

18 October 2018

Dear Mr Keane

Proposed Essex Highways District Councillor Briefing & Hosting Invitation 2018-19

I am writing today to offer you both an opportunity for your councillors, and to request your hospitality, please.

Last year, each District/City/Borough Council in Essex, and the EALC, kindly hosted a private presentation given by senior officers of Essex Highways, to local councillors. We did this as part of our broader desire to work in partnership, but also to give the service an opportunity, in an economical way, to engage with and inform local politicians about key aspects of how the service is delivered, county-wide.

Last year's round of presentations were well-received so I would like to build on that success and offer you and your councillors a similar opportunity this year. Following last year's sessions, we have put together a different presentation, which will focus on five specific topics that we know are of interest to councillors at all levels, including how highways planning meshes with all levels of local authority in the county; how we manage streetworks and flooding issues; Local Highway Panel changes; and information about 'green claims'. We presented to our County Members in late September, generating much interest and we are presenting to EALC in early November. *We would need about 2 hours once again, and can be start time and date-flexible, so long as we can ensure our speaker availability. Perhaps you could let me know of some preferred dates?*

I have a request too – this year, we would like to reduce the number of venues we have to attend therefore *I would appreciate it if we could ask you to not only host a session but also invite and liaise with neighbouring district councillors to attend too.* This may mean a larger number of guests per venue than last year. To achieve a geographical split, I propose the following:

Proposed Host Council

Colchester BC
Basildon DC
Chelmsford CC
Harlow C

Other Proposed Guests

Tendring DC; Braintree DC
Rochford DC; Castle Point BC
Brentwood BC; Maldon DC
Epping Forest DC; Uttlesford DC

Based on last year's attendance we might expect up to 50-60 guests per venue if you do not invite parish council representation – we are presenting to parishes via the EALC on Wednesday 7 November anyway.

I do hope you see this as another opportunity to collaborate; I await your views on the invitation, proposed date(s) and time; and possibility of you acting as one of the hosts.

Regards



Andrew Cook

Director, Highways and Transportation

Essex County Council

Telephone: 07584 218280 | Email: andrew.cook@essex.gov.uk