

## Section 1: Identifying details

Your function, service area and team: Planning Policy, Planning Services

If you are submitting this EqIA on behalf of another function, service area or team, specify the originating function, service area or team: N/A

Title of policy or decision: Chigwell Neighbourhood Plan

Officer completing the EqIA: Loredana Ciavucco Tel: 4493 Email: lciavucco@eppingforestdc.gov.uk

Date of completing the assessment: 14 December 2018

## Section 2: Policy to be analysed

|     |   |
|-----|---|
| 2.1 | Is this a new policy (or decision) or a change to an existing policy, practice or project? <b>Yes</b>   |
| 2.2 | <p>Describe the main aims, objectives and purpose of the policy (or decision):<br/> <b>The Chigwell Neighbourhood Plan Submission Version (CNPSV) sets out planning policies which will influence future developments within the designated neighbourhood area of Chigwell.</b></p> <p>What outcome(s) are you hoping to achieve (ie decommissioning or commissioning a service)?<br/> <b>Agreement, as recommended in the Examiner's report, that the Chigwell Neighbourhood Plan does not meet the basic conditions and therefore should not proceed to referendum.</b></p> |
| 2.3 | <p>Does or will the policy or decision affect:</p> <ul style="list-style-type: none"> <li>• service users</li> <li>• employees</li> <li>• the wider community or groups of people, particularly where there are areas of known inequalities?</li> </ul> <p><b>This decision will not affect any group as it is being recommended that the Plan should not proceed to referendum.</b></p> <p>Will the policy or decision influence how organisations operate?<br/> <b>If the Plan is not made then the policies will not be used to determine planning applications.</b></p>   |
| 2.4 | <p>Will the policy or decision involve substantial changes in resources?<br/> <b>No</b></p>   |

|     |   |
|-----|---|
| 2.5 | Is this policy or decision associated with any of the Council's other policies and how, if applicable, does the proposed policy support corporate outcomes?<br><b>Once 'made'. The CNP would form part of the Council's Development Plan and have the same weight as the policies in an adopted Local Plan.</b> |
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### **Section 3: Evidence/data about the user population and consultation<sup>1</sup>**

As a minimum you must consider what is known about the population likely to be affected which will support your understanding of the impact of the policy, eg service uptake/usage, customer satisfaction surveys, staffing data, performance data, research information (national, regional and local data sources).

|     |   |
|-----|---|
| 3.1 | What does the information tell you about those groups identified?   |
| 3.2 | Have you consulted or involved those groups that are likely to be affected by the policy or decision you want to implement? If so, what were their views and how have their views influenced your decision?   |
| 3.3 | <p>If you have not consulted or engaged with communities that are likely to be affected by the policy or decision, give details about when you intend to carry out consultation or provide reasons for why you feel this is not necessary:</p> <p><b>As part of their submission documents Chigwell Parish Council published a 'Consultation Statement' detailing what steps had been taken to engage with local communities and other organisations.</b></p> <p><b>The Council has engaged constructively with Chigwell Parish Council and provided the Parish Council with advice and assistance in the preparation of its neighbourhood plan in accordance with its statutory duties throughout the process to date and will continue to provide such advice and assistance.</b></p> |

## Section 4: Impact of policy or decision

Use this section to assess any potential impact on equality groups based on what you now know.

| <b>Description of impact</b> | <b>Nature of impact</b><br>Positive, neutral, adverse<br>(explain why) | <b>Extent of impact</b><br>Low, medium, high<br>(use L, M or H) |
|------------------------------|--|---|
| Age                          | Neutral – no impact  |   |
| Disability                   | Neutral – no impact  |   |
| Gender                       | Neutral – no impact  |   |
| Gender reassignment          | Neutral – no impact  |   |
| Marriage/civil partnership   | Neutral – no impact  |   |
| Pregnancy/maternity          | Neutral – no impact  |   |
| Race                         | Neutral – no impact  |   |
| Religion/belief              | Neutral – no impact  |   |
| Sexual orientation           | Neutral – no impact  |   |

## Section 5: Conclusion

|     |  | Tick<br>Yes/No as<br>appropriate       |  |
|-----|--|--|--|
| 5.1 | Does the EqIA in Section 4 indicate that the policy or decision would have a medium or high adverse impact on one or more equality groups? | No <input checked="" type="checkbox"/> |  |
|     |  | Yes <input type="checkbox"/>           | If ' <b>YES</b> ', use the action plan at <b>Section 6</b> to describe the adverse impacts and what mitigating actions you could put in place. |

## Section 6: Action plan to address and monitor adverse impacts

| What are the potential adverse impacts? | What are the mitigating actions? | Date they will be achieved. |
|---|----------------------------------|-----------------------------|
| N/A                                     | N/A                              | N/A                         |
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## **Section 7: Sign off**

**I confirm that this initial analysis has been completed appropriately.  
(A typed signature is sufficient.)**

|   |                        |
|---|------------------------|
| Signature of Head of Service: Alison Blom-Cooper    | Date: 17 December 2018 |
| Signature of person completing the EqIA: L Ciavucco | Date: 14 December 2018 |

### **Advice**

Keep your director informed of all equality & diversity issues. We recommend that you forward a copy of every EqIA you undertake to the director responsible for the service area. Retain a copy of this EqIA for your records. If this EqIA relates to a continuing project, ensure this document is kept under review and updated, eg after a consultation has been undertaken.