

WASTE MANAGEMENT TASK & FINISH PANEL

TERMS OF REFERENCE

Origin

At its meeting on 4 June 2019, the Overview and Scrutiny Committee agreed the establishment of a new Task and Finish Panel to support the forthcoming review of the Council's waste and recycling service.

Draft Terms of Reference

- (1) That the Panel consider the likely impact of any government decision following the recently concluded Resource and Waste Strategy Consultation;
- (2) That the Panel consider:
 - (a) the possibility of exploring the introduction of a third wheeled-bin to replace the current clear recycling sacks for the collection of dry recycling materials;
 - (b) the future collection of food and garden waste in separate containers and the option of charging for the collection of garden waste;
 - (c) the possibility of not collecting garden waste in certain months of the year when demand is low;
 - (d) the pressure on the waste collection contract due to the issues around the sale of recycling materials after processing;
 - (e) a review of street cleansing arrangements with a view to achieve improvements in cleansing standards;
 - (f) improvements in the provision of waste and recycling containers and cleansing operations on the high street, including the segregation of recycling materials; and
 - (g) other relevant matters related to the review of the Council's waste and recycling service.

Aims and Objectives:

- (1) To report findings to the Overview and Scrutiny Committee and to submit final recommendations for consideration by the Committee at its meeting on 28 January 2020;
- (1) To gather evidence and information in relation to the terms of reference through receipt of data, presentations and other means considered necessary; and
- (2) To have due regard to relevant legislation and the Overview and Scrutiny rules of the Constitution (Article 6).

Timescales

- (1) To agree membership of the Panel at the meeting of the Overview and Scrutiny Committee on 16 July 2019;
- (2) To agree the Terms of Reference of the Panel at the meeting of the Overview and Scrutiny Committee on 16 July 2019;
- (3) To hold the first meeting of the Panel by mid-September 2019;
- (4) To undertake analysis of relevant data and relevant site visits by the end of November 2019;
- (5) To consider draft outcomes and recommendations to be made to the Overview and Scrutiny Committee by mid-December 2019;
- (6) To regularly report progress to the Overview and Scrutiny Committee and to submit final recommendations for consideration by the Committee at its meeting on 28 January 2020.

Commencement:

The work of the Task and Finish Panel should commence as soon as possible.

Completion:

The final recommendations of the Task and Finish Panel with regard to review of waste and recycling service is to be presented to the Overview and Scrutiny Committee at its meeting to be held on 28 January 2020.