

## Finance and Performance Management Standing Panel (Chairman – D Jacobs)

### 2011/12

Item	Report Deadline / Priority	Progress / Comments	Programme of Future Meetings
(1) Key Performance Indicators – Performance Outturn 2010/11	Outturn KPI performance report considered at the first meeting of the Scrutiny Panel in each municipal year.	<b>Completed</b> - KPI outturn report for 2010/11 to be considered at the meeting held on 21 June 2011.	<p><del>21 June 2011</del>  <del>20 September</del>  <del>15 November</del>  <del>16 January 2012 (cancelled);</del> and  20 March</p>
(2) Key Performance Indicators – Performance Monitoring 2011/12	KPI performance report to be considered on a quarterly basis.	Quarterly KPI performance report for 2011/12 to be considered at the meetings to be held on 20 September 2011 (quarter 1), 15 November 2011 (quarter 2) and 20 March 2012 (quarter 3).	
(3) Key Performance Indicators – Development of indicator set for 2012/13	Draft indicator set to be considered on the basis of third quarter KPI performance for 2011/12.	KPI proposals to be considered at the meeting to be held on 20 March 2012.	
(4) Quarterly Financial Monitoring	Reports to be considered on a quarterly basis.	First quarter Information to be considered September 11, 2 <sup>nd</sup> quarter in January 12 and 3 <sup>rd</sup> quarter figures at the March '12 meeting.	
(5) Annual Consultation Plan	Report considered on an annual basis. Report went to the June '11 meeting.	<b>Completed</b> - Consultation Plan considered at first meeting of each municipal year. Report last went to the June 2010 meeting.	

(6) Detailed Portfolio Budgets	Had been last considered at the January 2011 meeting of the Cabinet Finance Committee.	<b>Considered</b> at the January '12 of the Cabinet Finance Committee - Annual review of the Portfolio Holders Budgets.	
(7) Medium Term Financial Strategy	January 2012	To review the Council's medium term financial strategy January 2012	
(8) Equality and Diversity - Monitoring and Progress	Progress report considered at the first meeting of the Scrutiny Panel in each municipal year.	<b>Completed</b> - Progress report for 2010/11 to be considered at the meeting to be held on 21 June 2011.	
(9) Capital Outturn 2009/10 and use of transitional relief in 2009/10	Went to the June '11 meeting	<b>Completed</b> - Last considered at the June 2011 meeting	
(10) Provisional revenue Outturn 2010/11	Went to the June '11 meeting	<b>Completed</b> - Last considered at the June 2011 meeting	
(11) Fees and Charges	To be considered at the November 11.	Completed - Last considered at the November 2011 meeting	
(12) Sickness Absences	Quarterly reports	Quarterly figures of the Council's sickness absence figures. Last considered at the June and September 2011 meetings.	
(13) Value for Money and Data Quality Strategies	September 2011	<b>Completed</b> – September 2011 Progress made against the Council's VFM and Data Quality Strategy.	