

Overview and Scrutiny Committee - Work Programme 2024/25

Chairman Cllr. R Baldwin

1	Review the Executive's programme and decisions.	4 June 2024 30 July 2024 19 Nov 2024 28 Jan 2025 26 Feb 2025	To review the Executive's programme of Key Decisions at each meeting, to identify appropriate matters for the work programme and provide an opportunity for the overview of specific decisions.	
2	Council's Corporate Priorities	4 June 2024 completed	The Leader of Council presents the Council's corporate priorities.	The Leader of the Council
3	Work Programme	4 June 2024 30 July 2024 19 Nov 2024 28 Jan 2025 26 Feb 2025	To review work programme at each meeting	
3	Organisational Performance (including Fit For the Future Programme) – recurring item	4 June 2024 30 July 2024 19 Nov 2024 26 Feb 2025	Progress on Corporate Plan Progress (annual report) Proposed corporate performance report and Key Performance Indicators and Priority Projects Quarter 2 organisational performance reports Quarter 3 organisational performance reports	Nikki Gambrell Paula Maginnis/Nikki Gambrell/ Charlotte Graham Paula Maginnis/Nikki Gambrell/ Charlotte Graham
4	Financial Scrutiny Budget Monitoring 2024/25 Recurring item	4 June 2024 30 July 2024 19 Nov 2024 28 Jan 2025	Q4 provisional Outturn F/Plan (4 June post Cab 28 June) Quarterly Budget Monitoring report capital and revenue 2023/24 Updated Medium Term Financial Plan	Andrew Small/ Chris Hartgrove

			Capital Programme Update 2024/25 to 2028/29	
5	Draft Budget Consultation (Joint meeting with Cabinet)	40-Dec-2024 28-Jan-2025	Draft Budget Consultation – informal meetings for preliminary budget feedback- timescale to align with budget process. (single item agenda)	Andrew Small/ Chris Hartgrove
6	Qualis Budget Monitoring	Tbc	Annual Report Quarterly Budget Monitoring Qualis Business Plan	Andrew Small
7	Development Management	26 Feb 2025	Impact, effectiveness and progress of the PAS recommendations and improvement in development management	Nigel Richardson
8	Council Tax Premiums	tbc	New Item Postponed pending additional detail.	Rob Pavey
9	Council Tax Empty and Second Homes Policy	28 Jan 2025	New Item Pre Cabinet Scrutiny	Peter Freeman
10	Anti Social Behaviour Policy	26 Feb 2025	New Item Pre Cabinet Scrutiny (limited interest in Working Group) -	Mandy Thompson
11	CCTV Strategy	26 Feb 2025	Pre cabinet scrutiny – Cabinet 17 March 2025)	Mandy Thompson/ Mandy Thompson
12	Smoke Control Areas	26 Feb 2025	New Item Pre cabinet scrutiny – Cabinet 17 March 2025)	Mandy Thompson
13	Essex Procurement Partnership	26 Feb 2025	NEW ITEM EPP Collaboration Agreement, Procurement Strategy and rules, Social Value Policy, (Cabinet 17 March)	Shane McNamara
14	Qualis Property Service	25 March 2025	NEW ITEM QPS performance update for maintenance and commercial property.	Jen Gould / Ben Johnson

Proposed single dedicated Scrutiny Meetings				
A	Youth Council	25 March 2025	Annual Report from the Epping Forest Youth Council on completed and proposed activities.	Led By O & S – all members to be invited
B	Epping Forest Health and Well being Strategy	25 Feb 2025 Postponed new date tbc	Annual Report: Postponed to ensure and of year data can be aligned and outcomes presented	Led by Place Scrutiny _ all members invited
C	Community Safety (i) Presentation from the District Commander for Epping Forest and Brentwood (ii) Community Safety Partnership	4 March 2025	Annual report review of the district Strategic Intelligence Assessment Annual report and review of the district Strategic Intelligence Assessment	Led by Communities Scrutiny - all members invited
D	Sustainable Transport issues	29 Oct 2024 Awaiting written responses from TfL	Liaison with key partners TfL, Essex CC to consider, issues pertaining to transport across the district.	tbc