

Overview and Scrutiny Work Programme – 2006/07
As at 19 June 2006

Item	Report Deadline/Priority	Progress/Comments	Programme of Future Meetings
<i>Housing Standing Panel</i>			
(1) Annual Ethnic Monitoring Review of Housing Applicants	Medium	To be reported to 27 July 2006 mtg	27 July, 31 October 2006, 30 January 30 April 2007.
(2) Updated draft Housing Strategy	High	Delayed – Due to other commitments it is hoped that the updated draft Housing Strategy can be reported to the next meeting of the Panel	
(3) Empty Property Strategy	High	To be reported to 27 July 2006 mtg	
(4) Housing Service Strategy on the Private Rented Sector	Low	To be reported to 27 July 2006 mtg	
(5) Housing Service Strategy on Empty Council Properties	Low	Delayed – A first draft has been produced, which will be reported to the Panel's next meeting, after it has been finalised	
(6) Annual Review of the Housing Allocations Scheme	High	October 2006	
(7) Six-monthly Progress Report on Local Supporting People Strategy Action Plan	Medium	October 2006	
(8) Private Sector Housing Assistance Policy	High	October 2006	
(9) Six-monthly Progress Report on Housing Strategy Action Plan	Medium	January 2007	
(10) Updated draft HRA Business Plan	High	April 2007	

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(11) Updated draft Local Supporting People Strategy	High	April 2007	
(12) Implementation of Choice Based Lettings	High	Final Report April 2007	
<i>Constitutional and Member Services Standing Panel</i>			
(1) Council Meetings – Completion of Review of Future Role.	June 2006	Completed – Panel’s recommendations submitted to this meeting.	3 July 7 August, 10 October, 4 December 2006, 8 February, 2 April 2007
(2) Review of Area Planning Sub – Committees	August 2006	Underway – Principles agreed at last meeting to be sent out for further consultation. Results of this will be reported to Panel on 3 July 2006.	
(3) Complaints Against Councillors – Review of Support.	October 2006	Underway – Report to be submitted to 10 October 2006 mtg	
(4) Review of Changes in the legal requirements concerning postal voting and resource implications/ procedures for electoral registration.	October 2006	Underway – Bill to be dealt with by Parliament in Autumn 2006	
(5) Review of May 2006 Elections	July 2006	To be considered by Panel in July 2006	
(6) Completion of Review of Parliamentary Constituencies.	By May 2006 (subject to OPDM) timetable	Possible reserve list item as awaiting government proposals	
(7) Re-use of Public Sector Information Guidelines	August 2006	New Task inherited from Customer Services and ICT Standing Panel	
(8) Review of Cabinet Arrangements	August 2006	Report to be submitted to 7 August 2006 mtg	

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(9) Review of Civic Ceremony	July 2006	Underway	
<i>Environmental and Planning Services Standing Panel</i>			
(1) Essex County Joint Waste Procurement Process	Ongoing	Underway – Panel to consider decisions of the West Essex Waste Joint Management Committee as and when they become available	26 June, 29 August, 30 October, 19 December 2006, 26 February, 26 April 2007.
(2) New Local Development Scheme	Ongoing		
(3) Re use of buildings in the Green Belt	September 2006	Underway – Further report to be submitted to Panel on 26 June 2006	
(4) East of England Plan	Summer 2006	Underway: Findings of Examination in Public awaited	
(5) Provision of Neighbourhood/Community Wardens	September 2006	Underway - Essex Police and Neighbourhood Renewal Unit to attend 26 June 2006 mtg.	
(6) Ongoing Traveller Issues	Ongoing	New item – added by OSC on 16 March 2006	
(7) Planning Performance – monitoring of enforcement figures/outcomes	Ongoing	New item – added by OSC on 16 March 2006	
(8) Waste Management – Size of Wheeled Bins	TBA	New item – added by OSC on 16 March 2006	
<i>Finance and Performance Management Standing Panel</i>			
(1) Best Value Performance Data	Quarterly	Underway: Monitoring of BVPP undertaken on 1 June 2006. The Panels recommendations on KPIs to be referred to Cabinet. Draft Best Value Performance Plan 2006/07 considered on 25 April 2006.	15 August, 14 November 2005, 15 January, 12 February 2007
(2) Performance (Services to be scrutinised in Rotation)		Underway: Land Charges and Legal and Administration Services to be scrutinised at next meeting.	

