

Section 1: Identifying details
Your function, service area and team: Planning Policy
If you are submitting this EqIA on behalf of another function, service area or team, specify the originating function, service area or team: N/A
Title of policy or decision: Harlow and Gilston Garden Town Vision and Design Guide
Officer completing the EqIA: Tel: Alison Blom-Cooper Email: ablomcooper@eppingforestdc.gov.uk
Date of completing the assessment: 6 November 2018

Section 2: Policy to be analysed	
2.1	Is this a new policy (or decision) or a change to an existing policy, practice or project? Yes – new policy
2.2	Describe the main aims, objectives and purpose of the policy (or decision): <i>To agree and endorse the Vision and Design Guide documents for the Garden Town as material planning considerations for the preparation of masterplans, pre-application advice, assessing planning applications and any other DM purposes for sites within the Harlow and Gilston Garden Town.</i> What outcome(s) are you hoping to achieve (ie decommissioning or commissioning a service)? <i>To agree the use of the documents as material planning considerations for assessing proposed development within the Garden Town</i>
2.3	Does or will the policy or decision affect: <ul style="list-style-type: none"> • service users • employees • the wider community or groups of people, particularly where there are areas of known inequalities? <p><i>The Vision and Design Guide provides a framework for assessing proposals for development within the Garden Town. This will assist in ensuring that high quality development is brought forward for existing and future communities in a consistent way across the Garden Town.</i></p> <p><i>Will the policy or decision influence how organisations operate?</i></p> <p><i>The decisions will give material planning weight to the documents to be used in</i></p>



	<i>decision making.</i>
2.4	<p>Will the policy or decision involve substantial changes in resources?</p> <p><i>No – The Council has already committed at 7 December 2017 Cabinet Meeting to the creation of an Implementation Team to bring forward development within the Garden Town and elsewhere in EFDC</i></p>
2.5	<p>Is this policy or decision associated with any of the Council’s other policies and how, if applicable, does the proposed policy support corporate outcomes?</p> <p><i>The decision supports the implementation of policies within the Council’s Local Plan, the adoption of which is a key corporate priority as set out in the Council Plan</i></p>

Section 3: Evidence/data about the user population and consultation¹

As a minimum you must consider what is known about the population likely to be affected which will support your understanding of the impact of the policy, eg service uptake/usage, customer satisfaction surveys, staffing data, performance data, research information (national, regional and local data sources).

3.1	<p>What does the information tell you about those groups identified?</p> <p><i>Throughout the production of the Local Plan, a significant body of evidence has been amassed which considers the population likely to be affected by the implementation of the recommendations in the Governance report.</i></p> <p><i>The decisions requested will inform the delivery and implementation of the Local Plan sites in the Garden Town. Throughout the production of the Local Plan, no actual or likely adverse impacts have come to light, just needs based assessments guiding the Planning Policy team to ensure that demands of the people working, living and visiting the district are met over the Plan period to 2033.</i></p> <p><i>It is not considered that the recommendations within this report will give rise to actual or likely adverse impacts to groups identified as potentially being affected.</i></p>
3.2	<p>Have you consulted or involved those groups that are likely to be affected by the policy or decision you want to implement? If so, what were their views and how have their views influenced your decision?</p> <p><i>Yes – through a consultation on the Draft Vision and Design Guide as set out in the attached report and summary of consultation responses.</i></p>
3.3	<p>If you have not consulted or engaged with communities that are likely to be affected by the policy or decision, give details about when you intend to carry out consultation or provide reasons for why you feel this is not necessary:</p> <p><i>As above</i></p>

Section 4: Impact of policy or decision

Use this section to assess any potential impact on equality groups based on what you now know.

Description of impact	Nature of impact Positive, neutral, adverse (explain why)	Extent of impact Low, medium, high (use L, M or H)
Age	None	N/A
Disability	None	N/A
Gender	None	N/A
Gender reassignment	None	N/A
Marriage/civil partnership	None	N/A
Pregnancy/maternity	None	N/A
Race	None	N/A
Religion/belief	None	N/A
Sexual orientation	None	N/A

Section 5: Conclusion

		Tick Yes/No as appropriate	
5.1	Does the EqIA in Section 4 indicate that the policy or decision would have a medium or high adverse impact on one or more equality groups?	✓ No <input checked="" type="checkbox"/>	
		Yes <input type="checkbox"/>	If ' YES ', use the action plan at Section 6 to describe the adverse impacts and what mitigating actions you could put in place.

No actual or likely adverse impacts have come to light.

Section 6: Action plan to address and monitor adverse impacts

What are the potential adverse impacts?	What are the mitigating actions?	Date they will be achieved.

Section 7: Sign off

**I confirm that this initial analysis has been completed appropriately.
(A typed signature is sufficient.)**

Signature of Head of Service: Alison Blom-Cooper

Date: 6 November 2018

Signature of person completing the EqIA:

Date: 6 November 2018

Advice

Keep your director informed of all equality & diversity issues. We recommend that you forward a copy of every EqIA you undertake to the director responsible for the service area. Retain a copy of this EqIA for your records. If this EqIA relates to a continuing project, ensure this document is kept under review and updated, eg after a consultation has been undertaken.