

**Overview and Scrutiny Committee - Work Programme 2024/25**

**Chairman Cllr. R Baldwin**

|   |  |   |  |   |
|---|--|---|--|---|
| 1 | Review the Executive's programme and decisions.                                      | 4 June 2024<br>30 July 2024<br>29 Oct 2024<br>28 Jan 2025             | To review the Executive's programme of Key Decisions at each meeting, to identify appropriate matters for the work programme and provide an opportunity for the overview of specific decisions.  |   |
| 2 | Council's Corporate Priorities   | 4 June 2024 completed   | The Leader of Council presents the Council's corporate priorities.   | The Leader of the Council   |
| 3 | Work Programme   | 4 June 2024<br>30 July 2024<br>29 Oct 2024<br>28 Jan 2025             | To review work programme at each meeting   |   |
| 3 | Organisational Performance (including Fit For the Future Programme) – recurring item | 4 June 2024<br><br>30 July 2024<br><br>29 Oct 2024<br><br>28 Jan 2025 | <del>Progress on Corporate Plan</del><br><del>Progress (annual report)</del><br><br>Proposed corporate performance report and Key Performance Indicators and Priority Projects<br><br>Quarter 2 organisational performance reports<br><br>Quarter 3 organisational performance reports | <del>Nikki Gambrill</del><br><br>Paula Maginnis/Nikki Gambrill/Charlotte Graham<br><br>Paula Maginnis/Nikki Gambrill/Charlotte Graham |
| 4 | Financial Scrutiny Budget Monitoring 2024/25<br>Recurring item                       | 4 June 2024<br>30 July 2024<br>29 Oct 2024<br>28 Jan 2025             | <del>Q4 provisional Outturn F/Plan (4 June post-Cab 28 June)</del><br><br>Quarterly Budget Monitoring report capital and revenue 2023/24<br><br>Updated Medium Term Financial Plan<br><br>Capital Programme Update 2024/25 to 2028/29  | Andrew Small/<br>Chris Hartgrove  |

|  |  |             |  |                                  |
|--|--|-------------|--|----------------------------------|
|  | Draft Budget Consultation (Joint meeting with Cabinet) | tbc         | Draft Budget Consultation – informal meetings for preliminary budget feedback- timescale to align with budget process. | Andrew Small/<br>Chris Hartgrove |
| 6  | Qualis Budget Monitoring                               | Tbc         | Annual Report<br>Quarterly Budget Monitoring<br><br>Qualis Business Plan?  | Andrew Small                     |
| <b>Proposed Items to be incorporated into O &amp; S Work Programme</b> |  |             |  |                                  |
| 7  | Development Management                                 | 28 Jan 2025 | Impact, effectiveness and progress of the PAS recommendations and improvement in development management                | Nigel Richardson                 |

| <b>Proposed single dedicated Scrutiny Meetings</b> |   |              |  |   |
|--|---|--------------|--|---|
| A  | Youth Council   | Date tbc     | Annual Report from the Epping Forest Youth Council on completed and proposed activities.   | Led By O & S – all members to be invited          |
| B  | Epping Forest Health and Well being Strategy  | 25 Feb 2025  | Annual Report  | Led by Place Scrutiny_ all members invited        |
| C  | Community Safety (i)<br>Presentation from the District Commander for Epping Forest and Brentwood<br><br>(ii) Community Safety Partnership | 4 March 2025 | Annual report review of the district Strategic Intelligence Assessment<br><br>Annual report and review of the district Strategic Intelligence Assessment | Led by Communities Scrutiny - all members invited |
| D  | Sustainable Transport issues  | tbc          | Liaison with key partners TfL, Essex CC to consider, issues pertaining to transport across the district.   | tbc   |