Waltham Abbey Town Partnership (2)	M Morris	
16.	Voluntary Action Epping Forest (1)	N Bedford
17.	Waltham Abbey Royal Gunpowder Mills Ltd (1)	J Lea
18.	Leisure Management Contract Monitoring Board (6)	R Brookes R Balcombe M Markham C McCann R Morgan H Whitbread J M Whitehouse

Organisation and Allocation Category		Nominees
19.	Epping Forest College (Board of Governors of New City College and local advisory body for the Epping Forest Campus College) (NEW)	R Bassett
20.	EFDC Armed Forces Champion	S Murray J Lea S Patel
21.	Whipps Cross Joint Health Overview & Scrutiny Committee (1)	D Sunger

2. Appointments Held by Officers – Organisations Carrying Out Executive Functions (Appointments by the Leader)

	Organisation and Committee Responsible	Representative 2020/21
1.	Association of Retained Council Housing (ARCH)	Service Director (Housing & Property Services) (or representative)
2.	National Society for Clean Air (SE Division)	Service Director (Commercial & Regulatory Services) (or representative)
3.	Standing Conference – Investigation of Air Pollution	Service Director (Commercial & Regulatory Services) (or representative)
4.	Roding Valley Meadow Local Nature Reserve Working Group	Service Director (Environmental & Technical Services) (or representative)

3. Appointments Held by Officers – Organisations Carrying Out Council Regulatory or Non-Executive Functions

This Appendix indicates those organisations where the Council determined on 25 April 1995 that the representatives should be officers.

	Organisation and Committee Responsible	Representative
1.	Essex Water Safety Liaison Committee	Service Director (Commercial & Regulatory Services) (or representative)
2.	Voluntary Action Epping Forest (see also member appointments schedule)	Service Director (Community & Partnership Services) (or representative)

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REPRESENTATION ON OUTSIDE ORGANISATIONS 2024/25

1. Leader Appointments - Organisations Carrying Out Executive Functions

Organisation and Allocation Category		Appointee
1.	Association of Retained Council Housing - Executive Board (1 + Deputy)	
2.	Civil Enforcement of Parking and Traffic Regulations Outside London - Adjudication Joint Committee (1)	
3.	Epping Forest District Community Safety Partnership (1 + Deputy)	
4.	East of England Local Government Association (1)	
5.	Six Authorities Liaison Group (formerly Enfield, Essex and Hertfordshire Border Liaison Group) (3 + Deputies)	
6.	Epping Forest District Local Strategic Partnership (LSP) The LSP Manager has advised as follows with regard to the appointment of members to each of the following LSP bodies for 2024/25.	
	(a) LSP Board ('One' Partnership) (1)	Leader of the Council
	(b) Health & Wellbeing Board (2)	Community Health & Wellbeing Portfolio Holder
	(c) Economic Board (1)	Finance & Economic Development Portfolio Holder
	(d) Tourism Board (1)	TBC
7.	Essex Partnership for Flood Management (1)	
8.	Essex Waste Partnership - Inter-Authority Member Working Group (1 + Deputy)	
9.	Harlow-Stansted Gateway Transportation Board (1 + Deputy)	
10.	Local Government Association - General Assembly (1 + Deputy)	
11.	North Essex Parking Partnership (1 + Deputy)	

12.	Off-Street Car Parking Contract Monitoring Board (2)	
13.	South East Local Enterprise Partnership (2)	
14.	Waste Management Partnership Board (2)	
15.	West Essex Alliance (1 + Deputy)	
16.	Co-operation for Sustainable Development Board (2 + 1 Deputy)	
17.	Harlow & Gilston Garden Town Board	