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(3) Quarterly Financial Monitoring	2006/07	Underway: Quarterly information to be submitted to the Panel on 15 August 2006.	
(4) Annual Audit Plan	February 2007	Referred by OSC on 2 March 2006	
(5) Review of Local Land charges		Underway: Report went to the 1 June meeting, another report was requested for the 14 November meeting updating the panel on the latest developments.	
(6) Local Area Agreements		Panel to monitor Performance Indicators for the Agreements.	
(7) Draft Council Plan 2006-2010		Underway.	
(8) Budget Papers		To be reported at the November, January & February meetings. Nov. meeting to consider growth/ savings; Jan. meeting to consider the detailed budget; & Feb. meeting for last comments prior to formal tax setting	
<i>Customer Services and ICT Standing Panel</i>			
(1) Customer Contact Centre		Report on Customer Services Transformation Programme Plan considered on 12 June 2006	12 June, 14 August, 16 October, 12 December 2006, 7 February, 19 April 2007.
(2) Review of Council's IEG Strategy		Report on IEG6 to be submitted to the Panel in Summer 2006	
<i>Task and Finish Panel on Leisure Services</i>			
(1) Future Management of Waltham Abbey Sports Centre		New Proposal submitted in March 2006	TBA

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(2) Review of Future Management of the Roding Valley Meadows Local Nature Reserve		Ditto	
(3) Review of Arts Development in the District		Ditto	
(4) District Council's Role and involvement in Outdoor and Community Events		Ditto	
<i>Town Centre and Car Parks Task and Finish Panel</i>			
(1) Future Development of Town Centres in the District		New Proposal submitted in March 2006	TBA
(2) Role of Car Parks and Parking in general in relation to Town Centres		Ditto	
<i>Crime and Disorder Task and Finish Panel</i>			
Crime and Disorder Act 1998 - Government Review and Recommendations		New Proposal submitted in March 2006	27 June 2006

Local Strategic Partnership Task and Finish Panel

Review of Government Consultation paper 'Local Strategic Partnerships - shaping their future'		New Proposal submitted in March 2006	24 July 2006
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Older and Disabled Persons Task and Finish Panel

Review of Services provided by this Council and associated voluntary agencies to older persons and the disabled.		New Proposal submitted in March 2006 First meeting on 22 June 2006 to formulate terms of reference and scope review	22 June 2006
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Traveller Issues Task and Finish Panel -

Review of particular unauthorised developments encampments and arrangements for 'tolerated' sites	At its last meeting on 8 June 2006, the Panel recommended that it should be disbanded and that the outstanding items be referred to the Environmental and Planning Services Panel for consideration.
Government Guidance and District Local Plan	
Commission for Racial Equality Findings	
Outstanding PWG2 matters	

Overview and Scrutiny Committee

(1) Liaison with London Underground Ltd	Ongoing on six monthly basis.		6 July, 31 August, 5 October, 9 November, 7 December 2006, 1 February, 8 March, 5 April 2007.
(2) Liaison on Highways Local Service Agreement	TBA		
(3) Scrutiny of organised bodies - PCT			
(4) Liaison with Principal of Epping Forest College	May 2006	Held at 25 May 2006 meeting	
(5) Liaison with Essex Police – Merger Proposals	July 2006	Essex Police to attend this meeting	
(6) Liaison with Essex Police – Neighbourhood Policing Initiative	TBA		
(6) Draft Council Plan 2006-2010	July 2006	Submitted to this meeting	
(7) Liaison with Leader and Cabinet	July 2006	Liaison to consider and comment on the Cabinet and Scrutiny plans for year ahead	
(8) OS Review Seminar OS Training for Members Member Training 2007/08	October 2006.		